



AASL Organization Components

There are many components that make up the American Association of School Librarians. Below is a brief description of each of these components. Each meets during the ALA Annual Conference and the Midwinter Meeting and communicates between meetings, both electronically and by telephone.

Membership

As of April 2005, AASL has a membership of 9,964.

Sections

A section is a formal membership unit within a division that focuses on areas of specific concern. AASL Currently has three sections: Educators of Library Media Specialists (ELMSS), Independent Schools Section (ISS), and Supervisors Section (SPVS).

Board of Directors

The AASL Board of Directors is the governing body of the Association. The Board determines all policies of the Association. The Board consists of nineteen positions plus the AASL Executive Director.

Executive Committee

The AASL Executive Committee consists of the current AASL President, President-Elect, Past-President, Treasurer, Division Councilor and Board Representative, elected by the AASL Board of Directors, plus the AASL Executive Director.

Affiliate Assembly

The Affiliate Assembly provides a channel of communication between the affiliated organizations, their membership and the AASL Board of Directors.

Affiliate Assembly Executive Committee

The Affiliate Assembly Executive Committee consists of AASL Regional Director-Elects, Chair, Vice-chair, Chair-elect, Recording secretary, Immediate past chair, Immediate past recording secretary, and the AASL Executive Director. The Executive Committee clarifies the affiliate structure within AASL, proposes bylaws changes, ensures communications with the delegates, and prepares position descriptions for Assembly officers and delegates.

Committees

Committees carry out the business of the Association on recommendation of the Board of Directors.

Editorial Boards

Editorial Boards are responsible for development and review of manuscripts, print and on-line publications.

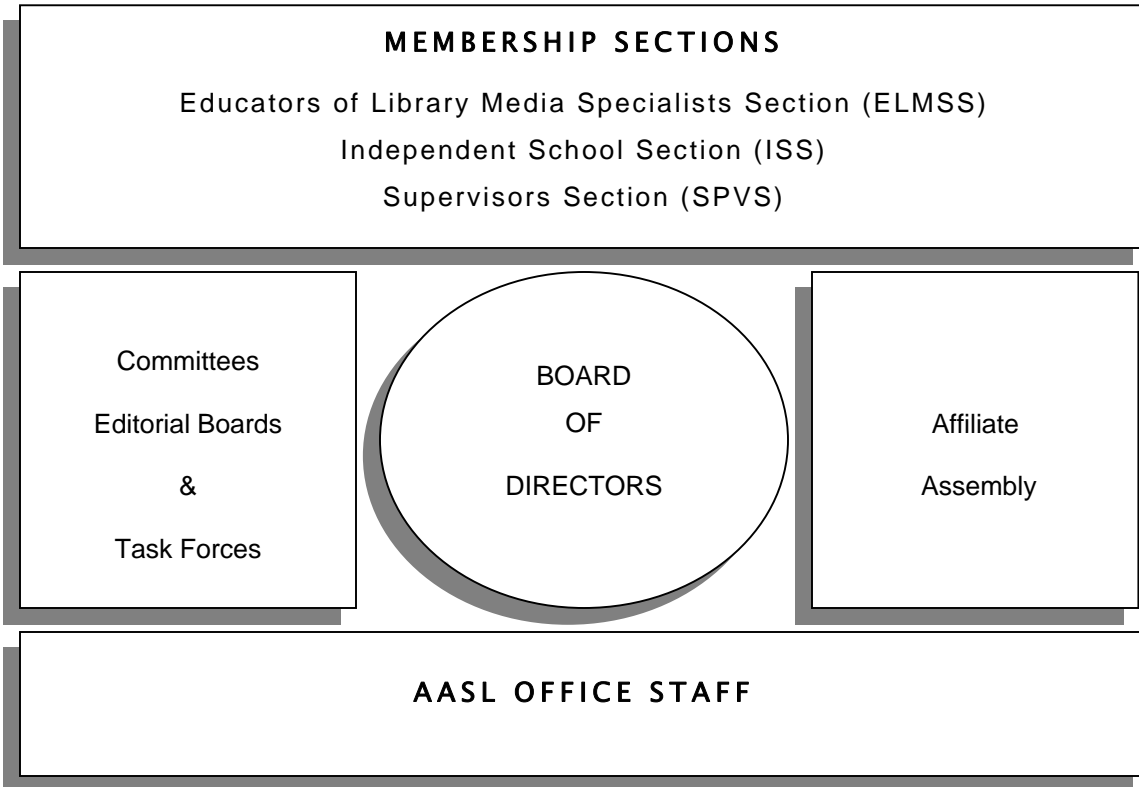
Task Forces

Task Forces are action-oriented membership groups created to address a specific goal, complete a specific task or to consider a particular issue.

Staff

AASL Staff is responsible for the daily work of the Association. Currently, there are 8 staff positions at AASL.





Conceptually the Board needs to be thought of as “the heart” of the Association – not the top!



Leadership Position Descriptions

President

The President shall preside at all of the AASL meetings, including those of the AASL Board of Directors. This officer shall serve as an ex-officio member of all of the AASL committees except the Nominating Committee, with a right to vote only in case of a tie. The President shall perform other duties designated by the membership or the Board and shall represent the AASL or designate a representative to other organizations. This officer shall report annually to the AASL membership.

President-Elect

The President-Elect shall perform the duties of the President in the absence or incapacity of the President. The President-Elect shall perform other duties designated by the Board.

Past-President

The Past-President will serve as a mentor to incoming Director-Elects. This officer will also serve as a liaison to the Affiliate Assembly Executive Committee in its capacity as a membership committee.

Treasurer

The Treasurer shall serve as chair of the Budget committee and serves as the members' advocate in the budgetary process. This officer shall report annually to the AASL membership.

Member-At-Large

The Member-At-Large represents all members of the Association on the Board or Directors. Responsibilities include: 1) serve as a liaison to selected committees as requested by the President, 2) mentor new Board member(s), 3) actively participate in Board discussion and decision-making, 4) actively solicit concerns/comments/input from members on Association activities and initiatives.

Division Councilor

The Division Councilor is the official AASL representative to the governing body of the association, the ALA Council. The AASL Councilor is also a member of the AASL Executive Committee.

Section Representative: ELMSS, ISS, SPVS

The Section Representative represents the views of the section to the Board and provides the Board with reports of section activities.

Regional Director

Approved by the AASL Board at the 1998 Midwinter Meeting/New Orleans

A Regional Director shall be elected for each region every two years to serve a four-year term. Elected to the AASL Board by all AASL members, the Regional Director represents the interests of the AASL Members-At-Large, as well as those members within his/her region. The Regional Director serves as a communication channel between the AASL Board and the membership. The Regional Directors shall meet informally as a group during Annual and Midwinter Conference and shall receive regular training (on alternate years) to help them carry out their responsibilities successfully.

During the first two years of the term, the position will be referred to as Director-Elect and will have the responsibilities described earlier in this Handbook (also see AASL Bylaws, Article VII, Section 4).

During the second two years of the term, the Director will be a mentor to the Director-Elect; participate in the Affiliate Assembly 1 & 2; and be a voting member of the AASL Board of Directors.

Board Responsibilities:

- Attend all meetings of the AASL Board, official AASL functions held at ALA Midwinter and Annual Conferences.
- Attend the two Affiliate Assembly Caucuses.
- Keep and submit a log of contacts/topics made prior to each ALA Annual and Midwinter Conference.
- Contact AASL office with concerns and timely information from the Region.
- Orient the Regional Director-Elect to the workings of the Board and to his/her responsibilities.

Affiliate Assembly Responsibilities:

- Serve as a participant in the Affiliate Assembly caucuses at both the Midwinter and Annual Conferences.
- Confer with the Regional Director-Elect as to the issues/topics concerning the Affiliate Assembly Executive Committee.
- Recommend Regional Director candidates to AASL Nominating Committee.

Membership Promotion / Communication Responsibilities:

- Promote AASL membership by working cooperatively with the Regional Director-Elect and the AASL Membership Committee.
- During the term of office, make at least two contacts with AASL members in the region by: sending a written letter of introduction to the president of each state/regional affiliate; telephoning or sending e-mail messages to affiliate presidents, and contributing AASL Board of Directors actions/information to affiliates.
- Represent AASL by attending state workshops and conferences with table display and membership brochures and other literature/publications concerning AASL, bringing greetings from AASL and its leaders. This important function can be shared with the Regional Director-Elect. Funding for travel to conferences should be shared by Directors and Directors-Elect.
- In cooperation with Regional Director-Elect, solicit concerns of a national nature from state affiliate presidents.

AASL Executive Director, Ex-Officio

The AASL Executive Director serves as an Ex-Officio member on the AASL Board of Directors.



Affiliate Assembly Policies and Procedures

Approved by the general body of the Affiliate Assembly and the AASL Board of Directors at the 1999 ALA Annual Conference in New Orleans, LA.

Purposes

The Affiliate Assembly shall provide a channel of communication for reporting concerns of the affiliated organizations and their membership to the AASL Board of Directors; to facilitate discussion of activities and concerns of the AASL as reported by the AASL President, Executive Director and Board of Directors, and to report the Affiliate Assembly-related actions of the AASL to the Affiliates.

Membership

The Affiliate Assembly shall be composed of two voting representatives of each organization affiliated with the American Association of School Librarians. All representatives to the Affiliate Assembly shall be personal members of AASL.

Officers

The officers of the American Association of School Librarians Affiliate Assembly shall be the Chair, Chair-Elect and Secretary.

The **Chair** shall perform duties designated by the Affiliate Assembly or the Executive Committee. The chair shall report to the membership of the Affiliate Assembly annually, convene and preside at the Affiliate Assembly during Midwinter Caucus and Annual Conference, appoint committees of the Affiliate Assembly subject to the approval of the Executive Committee, call meetings of the Executive Committee as needed, and submit a written report of actions taken by the Affiliate Assembly and its Executive Committee to the AASL Board.

The **Chair-Elect** assists the chair in any duties assigned by the Chair or the Affiliate Assembly Executive Committee. The Chair-Elect shall assume the duties of the Chair should the Chair not be able to complete the term of office. The Chair-Elect shall serve the first year after election as Chair-Elect, and the second year after election as Chair.

The **Past-Chair** advises the current chair in any duties requested by the Chair or the Affiliate Assembly Executive Committee. The past-chair also serves as the Chair of the AASL membership committee.

The **Secretary** verifies the credentials of Affiliate Assembly Delegates at the annual meetings, and records minutes of all meetings of the Affiliate Assembly Executive Committee. The secretary shall serve for one year.

In the event of a vacancy in the chair-elect or secretary positions, the chair with the approval of the Affiliate Assembly Executive Committee shall appoint someone to serve the remainder of the unexpired term.

The delegates to the Affiliate Assembly shall attend the Affiliate Assembly, share information about AASL and the AASL Affiliate Assembly with affiliate leaders and members, seek



support for AASL within the affiliate through membership recruitment, share information about and concerns of the affiliate with the Affiliate Assembly, assist in the development of regional programs, and serve on Affiliate committees when appointed by the chair.

Nominations and Elections

All candidates for Affiliate Assembly positions must be personal members of AASL, and have previous experience as a delegate to the Affiliate Assembly. Persons can hold only one elected office within the Affiliate Assembly.

Nominations for the offices shall be originated by the Assembly prior to voting. The voting will be held during new business of the Affiliate Assembly and those elected will take office at the close of that meeting. Elections shall be conducted annually during the Affiliate Assembly. A plurality of all legal votes cast shall be necessary to elect a candidate.

Executive Committee

The Executive Committee shall be composed of the Affiliate Assembly Chair, Chair-Elect, Secretary and Regional Directors-Elect. The President and Executive Director of the AASL shall be ex-officio members of the Executive Committee without vote. A majority of the voting members of the Executive Committee shall constitute a quorum.

The Affiliate Assembly Chair will serve as Chair for the Executive Committee and the Secretary will serve as Secretary to the Executive Committee.

The Executive Committee shall prepare the agenda for the Affiliate Assembly to be held during the annual conference of the ALA and Midwinter Caucus, shall appoint committees, and shall disseminate information about both Assembly and AASL Board actions.

All actions taken by the Executive Committee shall be reported to the Affiliate Assembly representatives by the Affiliate Assembly Chair. All actions taken by the Affiliate Assembly and its Executive Committee shall be reported to the Board of Directors of the Association in a written report provided by the Affiliate Assembly Chair.

Committees

Committees needed to support the governance and unique responsibilities of the Affiliate Assembly may be appointed by the Chair with Affiliate Assembly Executive Committee approval and dissolved when the charge has been completed.

Identifying Concerns

Delegates may report concerns of the affiliated organizations and their membership to the Affiliate Assembly by submitting the form "Statement of Concern" to the Affiliate Assembly Chair. These issues of concern will be presented to the Affiliate Assembly Executive Committee for disposition. If necessary, the issue of concern will be brought to the Affiliate Assembly for discussion and/or action.

Recognition and Commendation

Delegates may also report outstanding programs and events deserving of recognition and commendation of the affiliated organizations and their membership to the Affiliate Assembly by submitting the form "Statement of Commendation" to the Affiliate Assembly Chair.



These programs and events will be presented to the Affiliate Assembly Executive Committee, and brought to the Affiliate Assembly.

Amendments

Amendments to the Policies and Procedures may be proposed by the Executive Committee of the Affiliate Assembly. They shall be presented in writing to all delegates at least thirty (30) days prior to the Affiliate Assembly. Policies and Procedures may be amended by two-thirds vote of those delegates present at the Affiliate Assembly and shall become effective at the close of the Affiliate Assembly's meeting.

Parliamentary Authority

Sturgis Standard Code of Parliamentary Procedure (latest edition) shall govern the Assembly in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of AASL or the Bylaws or special rules of order of the ALA. Provision shall be made for parliamentary authority at Affiliate Assembly. The Chair of the Affiliate Assembly will appoint a Parliamentarian to serve in this capacity.



AASL Committees 2005-2006 Charges/Functions and Minimum Intended Outcomes

AASL/ACRL Interdivisional Committee on Information Literacy

Charge: The AASL/ACRL Interdivisional Committee on Information Literacy will focus on how to prepare K-20 students to be information literate and will provide a channel of communication to the respective divisions. In general, this interdivisional committee will be a forum for sharing ideas on information literacy in K-20 environments and a source of professional development opportunities in this area.

Function:

- ◆ To focus on how to prepare K-20 students to be information literate.
- ◆ To provide a channel of communication to the respective divisions.
- ◆ To provide a forum for sharing ideas on K-20 information literacy.
- ◆ To be a source of information literacy professional development opportunities.

Size, Composition, or Special Requirements of Committee: Co-chairs, from AASL and ACRL; 8 additional committee members, 4 from each division with staggered two-year terms. Committee members should represent the following groups, when possible:
AASL: Publications, ELMSS, Affiliate Assembly, ISS
ACRL: Publications, EBSS, CJCLS, IS

Minimum Intended Outcomes for June 2006:

- ◆ Develop publication (paper and electronic) on information literacy in the K-20 environments.
 - ◆ Develop professional development materials (electronic format) on joint programs for high school library media specialists and higher education librarians on student information literacy education.
 - ◆ Continue to develop programs for ALA Annual Conference, AASL National Conference, and ACRL National Conference.
 - ◆ Publicize the electronic discussion list to increase activity.
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Advocacy Special Committee

Charge: To develop an Advocacy Plan for AASL and recommend a structure for AASL to use in designating responsibility for continuing work in this area.

Function:

- ◆ Review the Advocacy section of the membership survey
- ◆ Study the goals and strategies in the AASL Strategic Plan
- ◆ Chair serves as AASL representative to the ALA Advocacy Assembly
- ◆ Chair to serve as liaison to the ALA Public Awareness Committee
- ◆ Establish sub-committee to carry out advocacy activities currently in the planning stages
- ◆ Develop a comprehensive plan for ongoing advocacy activities in AASL consistent with the new Strategic Plan

Size, Composition, or Special Requirements of Committee: Chair plus 6-8 members. Staggered terms if Special Committee becomes Standing Committee. Liaison from the AASL Legislative Committee.

Minimum Intended Outcomes for June 2006:

- ◆ Present a pre-conference on Advocacy at the 2006 Annual Conference
 - ◆ Establish a sub-committee to develop content for a Regional Institute on the topic of advocacy
 - ◆ Develop a Newspaper in Education (NIE) insert for publication
 - ◆ Develop a draft report for on-going advocacy activities for AASL and possible structure within AASL by June 2006
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Alliance for Association Excellence

Charge: To develop alliances between AASL and the business community to promote cooperative short and long-term plans for supporting and enhancing AASL activities and services including conferences, institutes, special events, awards and projects' and to create and implement a recognition program for companies that participated in the AASL Alliance.

Function:

- ◆ Act as a forum in which AASL and the business community can share information on the current environment in school library media trends, issues, opportunities and threats.
- ◆ Develop short and long term strategies for business alliances, which support and enhance AASL activities and services, including conferences, institutes, special events, awards and projects.
- ◆ Assist AASL in acquiring the resources necessary to advance its Strategic Plan.
- ◆ Provide recognition for companies who participate in the program.
- ◆ Serve as advisory group to AASL for vendor concerns.

Size, Composition, or Special Requirements of Committee: Chair and nine members having 2-year terms. Members will include six representatives from the business community, the AASL Past-President, two AASL members, the AASL Executive Director (ex officio). The AASL Treasurer will serve as chair.

Minimum Intended Outcomes for June 2006:

- ◆ Continue to develop strategies for promoting corporate membership in AASL.
 - ◆ Continue to operate as an advisory group to AASL on vendor concerns.
 - ◆ Through collaboration, keep vendors and AASL aware of the environmental landscape in which we both operate.
 - ◆ Develop a mechanism to work with vendors, who are not members, to address their concerns and issues and harness their ideas and energy.
 - ◆ Determine a consistent time that meetings will occur at Midwinter and Annual.
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American University Presses (AUP) Book Selection Committee

Charge: To select suitable titles for secondary school use from the current publications of the members of the Association of American University Presses to be published in a catalog annually by the American University Press Services, Inc.



Function:

- ◆ Review and rate approximately 500 books for annual AAUP publication.
- ◆ Present a program at ALA Annual Conference.

Minimum Intended Outcomes for June 2006:

- ◆ Review and rate approximately 500 books for annual AAUP publication.
- ◆ Present a program at ALA Annual Conference 2006.
- ◆ Work with editors of Knowledge Quest to publish an article of the Best of the Best of those titles for high school librarians.
- ◆ Review and make recommendations for revisions of selection criteria and format of entries in the publication.

Annual Conference Committee 2006

Charge: To plan with the AASL Office and the AASL President the programs, meetings and functions to be scheduled for the AASL at the Annual Conference.

Function:

- ◆ Assist the AASL Office and the AASL President in planning the President's Program at Annual Conference.
- ◆ Plan, with the AASL Office and the AASL President, for other functions at Annual Conference such as social events.
- ◆ Review requests for program slots and recommend programs to the AASL Office and AASL President for inclusion at Annual Conference.
- ◆ Send completed program descriptions to ALA Committee charged with developing program tracks and themes.
- ◆ Plan with the AASL Office and the AASL President and the ALA Annual Conference Planning Committee the necessary local arrangements for the AASL programs, meetings and functions scheduled for the Annual Conference.

Size, Composition, or Special Requirements of Committee: A separate Annual Conference committee will be appointed for each annual conference by ALA Midwinter Meeting of the preceding year (one and one half years in advance). These separate conference committees will be designated by conference year, i.e. Annual Conference Committee 2005, Annual Conference Committee 2006, etc.

Minimum Intended Outcomes for June 2006:

- ◆ Plan the programs, meetings and functions for the 2006 ALA Annual Conference, including the President's Program.
- ◆ Keep in contact with the committee's Board liaison to ensure the conference program is completed in a timely fashion and meets all deadlines.
- ◆ Communicate periodically with the AASL liaison to the ALA Conference committee to ensure continuity.
- ◆ Work directly with the AASL Event Planner to plan all events at annual conference.
- ◆ Evaluate and make recommendations to the Bylaws and Organization Committee on the structure of this committee and the appointment timeframes.

Appointments Committee

Charge: To advise and assist the AASL President and President-elect in recruiting and recommending association members to serve on ALA and AASL committees and to serve as AASL representatives to other groups.

Function:

- ◆ Identify potential members for appointment to AASL and ALA standing and special committees, and for ad-hoc committees and task forces that may be established to achieve short and long term goals and address priorities.
- ◆ Contact, recruit, and recommend members for AASL and ALA committees, task forces, and other groups needing AASL representation.
- ◆ Recommend individuals to serve as special representatives from AASL in a liaison or other capacity.
- ◆ Assist President-Elect in the development of Committee Chairs and committee rosters for the coming year.

Size, Composition, or Special Requirements of Committee: Chair, 6 members serving staggered 2-year terms.

Minimum Intended Outcomes for June 2006:

- ◆ Provide a pool of potential members for appointment for all committees that reflect a diverse mix of age, gender, association experience, geographic location, and ethnicity to the AASL office. Particular effort should be made to identify individuals from underrepresented groups.
- ◆ Working with the staff liaison, solicit committee members through AASL discussion lists.
- ◆ Promote committee participation and recruitment at all available opportunities, including Affiliate Assembly, Membership Meetings, President's Program, and the All-Committee Meeting during ALA conferences.
- ◆ Work with the President-elect to establish a timeline for the appointment process, although the process is ongoing.
- ◆ Maintain with designated AASL staff an electronic database of potential appointees and forward recommendations for committee appointment to the AASL President-Elect.
- ◆ Work with the President-Elect to "slot" members into committees and committee chair positions.
- ◆ Revise the AASL Committee Volunteer Form to reflect current AASL committees and include a section on ALA committees to which the President-Elect may be able to appoint AASL members.
- ◆ Create an electronic letter of confirmation for when a candidate submits a volunteer form.

Awards Committee

Charge: To coordinate the AASL awards committees, to plan a public event honoring each year's award recipients, and to evaluate continuing and new awards for the association.

Function:

- ◆ Review criteria for new and continuing awards and, in consultation with the sponsor, make recommendations for change.
- ◆ Advise on lists of contacts for each award.
- ◆ Evaluate the need for new awards and seek funding in cooperation with the Executive Director to support these new awards.
- ◆ Determine responsibilities for awards administration, including publicity for awards and for recipients.
- ◆ Assist in planning and help coordinate a public event honoring award recipients at Annual Conference or other AASL functions.
- ◆ Review and recommend changes in policy and procedures regarding all awards.

Size, Composition, or Special Requirements of Committee: Chair, plus chairs of all the awards subcommittees. 1-year terms.

Minimum Intended Outcomes for June 2006:

- ◆ Conduct an awards luncheon at ALA Annual.
- ◆ Develop and implement a plan to generate more publicity for all awards through a variety of means, such as Affiliate Assembly.
- ◆ Formalize a process for all award winners to be highlighted in articles and presentations.
- ◆ Follow up with award winners to encourage giving a presentation at ALA, AASL and other conferences as well as writing an article for *Knowledge Quest* and other publications.
- ◆ Formalize recommendations for changes to the general procedures for all awards.
- ◆ Review the 2005 committee reports in the Annual Report to Membership 2005. As appropriate, incorporate any recommendations into procedures or policies. (See specific recommendations under subcommittees)
- ◆ Further develop the official awards website with AASL staff that announces the award winners to include pictures and information about the winning libraries and librarians with access to additional information for members.
- ◆ Finalize criteria for the new award proposal (Innovative Reading Grant Award).
- ◆ Develop a rubric for universal reviewing of the various awards that can be used by each subcommittee.

Awards Subcommittees

Functions for all Subcommittees:

- ◆ Review the applications for the award by meeting in person or electronically.
- ◆ Reach consensus, based on approved criteria and evaluation process, on the award recipient(s).
- ◆ Communicate name of winner(s) to AASL Office; maintain secrecy regarding selection until notified by AASL Office.
- ◆ Present (Chair or designee) the award at the Annual Conference awards function.
- ◆ Make recommendations to the Awards Committee, as appropriate, for changes to the award or award process.

Minimum Intended Outcomes for June 2006 for ALL Subcommittees:

- ◆ Review the 2005 committee chair's report in the Annual Report to Membership 2005 for suggestions on administering and processing the awards.
- ◆ Administer the designated award within the approved criteria, following the appropriate procedures.

- ◆ Work with the staff liaison to process the awards in a timely fashion.
- ◆ Develop realistic timelines that indicate procedures used to evaluate award.

Size, Composition, or Special Requirements of Committee: All awards committee members service are a one-year term. The Committee Chair should have served previously as a committee member whenever possible.

Awards Subcommittee: ABC-CLIO Leadership Grant

Charge: To select the recipient of the annual award to enable an AASL affiliate organization to plan and implement a leadership development program.

Minimum Intended Outcome for June 2006:

- ◆ Revise the scoring rubric to correlate with the application.
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Awards Subcommittee: Collaborative School Library Media Award

Charge: To select the recipient of the annual award which recognizes and encourages collaboration and partnerships between school library media specialists and teachers in meeting goals outlined in Information Power: Building Partnerships for Learning. Collaboration is defined as joint planning and implementation of resource based instruction, program or event in support of the curriculum.

Awards Subcommittee: Distinguished School Administrator Award

Charge: To review nominations for the selection of an administrator to receive the AASL Distinguished School Administrators Award for the administration of a school or group of schools who has made an outstanding and sustained contribution toward furthering the role of the library and its development in elementary and/or secondary education.

Awards Subcommittee: Distinguished Service Award

Charge: To act in a planning capacity in cooperation with Baker & Taylor in the selection of an individual who will receive a cash award for providing an outstanding contribution to school librarianship and school library media program development.

Awards Subcommittee: Frances Henne Award

Charge: To select the recipient of the Frances Henne Award, an annual grant to enable a school library media specialist with five or fewer years in the profession to attend an AASL National Conference or ALA Annual Conference.



Minimum Intended Outcome for June 2006:

- ◆ Clarify and streamline the rating sheet. Refer to the recommendations in the 2005 Annual Report.
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Awards Subcommittee: Highsmith Research Grant

Charge: To select the recipient of the annual grant to enable one or more AASL members who are school library media specialists, library educators, library information science or education professors to conduct innovative research aimed at measuring and evaluating the impact of school library media programs on learning and education.

Awards Subcommittee: Information Technology Pathfinder Award

Charge: To select the recipients of the awards for innovative use of technology in the school library media center in an elementary (K-6) and a secondary (7-12) setting.

Awards Subcommittee: Intellectual Freedom Award

Charge: To act in an advisory capacity in cooperation with ProQuest, in the selection of an individual who will receive a cash award for upholding the principles of intellectual freedom as set forth in "Policies and Procedures for Selection of Instructional Materials."

Minimum Intended Outcome for June 2006:

- ◆ Align the stated criteria in the application with the scoring form.
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Awards Subcommittee: National School Library Media Program of the Year (NSLMPY) Award

Charge: To act in an advisory capacity to Follett Library Resources and AASL in the selection of school districts to be given cash awards for demonstrating excellence in their school library media programs; the eligibility criteria will include schools and school systems from kindergarten through the twelfth grade.

Minimum Intended Outcome for June 2006:

- ◆ Explore the possibilities of greater exposure for the award winners by providing information on the AASL website, through the development of a publication highlighting past winners or a video of best practices.
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Awards Subcommittee: School Librarian's Workshop Scholarship

Charge: To select the recipient of the annual award to provide financial assistance for the professional education of persons who plan to become school library media specialists working at the preschool, elementary, or secondary levels in public or private educational settings.

Bylaws and Organization Committee

Charge: To review, revise, amend, and draft Bylaws for the association; to evaluate all present and proposed committee charge and function statements; to review and make recommendations on all association policies for inclusion in an official AASL Organization Handbook.

Function:

- ◆ Review all requests for bylaws changes and make recommendations to the AASL Board for appropriate action, taking into account association history and ALA requirements.
- ◆ Review all requests for new committees and task forces to clarify charge and function statements, type of committee, committee composition, size and terms in relation to responsibility, and relationship to existing committees; make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- ◆ Review committee or task force requests for change in status and make recommendations to the AASL Board for acceptance, changes, or non-approval (with rationale).
- ◆ Evaluate all present committees on a three-year schedule for accurate and clear charge and function statements, appropriate size, and continued relevance.
- ◆ Review and make recommendations on proposed and revised AASL policy statements.
- ◆ Work with AASL Office to maintain an up-to-date AASL Policy and Procedures Handbook and accurate descriptions forms for all committees and other working groups.

Size, Composition, or Special Requirements of Committee: Both At-Large members of the AASL Board serve as Board Liaisons to this committee, providing a link and conduit from the Board for information to and from the committee.

Minimum Intended Outcomes for June 2006:

- ◆ Continue to review and update all committee descriptions to provide a uniform description of each committee using the approved Committee Description Form.
- ◆ Review the committees scheduled in the first year of the three-year review cycle that were not yet reviewed.
- ◆ Implement second year of the three-year cycle of Committee Reviews, including an examination of their charges, functions, and size in relation to responsibility.
- ◆ Continue work on the AASL Organization and Policy Handbook. Consult with the AASL Executive Committee as this work proceeds. Work with staff to make this handbook available to Board members, committee chairs, and members on the website.

ICONnect: Online for Professionals and Families

Charge: To develop and implement a plan for the delivery of online courses which reflect the principles of Information Power, and to develop and implement a plan to deliver related information electronically to families which will serve their need to help their children educationally and also promote school library programs.

Function:

- ◆ To develop a list of topics that reflects the principles of Information Power for online courses and family information and a timeline for their implementation.
- ◆ To develop objectives, outcomes, content outline and requirements for authorship.
- ◆ To recommend method of delivery and availability of courses and family information to members, non-members, and families.
- ◆ To analyze evaluations for each offering to determine changes and modifications as needed.
- ◆ To project directions for future online courses and offering, including new topics, retirement of courses, and format changes.
- ◆ To forward course and family information to the AASL staff for inclusion and management of the RFP process.

Size, Composition, or Special Requirements of Committee: Chair and between 8 to 12 members, including liaisons.

Minimum Intended Outcomes for June 2006:

- ◆ Review the function statement and make recommendations to the president for a timeline of actions.
- ◆ Analyze the data from the needs assessment survey and develop a method to report to membership.
- ◆ Develop an initial prioritized list of courses and a timeline for implementation.
- ◆ Initiate at least one RFP process for content of one course with AASL staff liaison.
- ◆ Explore partnerships with other online professional development providers.

Intellectual Freedom Committee

Charge: To gather, prepare and disseminate information on Intellectual Freedom issues and available support services pertinent to school library media programs.

Function:

- ◆ Gather, prepare and make available materials advising school library media specialists of available services and support (1) in formulating Intellectual Freedom policies and (2) for resisting local pressure and community action designed to impair the rights of others.
- ◆ Work with the ALA Intellectual Freedom Office and with the Freedom to Read Foundation in gathering information as requested and responding to issues and concerns.
- ◆ Provide technical assistance to the AASL Intellectual Freedom Award Committee.

Minimum Intended Outcomes for June 2006:

- ◆ Liaison with the Intellectual Freedom Awards subcommittee to provide assistance with the award.
- ◆ Work with the ALA Intellectual Freedom office to gather information as requested and respond to issues and concerns.
- ◆ Develop a brochure for school library media specialists on available services and support as stated in the first function statement.

International Relations Committee

Charge: To promote school librarianship and the exchange of professional information, knowledge, and techniques, as well as research and literature among school libraries and school library media specialists worldwide.

Function:

- ◆ Work with the International Association of School Librarianship (IASL) Director from the United States and the ALA Representative to the Section of School Libraries and Resource Centers of the International Federation of Library Associations and Institutions (IFLA) to:
 - Develop programs and activities, which will promote the exchange of information among school library media specialists throughout the world.
 - Establish communication with other associations for school library media specialists to collect information about their conferences, publications, membership, and make this type of information available to AASL members.
- ◆ Promote the celebration of International School Library Day, the fourth Monday in October each year.
- ◆ Recommend AASL members to the AASL Board of Directors to be nominated for membership in the School Library Section of IFLA.
- ◆ Serve as liaison to the ALA International Relations Committee.

Minimum Intended Outcomes for June 2006:

- ◆ Develop an action plan with strategies for the function of the committee.
- ◆ Establish a collaborative relationship among *Knowledge Quest*, *School Library Media Research*, and *School Libraries Worldwide* to share news and/or research about school librarianship.
- ◆ Develop a collaborative relationship with the Center for International Scholarship in School Libraries at Rutgers University (CISSL) and IASL.
- ◆ Begin work on a program proposal for the National Conference 2007 or ALA Annual Conference to focus on International Schools.
- ◆ Develop a procedure to recommend AASL members to the Board for nomination in the School Library Section of IFLA.
- ◆ Serve as liaison to the ALA International Relations Committee.

Knowledge Quest Editorial Board

Charge: To be responsible for manuscript development in cooperation with the editor(s); to review manuscripts to recommend acceptance, request for revision or rejection; to fulfill such other editorial and administrative duties as the editor(s) shall deem necessary and proper.

Size, Composition, or Special Requirements of Committee: Members serve 3-year terms. AASL Publications Committee chair serves as ex officio.

Minimum Intended Outcomes for June 2006:

- ◆ Ensure KQ is a timely periodical that meets the needs of the membership.
- ◆ Continue the conversion of the eight-year review process at a retreat and develop a strategic plan for the future.
- ◆ Plan a strategy for highlighting AASL activities, committees, and opportunities.
- ◆ Continue to develop KQ on the web, with web-only content.



- ◆ Work with AASL Publications Committee to investigate the potential for republishing KQ material into other short publications.
 - ◆ Review the Associate Editors' job descriptions.
 - ◆ Work with the Awards committee to highlight AASL award winners, including seeking articles.
 - ◆ Analyze other print and online school library publications in order to focus KQ's content and increase readership.
-

Legislation Committee

Charge: To act in advisory and planning capacity, in cooperation with the ALA Legislation Committee and the ALA Washington Office, in the area of legislation affecting school libraries.

Function:

- ◆ Assist the Washington Office with information about school libraries and the impact of school library legislation.
- ◆ Work with the AASL office and the ALA Washington Office to inform the membership of AASL about pending school library legislation.
- ◆ Interpret the total ALA legislative program to AASL membership.
- ◆ Plan, support and encourage legislative organization and action at all levels—national, state, and local.

Minimum Intended Outcomes for June 2006:

- ◆ Present legislative program with YALSA and ALSC at ALA Annual conferences.
 - ◆ Develop a plan to involve more school library media specialists in legislative activities and national and state legislative days.
 - ◆ Work with KQ editors to develop a regular Legislative column.
 - ◆ Report to the AASL Board and the Affiliate Assembly at both Annual and Midwinter conferences regarding legislative issues.
 - ◆ Keep legislative handbook and legislative information on the web current.
 - ◆ Maintain an accurate record of all state legislative contacts to facilitate a strong advocacy network.
-

Membership Committee

Charge: To oversee membership recruitment activities for the association and through the Affiliate Assembly.

Function:

- ◆ Consider various marketing strategies for membership recruitment, i.e., reaching students in SLM programs in library schools and in alternative certification programs, instructors in those programs, supervisors, and administrators.
- ◆ Organize the Annual Celebrate Conference program to cultivate an interest in joining AASL among nonmembers and encourage current members to continue their membership.
- ◆ Develop materials for use at the affiliate level that will promote and maintain membership in AASL.

Size, Composition, or Special Requirements of Committee: The Affiliate Assembly Executive Committee functions as the AASL Membership Committee with the immediate Past-Chair of the Affiliate Assembly as the Membership Committee Chair.

Minimum Intended Outcomes for June 2006:

- ◆ Prepare and present Celebrate Conference at the AASL National Conference 2005 and 2006 ALA Annual Conference.
 - ◆ Review AASL New Member packet.
 - ◆ Review AASL Membership Plan.
 - ◆ Develop Strategies for Affiliates to attract new members to AASL.
 - ◆ Work with the AASL President on the pilot rotation plan for Affiliate visit to increase membership.
 - ◆ Work with the Membership Committee Review Task Force to align all membership activities.
-

Membership Committee Review Task Force

Charge: To review all membership activities within AASL and make recommendations to the AASL Board for an appropriate structure that will facilitate the delivery of a full range of membership recruitment functions by Annual Conference 2006.

Function:

- ◆ Gather information and study the structure of current membership activities within AASL.
- ◆ Consider various structures for AASL membership recruitment, marketing, and retention activities.
- ◆ Recommend changes in the current committee structure that will meet the desired goal.

Size, Composition, or Special Requirements of Committee: Chair plus 6-8 members, including members from the Affiliate Assembly Executive Committee, Past Chair of the Affiliate Assembly, AASL Board member, Recruitment for the Profession Committee member, New Member Mentoring Special Committee member. All members to be appointed for 1 year, with possible extension if approved by the AASL Board of Directors.

Minimum Intended Outcomes for June 2006:

- ◆ Study the charges and functions of the current Membership Committee, Recruitment for the Profession Committee, and the New Member Mentoring Special Committee and any other committee within AASL that has a function regarding membership.
 - ◆ Study the minimum intended outcomes and annual reports from 2003 through 2005 for the three above specified committees and any other committee within AASL that has a function regarding membership.
 - ◆ Consider the position of liaison to the ALA Membership Committee.
 - ◆ Consider how membership functions fit into the new AASL Strategic Plan.
 - ◆ Develop preliminary recommendations on where membership activities should reside to the AASL Board by ALA Midwinter Meeting 2006.
 - ◆ Prepare a final report with recommendations for the structure of membership activities and responsibilities by ALA Annual Conference 2006.
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National Board for Professional Teaching Standards (NBPTS) Special Committee

Charge: To initiate and coordinate National Board for Professional Teaching Standards (NBPTS) activities within the American Association of School Librarians (AASL).

Function:

- ◆ Develop an AASL position statement on NBPTS certification.
- ◆ Serve as a liaison to the NBPTS Interest Group.
- ◆ Develop a plan for AASL activities promoting NBPTS certification, including but not limited to:
 - Developing a toolkit to assist AASL members who are considering NBPTS certification.
 - Developing a plan to celebrate AASL NBPTS certified library media specialists (LMS).
 - Developing long and short-term strategies, in coordination with the Membership Committee, to promote AASL membership among nonmember NBPTS LMS.

Size, Composition, or Special Requirements of Committee: Chair and eight members having two-year terms. Members will include at least two NBPTS certified AASL members and other AASL members involved with the NBPTS process, the AASL President (ex officio), and the AASL Executive Director (ex officio).

Minimum Intended Outcomes for June 2006:

- ◆ Plan and implement a special recognition ceremony and social events for Board Certified library media specialists for the AASL National Conference in Pittsburgh
- ◆ Continue publicity efforts to promote NBPTS certification.
- ◆ Develop a mentorship program for National Board applicants.
- ◆ Finalize and promote the toolkit for perspective National Board applicants.
- ◆ Design outreach to non-AASL Board certified library media specialists to promote membership.

National Conference 2005 Committee (Pittsburgh)

Charge: To plan and develop the program for the divisional national conference and act in an advisory capacity in the planning of the conference theme, format, registration, exhibits and local arrangements.

Minimum Intended Outcomes for October 2005:

- ◆ Continue working with the staff on a timeline, expectations, parameters, pre-conferences, concurrent sessions, logistics, and major speakers.
- ◆ Develop a working relationship within the committee to facilitate this major undertaking.
- ◆ Plan and oversee the National Conference in Pittsburgh.
- ◆ Plan an effective evaluation instrument.
- ◆ Ensure a viable marketing plan is in place for the conference.

National Conference 2007 Committee (Reno)

Charge: To plan and develop the program for the divisional national conference and act in an advisory capacity in the planning of the conference theme, format, registration, exhibits and local arrangements.

Minimum Intended Outcomes for June 2006:

- ◆ Work with the AASL staff on a timeline, expectations, parameters, pre-conferences, concurrent sessions, logistics, and major speakers.
 - ◆ Develop a working relationship within the community to facilitate this major undertaking.
 - ◆ Plan and oversee the conference in Reno.
 - ◆ Plan an effective evaluation instrument.
 - ◆ Ensure a viable marketing plan is in place for the conference.
-

National Institute Planning Committee 2006 (see Teaching for Learning Committee)

Charge: To plan and develop the program for a multi-day institute during AASL non-national conference years.

Function:

- ◆ Investigate and give consideration to institutes delivered in various formats and on topics of current and national interest.
- ◆ Recommend a theme or topic, potential presenter(s), dates and format to the AASL Office.
- ◆ Plan and develop program content for the institute.
- ◆ Act in an advisory capacity to the AASL Office in scheduling, promotion, and registration.
- ◆ Evaluate the institute based on participant evaluations and committee review.

Size, Composition, or Special Requirements of Committee: A separate National Institute Planning Committee will be appointed to plan for each non-national conference year Institute at least 1 ½ years in advance. These separate National Institute Planning Committees will be designated by years of the planned national institute, i.e. National Institute Planning Committee 2006, National Institute Planning Committee 2008, etc.

Minimum Intended Outcomes for June 2006:

- ◆ See Teaching for Learning Committee.
-

NCATE Coordinating Committee

Charge: To work with AASL and the ALA Office of Accreditation (OA) staff to coordinate the responsibilities associated with ALA's participation in the NCATE accreditation process.

Function:

- ◆ Work with the ALA Office of Accreditation (OA) to develop and deliver informational meetings about the NCATE process at the ALA Midwinter Meetings and Annual Conferences.

- ◆ Work with OA to deliver training in program review at the ALA Midwinter Meetings and Annual Conferences.
- ◆ Develop information materials in print and electronic formats about the NCATE process for distribution.
- ◆ Recruit individuals to serve as program reviewers.
- ◆ Encourage programs in NCATE schools to submit to the program review process.
- ◆ Act as liaison to other ALA bodies with an interest in accreditation of library programs.
- ◆ Recommend individuals qualified to serve in various NCATE positions to the AASL Board of Directors.

Size, Composition, or Special Requirements of Committee: Chair, 8 members having 2-year terms and the Chair of the ELMSS who shall be ex officio.

Minimum Intended Outcomes for June 2006:

- ◆ Plan and deliver training on the program review process to be offered at ALA Midwinter and/or Annual 2006.
- ◆ Recruit additional program reviewers who are practicing school library media specialists.
- ◆ Plan and deliver training to program reviewers at ALA Midwinter and/or Annual 2006.
- ◆ Plan for alignment of Praxis exam with AASL standards.
- ◆ Pursue NCATE Glossary as joint publication with AASL Standards.
- ◆ Develop sample assessments with criteria for institutions and reviewers.
- ◆ Prepare a document to be used for review of programs under the new NCATE guidelines.

New Member Mentoring Special Committee

Charge: To develop and implement a plan to promote active participation in AASL and develop potential leaders for AASL among members new to the organization (i.e. less than 5 years).

Function:

- ◆ Develop strategies and activities for providing opportunities for new AASL members to participate in committees, events and conferences.
- ◆ Promote the benefits of active participation in AASL to new members.
- ◆ Identify ways to encourage new members to become involved in leadership training activities and take leadership responsibilities.

Size, Composition, or Special Requirements of Committee: To include a former AASL President and at least one new member (less than 5-year membership), and Appointments Committee chair (ex officio).

Minimum Intended Outcomes for June 2006:

- ◆ Review activities of former mentoring committee, NMRT, Council Orientation committee, and similar units of ALA divisions as appropriate.
- ◆ Implement plan for informing and involving new members in the activities of AASL.
- ◆ Investigate the feasibility of forming a New Members Interest Group within AASL.
- ◆ Present a structure for teaming new members with “mature members” within AASL to the Board at Midwinter.
- ◆ Plan an event for new members in conjunction with annual or national conference.

Nominating Committee 2006

Charge: To prepare the annual slate for the AASL ballot and to recommend AASL members to run for ALA offices and Council to the ALA Nominating Committee.

Function:

- ◆ Solicit qualified candidates for all available positions in AASL.
- ◆ Determine a slate of candidates by the required deadline.
- ◆ Work with the AASL staff to publicize candidates and their statements.
- ◆ Work with the National Conference Committee to present the candidates at National Conferences.
- ◆ Organize and conduct the AASL Candidates' Forum at ALA Midwinter.

Size, Composition, or Special Requirements of Committee: Chair plus 4 or more members. No member can serve for more than 2 consecutive years. No member of the AASL Board can be a member of this committee. Committee member terms are one year.

Minimum Intended Outcomes for June 2006:

- ◆ Solicit qualified candidates for available positions.
 - ◆ Work with the staff to post candidate photos and statements on the AASL website as well as publishing them in *Knowledge Quest*.
 - ◆ Submit a written report to the AASL Executive Committee at their fall 2005 meeting.
 - ◆ Conduct the AASL Candidates Forum at Midwinter.
 - ◆ Incorporate the newly developed guidelines in process. Provide feedback on the guidelines to the AASL Board.
 - ◆ Involve the Regional Directors and Directors-Elect in identifying local candidates for the Nominating Committee to contact.
 - ◆ Solicit names from the AASL Board, Affiliate Assembly, All-Committee meetings and other appropriate meetings or events.
 - ◆ Solicit names through the AASL Forum discussion list and other appropriate lists.
-

Publications Committee

Charge: To develop a proposed publications program for AASL, exclusive of serial publications, and to review manuscripts for consideration for publication.

Function:

- ◆ Seek possible publication ideas/proposals from committees.
- ◆ Review proposals for publications and make recommendations to the AASL Executive Committee.
- ◆ Review manuscripts for publications.
- ◆ Maintain an up-to-date Publications Business Plan.

Size, Composition, or Special Requirements of Committee: *School Library Media Research (SLMR)* and *Knowledge Quest* editors serve as ex officio members.

Minimum Intended Outcomes for June 2006:

- ◆ Review with AASL staff any changes in ALA and AASL publications and guidelines.
- ◆ Identify what publications would support the work of the AASL Strategic Plan.
- ◆ Develop a five-year plan including a timeline for publications.



- ◆ Develop an online “submission” form where brief length publications can be proposed, submitted, and reviewed for future publication.
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Reading for Understanding Special Committee

Charge: To monitor and help implement the Reading for Understanding Plan developed in 2004 by this committee and to recommend a structure for AASL to use in continuing its work in this area.

Function:

- ◆ Implement activities identified in the action plan, which will support AASL members’ efforts to learn about and use effective strategies in the teaching of reading for understanding.
- ◆ Monitor and encourage support from other groups in helping carry out the plan.
- ◆ Review the current research in reading and identify ways to disseminate pertinent information that will assist school library media specialists in applying that research to their teaching of reading for understanding.
- ◆ Explore ways that AASL could make connections and collaborate with other professional associations to provide professional development opportunities in improving the reading achievement of students.
- ◆ Develop a proposal for how a committee to support the continuation of professional development in teaching of reading for understanding should be structured within AASL.

Size, Composition, or Special Requirements of Committee: Chair, 9 members serving 2-year terms.

Minimum Intended Outcomes for June 2006:

- ◆ Work with the KQ editorial staff for the submission of an article on this subject.
 - ◆ Present a program or pre-conference at ALA Annual Conference.
 - ◆ Develop an AASL Regional Institute on this topic.
-

Recruitment for the Profession Committee

Charge: To develop and implement a plan for recruitment to the school library media field.

Function:

- ◆ Gather and disseminate data and anecdotal information including current statistics on retirements from the field, shortfalls of qualified SLMS and SLM educators.
- ◆ Monitor the status of SLM programs and staffing, disseminating appropriate data.
- ◆ Implement the plan for recruitment with the AASL office and ALA recruitment activities.
- ◆ Work with appropriate offices in ALA to attract diversity to the SLM field.
- ◆ Advise the AASL Board and AASL affiliates on recruitment issues.

Size, Composition, or Special Requirements of Committee: Chair plus 8 members. First committee members will be appointed for one or two years for staggered terms.

Minimum Intended Outcomes for June 2006:

- ◆ Continue development of a website, including updating, for dissemination of data.



- ◆ Review, update, evaluate effectiveness of website.
 - ◆ Promote website with Affiliates and other members.
 - ◆ Participate in the ALA Recruitment Forum at Midwinter Meeting.
 - ◆ Investigate IMLS recruitment grants.
 - ◆ Finalize the white paper on recruitment and retention.
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Regional Institute Planning Committee (No Institute currently in development)

Charge: To plan and develop programs for regional leadership forums that can be licensed by Affiliates, school districts, library systems and other organizations.

Research and Statistics Committee

Charge: To foster within the school library media field the identification of research needs, the encouragement for quality research studies, and the dissemination of research results; and to make available summaries of research on the worth of school library media specialists and school library media programs for a variety of audiences.

Function:

- ◆ Develop summaries of research on the worth of school library media specialists and programs, in a variety of forms and products, and designed for use by AASL members with different audiences of decision-makers.
- ◆ Identify research needs and coordinate research activities of AASL.
- ◆ Establish a liaison relationship with the ALA Research office.
- ◆ Inform school library media professionals concerning the value and application of research techniques applicable in their situations through articles in AASL publications and conference presentations.
- ◆ Provide advisory services concerning the collection, analysis, and dissemination of school library media statistics.

Minimum Intended Outcomes for June 2006:

- ◆ Present a program at the ALA Annual Conference.
 - ◆ Maintain access to the AASL Action Research Project through the AASL website.
 - ◆ Work with the Publications Committee and the AASL staff liaison to develop a plan for the dissemination of the general information from the Power Reader and Power Learner project.
 - ◆ Investigate the possible uses of the AASL KidsConnect data and make a recommendation to the Board.
 - ◆ Provide advisory services concerning the collection, analysis, and dissemination of school library media statistics.
 - ◆ Develop a survey that could be administered at regular intervals in order to collect timely data on the condition of school libraries.
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SLMR Editorial Board

Charge: To be responsible for manuscript development in cooperation with the editor(s); to review manuscripts to recommend acceptance, request for revision or rejection; to fulfill such other editorial and administrative duties as the editor(s) shall deem necessary and proper.



Size, Composition, or Special Requirements of Committee: Members serve 3-year terms. AASL Publications Committee chair serves as ex officio.

Minimum Intended Outcomes for June 2006:

- ◆ Ensure SLMR, published on the web, is a timely research periodical meeting members' needs.
- ◆ Develop an online index of the first five volumes of SLMR.
- ◆ Develop a process for an online "call for manuscripts."
- ◆ Develop and implement a "best dissertations" feature in SLMR.

Teaching for Learning Committee

Charge: To support school library media specialists in the collaborative use of information literacy standards for student learning in order to enhance student learning and achievement. In addition, for 2005-06, the Teaching for Learning Committee is also charged with planning the National Institute 2006 (see National Institute Planning Committee 2006).

Function:

- ◆ Identify and disseminate information on best practices in teaching in school library media centers that result in improved student learning.
- ◆ Support AASL members in their efforts to learn about and use effective teaching methods and information literacy standards for increased student achievement.
- ◆ Support AASL members in their efforts to apply current research to their teaching in order to enhance student learning.

Size, Composition, or Special Requirements of Committee: Chair, 8 members. First committee members will be appointed for 1 or 2 years for staggered terms.

Minimum Intended Outcomes for June 2006:

- ◆ Complete the development of the National Institute 2006 with a focus on the teaching role of the SLMS.
- ◆ Work with AASL staff to promote and market the Institute.
- ◆ Develop an evaluation instrument for the Institute.
- ◆ Consider the development of Best Practices Toolkit as a result of the National Institute.
- ◆ Begin development of a follow-up regional workshop on the teaching role of the SLMS.
- ◆ Investigate the possibility of submitting an article to KQ and other publications.

Web Advisory Committee

Charge: To develop guidelines for the AASL web site as requested by the Board and to make recommendations to the Board regarding needed policy and/or guidelines.

Function:

- ◆ Conduct a semiannual evaluation of the site using established guidelines and make recommendations for changes to the Board.

- ◆ Make recommendations on products, services, and enhancements that will meet the needs of both members and the public.
- ◆ Develop and review guidelines to evaluate products, services and enhancements suggested by staff and others.
- ◆ Serve as an advisory group for the AASL website.

Size, Composition, or Special Requirements of Committee: Chair, 3 members serving 2-year terms.

Minimum Intended Outcomes for June 2006:

- ◆ Continue to advise on the AASL website.
 - ◆ Continue to explore web policies for membership service area and possible sources of revenue for AASL from the web.
 - ◆ Develop guideline for committees and sections when proposing new content for the website
 - ◆ Develop guidelines for evaluating current content.
 - ◆ Make recommendations to the Board, as appropriate, on products, services, and enhancements to meet the needs of both members and the public.
 - ◆ Work cooperatively with the AASL Website Resource Guides Editorial Board.
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Website Resource Guides Editorial Board

Charge: To review current resources based on existing selection policy, and recommend new resources and topics as well as revisions to the selection policy, for the AASL Website Resource Guides for School Library Media Program Development.

Function:

- ◆ Review selected resources for continuing relevancy on a regular basis.
- ◆ Recommend new resources with the potential to be used in providing advisory services to members and other school library media professionals.
- ◆ Recommend new bibliography topics as needed; and review and recommend revisions to the selection policy.

Size, Composition, or Special Requirements of Committee: Groups to be represented - small public school; large public school; independent school; urban and rural; school level, district level, higher education representative, state level representative - ex-officio member from the AASL Web Advisory Committee.

Minimum Intended Outcomes for June 2006:

- ◆ Review selected resource for continuing relevancy, and recommend new resources, at least twice per year.
- ◆ Recommend new bibliography topics, and review and recommend revisions to the selection policy, annually.