

**Developing Reference Guidelines for Serving YAs Update
Item #12**

**YALSA Board Meeting
2005 Annual Conference
Chicago, Illinois
June 23-29, 2005**

- Topic:** Developing Reference Guidelines for Serving YAs Update
- Background:** At the Midwinter Meeting Beth Yoke was directed by YALSA's Board to contact RUSA to see if there might be interest in collaboration on the development of reference guidelines for serving YAs.
- Action Required:** Discussion/Decision
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In February, RUSA came on board with this project and RUSA's Reference Services Section (RSS) will work with YALSA to appoint members to this taskforce. This assignment, however, has been postponed until after Annual. What we can do at Annual is to seek out possible members for the taskforce and especially co-chairs.

Pam Spencer Holley will be the contact person from YALSA, and in turn, David Tyckoson, RSS Vice Chair, will become the contact person for RSS/RUSA.

RUSA recommends that the taskforce consult the "RUSA Guide to Policies and Procedures" web page especially the "Checklist for Creation or Revision of a RUSA Guideline."
<http://www.ala.org/ala/rusa/rusaourassoc/guidetopoliciesandproced/rusadevguide/4developingguidelines.htm>

Possible next steps are as follows:

- Obtain Board approval for a joint taskforce
- Create a charge for this taskforce
 - Determine size of committee (possibly 3 YALSA members & 3 RSS members, including co-chairs from this group of 6)
- Make appointments
 - Appoint co-chairs, one from YALSA and one from RSS
- Begin work virtually and arrange for this group to meet at Midwinter 2006
 - Develop a timeline