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No. 5

NATIONAL RELATIONS

LEGISLATIVE ROUNDUP

Postal Rates: Hearings before the Senate Post Office and Civil Service Committee on legislation to increase postal rates have been concluded. Hearings before the House Post Office and Civil Service Committee are scheduled through May 18.

Paul Howard, Director, ALA Washington Office, appeared before the House Committee on May 4 to present implications of the legislation for libraries and library patrons. (See Vol. 1, No. 4)

The A.L.A. is joining with the National Postal Committee for Books in asking that books be made second-class matter to receive the same rate as reading material in magazines.

Social Security: Hearings on H.R. 2892 and 2893 were concluded on April 27. The Ways and Means Committee began meeting in executive session this week. It probably will be several weeks before a bill is reported out.

Library Demonstration Bill: We are continuing to gain support for the bill. No action has been taken by the House Education and Labor Committee because, as we reported in the last NEWSLETTER, that group has been working on the labor legislation.

The labor bill which was voted on in the House this week has been recommitted to the House Committee, which may further delay consideration of the Library Demonstration Bill.

S. 130 has come up on the Senate calendar two times and has been passed over both times. We have enough support to pass the bill if it is brought up for a vote in the Senate, but so long as it is on the consent calendar it can be passed over on the objection of one person.

Here is what we should do now: Write to Senate Majority Leader Scott W. Lucas and ask him to schedule S. 130 for a vote. Letters should express the belief that the bill is noncontroversial and that a large majority of Senators will vote for it.

Tariff Act Amendment: S. 539, which proposes that the value of certain merchandise, including books, which may be imported without being declared, be increased from the present \$100 to \$250, is still pending before the Senate Finance Committee. No action can be taken until a bill on the subject is presented in the House.

LC LEGISLATION BEING DRAFTED

Representative Carl Albert (D-Okla.) has asked the Library of Congress to assist the House Administration Committee in drafting basic legislation to clarify the status of the Library of Congress. The bill will carry out the intent of the resolution prepared by representatives of national library associations and of A.L.A. Divisions and the Library of Congress Planning Committee.

For details of the resolution, see Federal Relations News, Vol. 4, No. 3, October 18, 1948.

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STATE COMMITTEE ACTIVITIES

Reports from state federal relations committees indicate increasing federal relations activities, with emphasis on the current postal rate legislation. Copies of letters to Congressmen which have been sent to the Washington Office are evidence that librarians all over the country have made thoughtful and sincere statements regarding the library implications of the proposed postal rate increases.

Miss Gertrude James, President and Coordinating Chairman of the Arizona Library Association, reports that the Governor has signed a bill providing for a statewide library extension agency within the Department of Library and Archives. The bill gives the State of Arizona legal authority to begin statewide library extension and to accept any federal funds which might be forthcoming when the Library Demonstration Bill is passed.

We urge members of all state committees to continue to send in reports of activities.

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STATE CONVENTIONS, GFWC

The Washington Office has been working with the Library Division of the General Federation of Women's Clubs in connection with library programs for state federation conventions. Distribution materials have been sent to state library chairmen for use of state meetings this Spring.

State federal relations committees and librarians should continue to cooperate with these groups on the state and local level. If you would like to have additional information regarding this part of our program, or the name of the GFWC library chairman in your state, write to the Washington Office or to Mrs. Karl Bishopric, Chairman, Library Division, General Federation of Women's Clubs, Spray, N. C.

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CIVIL SERVICE EXAM FOR LIBRARIANS

The U. S. Civil Service Commission has announced a librarian examination for filling positions in Washington D. C. and vicinity at Grade P-1 (\$2974 a year).

May 6, 1949

A written test is required. In addition, competitors must (a) have completed a full 4-year college course including or supplemented by 30 semester hours in library science; or (b) have had professional library training in a library school plus either college study or library experience; or (c) have had four years of successful and progressive experience in library work; or (d) have had any combination of the requirements given in (a), (b), or (c).

Applications will be accepted from students who expect to complete the required courses four months after the date of filing application.

Information and application forms may be obtained at most first- and second-class post offices, from the Civil Service regional offices or from the U. S. Civil Service Commission, Washington 25, D. C.

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LIBRARIES AND LABOR EDUCATION EXTENSION

There is attached a statement on "Library Cooperation with the Labor Extension Service". It was prepared by the National Committee for the Extension of Labor Education and explains in part the role of libraries in carrying out the provisions of the Labor Education Extension Service Bill now before the Congress.

The ALA Joint Committee on Library Service to Labor is working with the National Committee to develop plans for the library's part in the Labor Extension Service.

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INTERNATIONAL RELATIONS

A.L.A. ROUND TABLE FOR LIBRARY WORK ABROAD ORGANIZED

The A.L.A. Round Table for Library Work Abroad was formally organized at a meeting held in Washington, D. C. on April 23. Miss Marietta Daniels, Librarian of the Pan American Union, Washington, D. C., was elected Chairman.

Organization of the Round Table implements a petition approved by the A.L.A. Council at the 1949 Midwinter meeting.

Two primary objectives of the Round Table were established: (1) To investigate the current situation regarding library work in its international aspects; and (2) to explore the possibilities of implementing existing programs and developing others to improve international library relations and library services throughout the world.

The Round Table will provide an opportunity for the membership of the A.L.A. to discuss the problems involved in library work abroad and to participate in activities which will strengthen library service in the international field. It will also offer the A.L.A. International Relations Board the assistance of an organized group of experienced librarians interested in and willing to work toward extension and improvement of libraries outside as well as within the United States.

The organization meeting of the Round Table was planned by Mrs. Helen Wessells, under whose direction the International Relations Round Table on Library Work Abroad was held at Williamstown last year following the Atlantic City Conference. The Williamstown Round Table has served as a temporary committee until the A.L.A. Round Table was approved and organized. The Washington meeting was attended by 24 librarians who had attended the Williamstown Conference or who had expressed an interest in international library relations.

In addition to Miss Daniels, other officers elected were: Mr. Marion Milczewski, University of California, Berkeley, Vice-Chairman; Katharine Shorey, Martin Memorial Library, York, Pa., Secretary-Treasurer.

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NATIONAL COMMITTEE FOR CHILE ESTABLISHED

A National Committee for Chile has been designated as a collection center in the United States to help rehabilitate the Medical School Library of the University of Chile, which was almost completely destroyed by fire last December 2. The Committee will serve as the coordinating agency for the assistance of a number of organizations which have offered to cooperate in rebuilding the library, including the Medical Library Association, the Association of Medical Colleges, the Army Medical Library, the Hispanic Foundation of the Library of Congress, and the American Library Association.

The Board of Directors of the New York Academy of Medicine has recently voted to give approximately 30,000 volumes of basic medical journals to the Medical School Library.

May 6, 1949

Gifts of materials from any library or individual will be appreciated. Most urgently needed are periodicals of the last ten years and up-to-date books and reference materials. Donations should be sent to: National Committee for Chile, Library of Congress, Washington 25, D. C.

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UNESCO LIBRARY DIVISION ACTIVITIES, 1949

A report of the UNESCO Library Division for 1949 is attached.

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"HOW PEOPLES WORK TOGETHER"

The United Nations has published a new educational booklet "How Peoples Work Together: The United Nations and the Specialized Agencies".

Ordered The booklet presents, in compact form and with the use of numerous photographs and diagrams, a simple and interesting picture of how the United Nations and the Specialized Agencies are organized, how they work and what they are doing. It is designed for use in schools and by adult study groups.

Copies of the publication may be obtained from the Manhattan Publishing Company, 225 Lafayette Street, New York City. Single copies: 50¢.

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FOREIGN LIBRARIANS BEGIN TOUR OF U.S.

Miss Gertrud Baruch, Miss Marguerite Schmeer, Dr. Hans Eppelsheimer, and Mr. Werner Mevissen, German librarians visiting in the United States, have completed their stay in Washington and are now visiting all types of libraries throughout the U.S.

Their visit to the U. S. is sponsored by the American Military Government for Germany. They will return to Germany in July.

Mr. Leonard Jolley, librarian from England, is also visiting U. S. libraries. He will be in this country until June.

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EDWARD HEILIGER TO STATE DEPARTMENT

Edward Heiliger has accepted a position in the State Department as Acting Chief, Program Management Section of the Library Branch, Division of Libraries and Institutes. Mr. Heiliger recently served as an advisor on reorganization of the University of Chile Medical School Library.

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Attachments: Library Cooperation with the Labor Extension Service Program
Report of UNESCO Library Division

LIBRARY COOPERATION WITH THE LABOR EXTENSION SERVICE PROGRAM

The enactment of a bill now before Congress will greatly increase the demand for specialized library services throughout the length and breadth of the United States. It is proposed to set up workers' education programs wherever wage earners may wish to take advantage of a labor extension service, comparable to the Agricultural Extension Service which the Smith-Lever Act of May, 1914, made available to farm workers. The organization plan places basic responsibility for the program's development upon the educational institutions of each state, whether or not they receive direct funds under this proposed bill. The intelligent, whole-hearted cooperation of colleges or universities and public libraries will have much to do with the success or failure of the plan.

The Labor Extension Service Bill, S.110 - H.R. 1511, is now under consideration in both Houses of Congress. It provides for a national program of labor education, financed by Federal and State funds, but conducted by State institutions, designated within each state.

The Senate Committee on Labor and Public Welfare, finding "an urgent and nation-wide demand for the establishment of an education extension program to be made available to wage earners and others," recommends the bill's prompt enactment.

The Labor Extension Service will be administered by the Secretary of Labor through the Labor Extension Division which is to be created in the Department of Labor. In each of the states, and this includes the District of Columbia, Alaska, Hawaii, Puerto Rico, and the Virgin Islands, the state plan for a labor extension service must be submitted to and approved by the State Labor Extension Board before it is submitted to the Secretary of Labor.

The State Board, appointed by the Governor, is made up of from eight to twelve members, half selected from a panel presented by state-wide labor organizations; the other half from a panel prepared by cooperating institutions offering labor extension services. "Cooperating institutions" may include both land-grant colleges, universities or other educational institutions eligible for funds appropriated by Congress to carry on agricultural extension work; and also any other public or private non-profit college, university, or research agency to which the State Labor Extension Board gives its approval.

Labor extension centers may be established in places convenient for workers by the institutions designated to operate the programs and working with local committees of workers concerned with these services. In order to carry out approved workers' education programs, cooperating institutions may execute contracts with other educational organizations. Since these programs must be largely concerned with "developing and making available information useful to wage earners and their bona-fide labor organizations" it is evident that no program can be carried out effectively without library assistance.

The organization of a state program will naturally be influenced by the number of industrial workers within its borders, and by their interest in the program offered. The United States has over 60,000,000 wage earners, about 15,000,000 of whom belong to labor unions. These tend to be concentrated within limited areas. Union members are already, to some extent at least, familiar with workers' education and many will be eager to take advantage of further opportunities. Only a small number of colleges and universities, however, is prepared to offer the new and highly specialized type of service required by intelligent adults whose early education has been obtained more often through hard experience than from books.

Whatever the local situation, however, it is evident that the public library is in a strategic position to give assistance and encouragement to both workers and teachers. Before the program can be launched, careful preparation is essential.

In planning effective publicity to arouse interest and enlist local support, the aid of the library staff can be invaluable. Posters, bulletin boards, art exhibits, book displays, and similar media are important at first in attracting the attention of potential students. Later they may serve to illustrate methods that the members of the class themselves may wish to utilize for publicity in their unions or elsewhere.

Once the program is launched, the extent to which the library may participate is practically unlimited. The need for publicity goes on forever. The loan of library space for workers' reading and discussion groups may be a valuable contribution. Still other services are illustrated by projects developed in the Akron Public Library. The Library, in a highly industrialized community, has planned two specialized services; the Business and Labor Service, and the Group Service Department. Each may be utilized by both labor and management.

The Business and Labor Service has two functions. It offers (1) an intensive, specialized reference service which is supported by (2) a large and varied collection of reference material on subjects important to both business and labor. These include labor history, economics, labor legislation, industrial relations, cost of living and employment statistics and collective bargaining. Much of the material is contained in pamphlets or periodicals which are obtained from government agencies, private research organizations, trade associations, labor unions, and elsewhere. The practical value of the service is suggested by the kinds of information asked for. Cost of living indices, job classifications, grievance procedures, pension plans, corporation histories and financial reports, how to edit a local paper or prepare a feature story -- these are among the subjects on which light is now requested.

The group Service Department is a special service, organized to meet the needs of community groups. The Department has been able to cooperate with local workers' education projects in a number of ways. Book collections have been loaned to unions interested in developing a library. On request, the librarian has selected books and pamphlets for use at union meetings. Exhibits have been arranged for special meetings, conferences and conventions. The library prepares book and film lists for unions, and cooperates with special groups or committees in setting up programs, arranging for speakers, and selecting films.

A joint committee on Library Service to Labor Groups has been set up by the CIO, the AFL, and the American Library Association. The Committee is interested in obtaining and publicizing information from all libraries giving any special service to labor, and wishes to hear from librarians interested in this field.

Prepared by the National Committee for Extension of Labor Education, 1508 17th Street, N. W., Washington 6, D. C.
May, 1949.

Appendix to the Library of Congress Information Bulletin
March 22-28, 1949

LBA/10

Paris, 25th February 1949

UNITED NATIONS EDUCATIONAL, SCIENTIFIC
AND CULTURAL ORGANIZATION

Libraries Division Activities 1949

A summary of action in fulfilment of the Third General
Conference Resolutions

A. CLEARING HOUSE WORK, THE DEVELOPMENT OF EXCHANGES, BOOK COUPONS AND
LIBRARIES RECONSTRUCTION

1. Book Coupon Scheme

The Unesco Book Coupon scheme was launched on December 6, 1948, for an experimental period. \$100,000 worth have been issued on sale and approximately \$44,000 as free gifts from the Emergency Reconstruction Fund, 1948.

Czechoslovakia, France, India, the United Kingdom are full participants for purchase and sale of publications, the United States for sale only (Switzerland will shortly be in the scheme on the same basis). Austria, France, China, Czechoslovakia, Hungary, Indonesia, Iran, Italy, Poland, the Philippines receive free reconstruction gifts of coupons.

France, within three weeks after the first sale of coupons had practically exhausted the amount of \$20,000 worth of coupons put at her disposal;

By January 31, the American Booksellers Association had received 8% of the total number of coupons distributed. 95% of the orders sent to the States so far were for scientific journals.

In the original allocation of book coupons, \$30,000 worth was set aside for China and Poland which had declared their wish to cooperate in the scheme. Poland has now decided not to participate and it is possible that China will be unable to do so.

Unesco now proposes to dispose of this amount to Hungary, which recently expressed the desire to cooperate in the scheme and has been offered \$15,000 worth, and to the Unesco Field Science Cooperation Offices in China, India, Latin America and Middle East, to be sold against local currencies, up to the amount to which these field science cooperation offices are able to spend these currencies for their local expenditure.

Italy has used all her allocation for the acquisition of French books.

The representative of the Unesco Field Science Cooperation Office, Delhi, reports that the Indian Ministry of Education, which received \$15,000 of coupons, has allocated \$10,000 to universities, \$4,000 to scientific institutions and \$1,000 for use by individuals.

Unesco has been notified that to cover India's most urgent needs for foreign literature, book coupons to the amount of \$100,000 to \$200,000 would be required.

A main task is to explore possibilities for obtaining additional hard currency to finance the scheme after the end of the experimental period. Possibilities to be envisaged:

- (a) Unesco should continue to make available some of its hard currency reserve at the disposal of the scheme, possibly on a larger scale than in 1949.
- (b) The Unesco General Conference should decide to create a special book coupon fund, to which all Member States could contribute in dollars a certain percentage of their annual contribution.
- (c) Participation of American libraries in the scheme to the effect that they would use book coupons in payment for their foreign acquisitions.
- (d) Financial support by voluntary agencies.

In accordance with Resolution 7.2242 studies are being made for the extension of the scheme to include other material of education, science and culture and in particular educational and scientific films. The main obstacle to such an extension is the lack of hard currency.

2. Libraries Reconstruction

The Clearing House continues to allocate to war-damaged libraries publications offered freely by libraries in donor countries.

In February, a formal agreement was reached with the Canadian Book Centre at Halifax, by which all publications collected in Canada through the "March of Books" campaign will be allocated through Unesco.

The Unesco Bulletin for Libraries continues to be a main source of information for making the needs of war-damaged libraries known and publicising details of material available for free distribution.

In February, three microfilm laboratories were shipped to Austria, Hungary and Poland out of 1948 emergency funds.

3. Exchange of Publications

An expert committee on International Publications Exchange met in July 1948 and reported to the General Conference. The action programme proposed is being carried out.

The Clearing House continues to promote the exchange of publications between institutions throughout the world, using as a main channel the columns of the Unesco Bulletin for Libraries.

A tentative agreement was concluded with USBE, by which Unesco will provide USBE with mailing lists for lists of publications available at USBE in Washington. The agreement also foresees a solution for the establishment of priorities in the actual allocation of available titles.

A special Bulletin is being prepared to deal exclusively with problems concerning the international exchange of publications. Special action as part of the Unesco programme for Occupied Territories is being taken to promote exchanges between institutions in Member States and institutions in Germany and Japan.

4. Libraries Questionnaire (1949)

To obtain up-to-date information on library needs, available library resources, availability of bibliographical information, exchange possibilities, etc., a questionnaire was circulated early in February 1949 to approximately 7,000 libraries. Filled-in questionnaires are being returned on an average of 30 a day.

B. PUBLIC LIBRARY DEVELOPMENT

The main theme of current programmes is the development of public libraries in Member States as centres for popular education and the growth of international understanding.

B.1. Public Libraries 1949 Projects

1. Publications

(a) Development of Seminar materials

Unesco has engaged six leading librarians to prepare four practical guides for librarians and others concerned with the development and extension of public library services, particularly in countries where such manuals do not exist.

Each booklet will be about 35,000 words in length, written in a simple and lively style, and attractively printed. The series is based in part on papers produced at the recent Unesco-IFLA International Summer School for Librarians. Publication is scheduled for next summer and fall.

- (i) The Public Library as a Force for Popular Education (a general discussion of potentialities, objectives, techniques, media and materials, standards, etc.)

Author: Dr. Fern Long, Supervisor, Adult Education Department, Public Library, Cleveland, Ohio.

Languages: English, French, Spanish, Hungarian, German.

- (ii) Public Library Extension Services (How schemes for nationwide library services can best be planned and implemented -- largely a question of organisation of the relationship between local, state and national agencies, of legislation, etc.; and the practical problems to be overcome, especially in relation to library services to small communities and sparsely populated areas and in countries (and parts of them) which, from a library point of view, are relatively undeveloped).

Author: Mr. L. R. McColvin, City Librarian, Westminster, London.

Languages: English, French, Spanish, Italian, Polish.

- (iii) Education for Librarianship (how to organise and operate a library school, how to strengthen existing schools).

Author: Mr. J. Periam Danton, Dean, School of Librarianship, University of California, Berkeley, California.

Languages: English, French, Spanish, Polish, Arabic.

- (iv) Adult Education Activities for Public Libraries (Role of the library in adult education; practical suggestions on how to organise discussions, courses, lectures, book talks, film showings, services for special social groups, reader's advisory service, etc.; cooperation with other educational organisations in planning these activities.)

Authors: Mr. Carl Thomsen, Stadsbibliotekar,
Københavns Kommunebiblioteker, Copenhagen.

Mr. E. Sydney, Borough Librarian, Central
Library, Leyton, London.

Miss Miriam D. Tompkins, Assistant Profes-
sor, School of Library Service, Columbia
University, New York.

Languages: English, French, Spanish, Czech, Italian.

The pamphlets are all in preparation and will be published in the summer or fall. Three manuscripts are scheduled for completion April and one July 1. Eight translators have been engaged; arrangements are now being made with eight more.

(b) Manuals and Leaflets

- (i) The Public Library, a Living Force for Popular Education is the title of a leaflet and poster to be published soon. This document, intended as a manifesto, or charter, states in simple terms the main governing principles of public librarianship. The public library at its most effective is described under the following headings: Unesco and Public Libraries; The Public Library, A Democratic Agency for Education; What the Public Library Should Offer; A Vital Community Force; and the People's University. The concluding section suggests action which the reader may take to obtain full public library service for his community if it now lacks such service.

The manifesto will be printed in large quantities in English, French, Spanish, Italian, Polish and Arabic. The posters will be made available for display in public libraries, and the leaflet will be distributed to the public through libraries and at various international meetings.

It is expected that the leaflet and poster will greatly increase the general public's awareness of the potentialities of modern public libraries, contribute to the development and extension of public library services and enhance the prestige of public librarians throughout the world.

- (ii) A second leaflet describing ways in which libraries can help the general public fulfill their practical and moral responsibilities as citizens of their countries and the world is now in preparation. It will be printed in several languages in the latter part of the year.
- (iii) An outline is being developed for a manual on Public Library Work with Adults Just Learning to Read. Authors will be engaged in the near future, and the pamphlet will be printed in the latter part of the year.

This manual should be of great help to public librarians cooperating in Fundamental Educational literacy campaigns.

- (iv) A contract is being made with the International Federation of library Associations for preparation of another public libraries manual to be completed before the end of 1949. IFLA will select the subject and the author.

2. Appraisal of Effectiveness of 1948 School

The report of the Director is now being translated into French. It will be mimeographed and distributed for comment to National Commissions and Member States; library associations; and to participants, faculty members and special lecturers at the school.

The Libraries Division has been in constant contact with former members of the course and has collected their comments and suggestions, and copies of the many publications in which they have publicized the school.

Higher Discount Rates on Books Purchased by Libraries

A document outlining steps which Member States should take to ensure supply of books to libraries at lowest cost will be prepared if staff time permits.

Close relations are maintained with other Unesco departments for public libraries cooperation on their projects whenever possible; the following notes refer to current activities.

3. Public Library Development in the Fundamental Education Project, Haiti

Now that surveys have been completed, it is expected that plans can move another step forward for creation of a community public library-museum service in the project.

4. Adult Education Conference in Denmark, June, 1949

The meeting, planned by the Education Department, will include on the agenda a discussion of the Special Role of Public Libraries in Adult Education. The International Federation of Library Associations has assumed responsibility for preparation of working papers and an exhibit on public libraries for the conference. IFLA has requested Mr. Emerson Greenaway, Librarian of the Enoch Pratt Free Library, Baltimore, to prepare the materials. Public librarians who have been active in the adult education movement will be included in the representation of some countries. A member of the Libraries Division will attend the Conference.

5. Food and the People Campaign and Human Rights Day

Detailed suggestions for public library participation will be drawn up and disseminated through Unesco publications, library periodicals, letters to library associations and possibly through special leaflets to be distributed directly to public libraries throughout the world. It is hoped that the American Library Association and public libraries throughout the United States will give the fullest possible cooperation in promotion of these projects.

6. Exchange of Persons

In 1948 most of the seven Unesco financed fellowships in the field of librarianship were awarded to public librarians. Continuing cooperation will be given to the Department for the Exchange of Persons in selection of candidates and formulation of work plans. This year special attention is being paid to relating the choice of fellows to the development of public libraries projects.

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C. BIBLIOGRAPHICAL DEVELOPMENT AND RELATED PROJECTS

1. Bibliographic Services Survey

During 1948 the development of this survey has been discussed both by correspondence and, on certain occasions, verbally. Unesco Secretariat has prepared a number of guiding documents and the Library of Congress presented to the Third Session of the General Conference of Unesco Kathrine Oliver Murra's preliminary report: "Sources of Information for Fundamental Education, with special reference to Education for Literacy", which is now being circulated to experts for criticism and enlargement.

During 1948, work was largely concentrated on the production of the sample survey in Fundamental Education. In 1950 we hope to bring the plans for the full comprehensive survey a step forward

by the holding of an expert meeting of representatives of the main existing attempts to coordinate and improve bibliographical controls.

If this meeting is to bring positive results a detailed working paper will be necessary. The production of this will be a main 1949 task.

The working paper will probably have to be developed in two stages:

- (a) Coordination of the results of existing attempts to improve services (such as the reports on abstracting in the Natural Sciences and the Social Sciences prepared for Unesco, the memoranda prepared by the Social Sciences Department, and the Graduate Library School of the University of Chicago, etc..). These must be listed and analysed both according to types of service and to subject fields. This will enable definition to be made of the significant problems and for action to be formulated.
- (b) The paper thus prepared should be circulated to librarians and documentation experts and to the main institutions representing different groups of users for comments. Without deferring any action which might be taken meanwhile, the working paper and the material resulting from the inquiry should be studied by the expert committee, which then could give directives for further action and make recommendations for a final edition of the working paper and an agenda for an international conference to be held late in 1950 from which final lines of action could be expected.

2. Preparation of Lists of International Bibliographies

The first task in connection with this resolution will be the establishment of a first priority list of subject fields in which such bibliographies are most needed. This is now being done in consultation with the different departments of Unesco.

The next step will be to ensure that such bibliographies do not already exist or are not in preparation. For this, consultation with national and special libraries will be necessary.

Bibliographical standards for the list must be established and experts in the different fields must be selected for the actual compilation of the bibliographies.

3. National Bibliographies: Select National Bibliographies

With the development of Unesco's Book Coupon Scheme, the need for such bibliographies and their distribution to all countries has been much accentuated. No holder of coupons can use them promptly and efficiently without vastly improved bibliographical aids.

A revised edition of the memorandum outlining the need for select national bibliographies and proposing national activities to produce them, which was sent to Member States in 1947, has been prepared together with a list of existing select national bibliographies, giving, also, purchase data, which will be published in the Unesco Bulletin for Libraries. In promoting distribution of bibliographies full use will be made of the Book Coupons Distributing Agency in each country, of the national book centres, national libraries and library associations.

Outside the bibliographical work proper, the Bibliographical Section of the Libraries Division is in charge of, or participating in a number of other projects:

4. Reproduction of Out-of-print Periodicals

Insistent requests have been made to Unesco by libraries and research institutions in all fields of study, for help in obtaining copies of highly important out-of-print periodicals. The demand comes not only from war-damaged countries but from libraries in countries which, although they were outside the area of military warfare, were nevertheless prevented from maintaining their subscriptions to foreign periodicals owing to the general rupture of communications, or for economic reasons. Also, there are many important institutions, newly established since the war, which cannot build up their research libraries because the publications they need are out-of-print.

A preliminary selection has been made from a small number of periodicals, all in the fields of higher studies and advanced technology, for past numbers of which a clear demand has been expressed and which, as far as is known to us at present, are out-of-print.

A general description of the project and a questionnaire have been sent to the publishers of the selected journals.

When the publishers' cooperation has been enlisted the scheme will be developed by contracting with suitable reproduction firms and circulating lists of the periodicals to possible subscribers, stating form of reproduction, prices, etc.

According to the demand in each case, it will be decided whether reproduction is to be by microfilm or by photo-offset. It is hoped that the distribution in most cases can be arranged through the original publisher.

5. Guide to Middle Eastern and North African Libraries

Arising from discussions at the Third General Conference, Beirut, arrangements have been made for the publication of a comprehensive guide to Middle Eastern and North African libraries, edited by Mr. Joseph Dagher of the National Library, Beirut. The plan for the guide has been developed with the active cooperation of Dr. H. W. Glidden, U.S. Publications Procurement Officer, Cairo, and other experts. Dr. Glidden is acting as consultant. The guide should be published before the end of the year and will be distributed free to libraries in the recorded area and will be on sale at near cost price.

6. Abstracting

The Libraries Division is in close cooperation with the Natural Sciences and Social Sciences Departments in execution of their projects in development of abstracting and related services of documentation. An International Conference on Science Abstracting is being jointly convened by the Natural Sciences Department and the Libraries Division in June. Reports on various aspects of social science abstracting and documentation are in preparation as a result of an experts' meeting held late in 1948.

7. Collaboration with IFLA and FID

In accordance with its Constitution, Unesco is acting whenever possible through existing non-governmental international organisations.

Unesco is giving financial aid to the following projects of IFLA and FID, and has also taken part in their planning and will, to a certain extent, be able to control them:

(a) Multilingual Vocabulary of Librarianship

M. Henri Lemaître, when he died, left a draft of a vocabulary of librarianship. This draft has now been revised, on behalf of IFLA, by Dr. M. Godet and, on behalf of FID, by Dr. P. Bourgeois, past and present directors of the Swiss National Library in Bern.

It has thus been completed in the three languages: English, French and German. It is hoped that it will be circulated widely for comments soon.

Unesco has given financial aid to this work, and has further resources available in 1949 to extend the languages of the vocabulary and the terms included. This programme is now under discussion with IFLA and FID.

(b) Comparative Studies of Classification Systems

At the June 1948 meeting of the FID it was decided to undertake comparative studies of classification systems applied to specific subjects. This was supported by Unesco, and financial aid is given this year to the Swiss Medical Academy for a study in classification of medicine.

(c) Guide to Science Abstracting Services

In connection with Unesco's programme for the development of abstracting in the natural sciences and with particular reference to the International Conference on Science Abstracting, June 1949, Unesco has paid a fee to the FID for the preparation of a preliminary list of some 1,000 existing abstracting services in the field of natural sciences. This year, further aid will be given to develop this list into a complete guide to science abstracting.

(d) Guide to Photographic Reproduction Services

Another fee is being paid to the FID for the completion of a guide to photographic reproduction services for which the FID has already collected a large mass of material. With the increasing use of microfilm and other reproduction devices in documentation, such a guide is urgently wanted by librarians and documentalists all over the world.