

American Library Association  
Social Responsibilities Round Table  
Gay, Lesbian & Bisexual Task Force

Minutes of the 1995 Midwinter Conference Meetings  
Philadelphia, PA

Steering Committee Meeting II  
February 7, 1995

**Attendees:**

Leon Bey, Gail Defendorf, Ellen Greenblatt, Roland Hansen, Mark Martin, Michael Miller, Michael Nitz, Wendy Thomas. There were 11 people present.

The meeting was called to order by Female Co-chair, Wendy Thomas, at 8:10 am. Members and guests present introduced themselves.

**Secretary's Report**

There was no report.

**Clearinghouse Report**

Gail Defendorf announced that between June 1, 1994 and December 31, 1994 the Clearinghouse took in \$166.50. An estimated \$300 has been received as income. The bibliography Religion and Spirituality has been revised. Gail informed us that she enjoyed her opportunity to be a program greeter.

Tanner Wray stated that if we ever have anything we want to distribute to the MLAGLB they would be happy to distribute wait for approval of the GLBTF Steering Committee before distributing email (?) via their listserv.

[Minutes will be available electronically posted on Gay\_libn along with the roster after approval and gotten permission (for posting the roster).] Tanner Wray: twray@gwis2.circ.gwu.edu.

Ellen requested that the Steering Committee roster be posted on GAY\_LIBN and perhaps the Out-Line Web (or pointers made from the Web page to the file on GAY-LIBN. Wendy suggested creating a listserv for the Steering Committee members. This will be mentioned in the monthly updates.

**Newsletter Report**

Karl Fattig was not present. Wendy announced that the deadline for Newsletter copy is February 28, 1995.

**Book Awards Report**

Ellen Greenblatt announced John deSantis as the incoming co-chair of the Book Awards Committee. They are planning a Book Awards Alumni Committee breakfast for the 25th Anniversary of the Book Awards. It is an opportunity to bring back all of the old members of the Book Awards Committee. Both Roland Hanson and Ellen suggested that the breakfast with the winning authors could be a continuous function and handled as a fund-raiser.

Mark Martin asked if plaques were needed and volunteered to coordinate their production. Leon Bey recommended that the 25th Gala be taped and made available for sale through the ALA tape sales. Roland Hanson will ask for AV equipment. Michael Miller will pursue having the Pre-conference taped also.

Wendy brought the Book Award Sticker design to a vote. The design has a black background, with white lettering. The words "The Gay, Lesbian and Bisexual Task Force Book Award, American Library Association", encircle the image of a pink triangle above an open (white) book.

The graphic was accepted unanimously. Ellen recommended that we might reconsider the coloring of the sticker if publishers don't like it. Wendy will take the design to ALA and talk with Peggy Barber to determine the next step in getting the sticker produced and distributed.

Ellen stated that committee members were discussing changing the structure of the Book Awards Committee's selection process. The process will continue to evolve over the next years with the goal to have the winners selected at the Midwinter Conference and announced with the other ALA book award winners. She said that the ALA Awards Committee feels that there are too many awards presented by ALA divisions and sub-organizations. She has a document providing guidelines for awards. ALA is moving to subsidizing only awards with substantial moneys attached to them.

Wayne Mullin suggested that GLBTF proceed on our own path until ALA forbids our award program or phases out SRRT, our immediate governing body. Wendy requested that the Book Awards Committee try out the new timetable on a trial run for the '96 Midwinter Conference, San Antonio, TX (January 19-25). Ellen will have John deSantis keep the Steering Committee informed via the monthly update about progress of changing the timetable. She will fill new appointments to the Book Awards Committee and begin training the new Book Awards Committee Co-Chair.

### **Program Planning Committee Report**

#### ***Pre-Conference Report***

M. Miller announced that the keynote speaker and speakers for the four breakout sessions have been established. He will pursue panel issues and establish a panel style. He met with David Epstein to establish deadlines for the Pre-Conference and the 25th Anniversary Gala. He will inform the Steering Committee via email of needs. Needed will be the announcement of the Book Awards winners, letters from the Co-Chairs, pictures of the winning authors, bios, etc.

Ellen will contact Bob Malinkowsky to acquire Internet connections for use in the Pre-conference.

Wendy, Miller and Nitz informed the Steering Committee that co-sponsorship of the Pre-conference has been obtained from ACRL's WSS, and IFRT. LAMA PAS has agreed to provide GLBTF access to their mailing list, and to publicize the Pre-conference on their listserv and in their newsletter.

Miller will be acquiring names of gay professional organizations within the next two weeks.

#### ***Gala Report***

Roland announced a 3-tiered structure for ticket pricing for the 25th Anniversary Gala dinner. Tickets will go on sale from March 1- April 15 to GLBTF newsletter subscribers only at \$30. A limit of two. April 16th - May 31 tickets will be on sale to the general public at \$55 each. Between June 1 and June 19 tickets will increase to \$65 each. No tickets will be sold after June 19. We will sell out at 250 tickets. A special mailing of newsletter subscribers will be conducted for early ticket sales.

The following duties were established:

Ellen Greenblatt and Wayne Mullin  
Mark Martin

Contact publishers and gay press for ad sales  
Contact The Advocate re: full sponsorship of the  
Gala.

Roland Hanson  
Jeff Trezciak  
Bill Bergfalk

Centralize sales and contract information  
Manage retail and local ad sales  
Will do postings to the Internet  
Obtain letters from local politicians for the Gala  
brochure

The following timeline has been established:

<b><u>Date</u></b>	<b><u>Deadline</u></b>
Feb 15	Newsletter Deadline; Deadline for GLBTF Letterhead
Feb 17	Deadline for Publisher's Content for the brochure
Feb 25	Newsletter to ALA for printing
Mar 2	Text of brochure has to be to Michael Miller
Mar 9	Text of Gala brochure to ALA for printing
Mar 16	Deadline to have ads to ALA for layout/printing of the Gala Pre-conference mailing & postings to be released Newsletter should be received by members Gala banquet tickets available to members at \$30 each (limit 2 tickets)
Mar 29	Deadline for all brochure materials (ad, text, etc.) to ALA Editions for printing
Apr 15	Gala banquet tickets made available to the public. First price increase \$55 each. Gala dinner to be advertised over the Internet
May 15	Pre-conference registration deadline
May 31	Second Gala ticket price increase. Up to \$65 as of today.
June 19	Last day of Gala banquet ticket sales.
June 23	GLBTF Pre-Conference, Chicago, IL Gerber-Hart Library Author's Reception, 6 pm to 8 pm
June 24	Gala Banquet Dinner

#### ***Publicity Report***

Mark Martin distributed copies of various letterhead designs. The Steering Committee selected one design. Martin will fax and use overnight mail to send the selected design to Kathy Anderson who will manage the printing and distribution of the letterhead paper.

#### ***Co-Chairs Report***

Leon emphasized that the Advocate connection is critical to the success of the 25th Gala and our future success. He is very excited about creating a relationship with them.

Wendy Thomas and Leon want bi-weekly reports from Michael Miller, Mark Martin and Roland.

#### ***Strategic Planning***

Wendy emphasized that the GLBTF bylaws need a complete overhaul and new job descriptions be to be established. She will gather ideas for a mission statement by surveying membership via the GLBTF Newsletter (after Annual Conference) and via Gay\_Libn.

Wendy called the meeting to a close at 9:35 am.

Respectfully submitted

Michael L. Nitz  
Secretary, GLBTF, 1995-1996