

IRRT EXECUTIVE COMMITTEE MEETING
Friday, June 17, 4:30 - 6:00 p.m.
Nicolet Room, Detroit Plaza
Detroit, Michigan

Present: Mohammed M. Aman (Chairperson), Elisabeth Nebehay, David G. Donovan, Jane Moore, Richard A. Steele, Indra David, Lian Tie Kho, Tze-chung Li, Hans E. Panofsky, Jane Wilson (Staff Liaison).

Observers: Robert Booth and Allen B. Veaner.

The meeting was called to order at 4:30 p.m. by Chairperson, Dr. Mohammed M. Aman.

Since the Treasurer/Secretary had not yet arrived, the Chairperson appointed Ms. Lian Tie Kho to serve as Secretary pro tem.

1. Minutes

The Minutes of the Executive Committee meeting held on January 31 were approved.

2. Report of the Chairperson

Mohammed Aman made a short report on IRRT finance and the sale of tickets for the reception. He also reported that in his recent travels he had brought copies of LEADS and gave them to librarians he visited. He proposed thanks to Jane Wilson, Indra David and Robert Booth for their assistance in preparing the IRRT Reception Party.

3. Report on LEADS

Edward Moffat submitted a written annual report on LEADS. He reported that 42 library schools have not yet subscribed to LEADS. Dr. Aman had already written to them.

4. Report on the Conference Program Meeting

Edward Moffat reported on the Sunday afternoon program meeting of IRRT. Speakers are Robert Vosper, Robert Wedgeworth, Frank McKenna, and Jean Lowrie. Mohammed Aman will preside.

5. Report on the Reception for International Visitors

Indra David, Reception Chairperson, reported that the IRRT Reception was planned for 300 persons and that she had received \$500 contribution from Blackwells and \$1000 from IRRT for the expenses. Gary Donnelly of the Detroit Public Library will direct guests to the receiving line at the reception. Over 200 tickets were sold. Twenty complimentary tickets were given to the Canadian Library Association.

Minutes of the IRRT Executive Committee, 6/17/77

6. Report of the Nominating Committee

Claire Bowie, Chairperson of the Committee was absent. Dr. Aman presented a slate of candidates of officers of the Executive Committee for 1977-78 as follows:

Vice-Chairperson and Chairperson-Elect: Mrs. Jane Franck
Secretary/Treasurer: Dr. Robert Booth
Members-at-Large: Mr. Allen Veaner and Ms. Mary N. Maack

7. Area Reports

Lian Tie Kho, Area Chairperson, Southeast Asia gave a report on recent developments her area followed by Richard A. Steele, Area Chairperson, International Organizations.

The Treasurer/Secretary arrived and assumed his duties. Ms. Kho was relieved from her duties as Secretary pro tem.

8. Revision of the Bylaws

It was proposed by Dr. Jane Moore, seconded and carried, that Article X, Section 2 of the Bylaws be revised so that in the future members of IRRT will be presented two slates of candidates for office.

9. Recess

The meeting was recessed at 6:00 p.m.

Respectfully submitted,

Tze-chung Li
Treasurer/Secretary

IRRT EXECUTIVE COMMITTEE MEETING
Tuesday, June 21, 10:00 - 12:00 Noon
Cadillac Hotel, Shelby Room
Detroit, Michigan

Present: Mohammed M. Aman (Chairperson), Jane Stevens, David G. Donovan, Elisabeth Nebehay, Hans E. Panofsky, Josephine Riss Fang, Jane Moore, Lian Tie Kho, Richard A. Steele, Tze-chung Li, Jane Wilson (Staff Liaison).

Observers: Robert Booth, Allen B. Veaner, Robert W. Schaaf, Beverly Brewster, Joseph J. Schmuck, Mohamed Zehery.

The meeting was called to order at 10:00 a.m. by Chairperson, Dr. Mohammed Aman.

1. Report of the Treasurer

Tze-chung Li presented the financial statement as follows:

Beginning Balance	\$ 751.55	
Income		
Dues	\$ 2,950.00	
Reception Ticket Sales	375.00	
Subscriptions	50.00	
Blackwells contribution (for Reception)	500.00	
Subtotal		\$ 4,626.55
Expenses		
LEADS	\$ 1,458.93	
Postage, Telephone & Telegraph	160.16	
Printing & Duplicating	35.43	
ALA Administrative Charge	305.00	
Subtotal		\$ 1,959.52
Balance as of May 31, 1977		\$ 2,667.03

2. Area Report

Mohamed Zehery of the Kuwait Institute for Scientific Research briefly reported the current status of library services in Kuwait.

Josephine Riss Fang presented a report with slides on her recent visit to China.

Hans Panofsky made a brief report on professional activities and bibliographical services relating to Africa.

Dr. Aman thanked outgoing members of IRRT Executive Committee and welcomed new members.

Minutes of the IRRT Executive Committee, 6/21/77

3. Adjournment

There being no further business, the meeting was adjourned at 12:00 Noon.

Respectfully submitted

Tze-chung Li
Secretary/Treasurer

	\$ 751.00	Beginning Balance
	\$ 2,950.00	Income
	175.00	Receipts from Sales
	50.00	Subscriptions
	300.00	Members' contributions (for Subscriptions)
	\$ 4,626.00	Subtotal
	\$ 1,458.00	Expenses
	100.00	Travel
	100.00	Postage, Telephone & Telegraph
	100.00	Printing & Duplicating
	100.00	IRA Administrative Charge
	\$ 1,458.00	Subtotal
	\$ 3,168.00	Balance as of May 31, 1977

2. Area Reports

Members of the Kuwait Institute for Scientific Research (KISR) reported the current status of library services in Kuwait.

Josephine Hsu Yang presented a report with slides on her recent visit to China.

Hsu Yang also made a brief report on professional activities and bibliographical services relating to Africa.

Dr. Sam Shaddad outgoing members of IRRT Executive Committee and welcomed new members.

INTERNATIONAL RELATIONS ROUND TABLE
FINANCIAL STATEMENT 1976/77

INCOME

Dues	\$ 3,075.00	
Subscriptions	80.00	
Reception - Blackwells	500.00	
Ticket Sales (218)	1,090.00	
	\$ 4,745.00	
Beginning Balance 8/31/76	751.55	
TOTAL	\$ 5,496.55	

EXPENSES

LEADS

Printing, Collating & Postage	\$ 1,814.49	
Address Labels	106.40	
		\$ 1,920.89
<u>Conference Expenses</u>		
<u>Reception</u>		
Caterer	\$ 1,288.63	
Equipment Charges (Slide projector for Exec. Com. Mtg.)	98.63	\$ 1,387.26
<u>ALA Administrative Charge</u>	\$ 305.00	\$ 305.00
<u>Other</u>		
Postage	\$ 5.64	
Telephone & Telegraph	226.03	
Printing & Duplicating	45.27	\$ 276.94
TOTAL		\$ 3,890.09
Balance as of 8/31/77		\$ 1,606.46