LES Planning Committee Meeting  
Monday, July 13, 2009  
Chicago, IL  
Intercontinental Hotel  
Michigan Room

MINUTES  
8:00-10:00 a.m.

Present:  Erica Clay, Frank Gravier, Arianne Hartsell-Gundy, Kathy Johnson  
(Chair), Sophie Lesinska (ex officio)  
Guest:  Nancy Foasberg (second half of meeting); Liorah Golomb  
Not present:  Diana Chlebek

1. After the welcome and introductions, the Agenda was approved.

2. The Minutes of Midwinter LES Planning Committee meeting, Monday,  
January 26, Denver, CO, were approved as written.

3. LES Strategic Plan and ACRL Strategic Plan; ACRL and LES Strategic  
Priorities 2009-2013

   a. Johnson noted that Planning needed to address three sets of  
documents, which are related. First, the ACRL 2020 Strategic Plan  
and LES’s Strategic Plan provide the longer-range picture; second, the  
ACRL and LES Strategic Priorities documents focus on specific  
elements of the 2020 Plan; and third, the Strategic Initiative Action  
Plan, which is due August 7, 2009, centers on specific, fundable  
activities for one specific year (fiscal 2011) and is primarily the  
responsibility of the incoming Vice-Chair of the Section.

   b. Johnson reported that discussion on Saturday the 11th at LES  
Executive I centered on ideas that LES could develop to address  
elements of the Strategic Priorities document. In order to address the  
second priority “2. Enhance ACRL members’ understanding of how scholars work  
and the systems, tools, and technology to support the evolving work of the creation,  
personal organization, aggregation, discovery, preservation, access and exchange of  
information in all formats,” LES Exec brainstormed about inviting scholars  
to speak about their work and the methods they use. Ideas included  
developing videocasts or podcasts of short answers to questions posed  
by LES librarians. Another idea centered on ways in which LES might  
engage in developing a Traveling Exhibit.
c. After a short discussion of how other Sections (especially IS and LPSS) present their Strategic Plans, the IS Plan format was selected as the model to follow.

The LES version will include hot links to more details, to preserve the uncluttered look on the opening page, while making the details readily available.

Planning will include a section linking to historical documents, such as reports from the Chair on how the Section has carried out ACRL priorities.

**Calendar of Actions:**

**Action:** Johnson will send a draft of the proposed web page to Planning by July 24th.

**Action:** Members will review this document and reply to Johnson by July 31st.

**Action:** Johnson will send out the draft to LES Exec for their input, requested by August 31st.

**Action:** LES Planning will revise the document and put it up on the wiki before September 30th.

**Action:** By September 30th, Johnson will write a short notice for *Biblio-Notes*, asking for members to look over the Strategic Plan and respond to Planning by November 30th.

**Action:** Between December 1st and Midwinter, LES Planning will revise the Strategic Plan and prepare to discuss it at Midwinter.

d. Planning decided to stop using the June 11, 2009 version of LES’s Strategic Plan, interpolated with the ACRL 2020 Plan. Elements will be moved into the new LES Strategic Plan web page.

e. Planning members talked about various online communication options, including something similar to ACRL Springboard events or MEEBO chats. Members should also explore the new ALA Connect.

4. Liorah Golomb, incoming Vice-Chair of LES, was invited to join the Planning meeting. The group discussed the ACRL Strategic Priorities 2009-2013 document and its relationship to LES Strategic Action Plan
for 2011-2012. Funding could be used for a “how scholars work” podcast or videocast, such as envisioned by LES Exec in 3.b. Funding might be used for a video editor or for a virtual conference. Golomb will develop at least one Strategic Initiative Action Plan. She is also interested in studying whether the periodical runs used for literature journals in JSTOR are complete. This evaluation project would require hiring a library school student or two to review the issues.

5. LES Planning decided to postpone revising the wording of LES Mission statement: "MISSION: to provide a forum in which academic and research librarians who support literatures in English programs may exchange ideas, exercise leadership, and contribute to the improvement of library service in the field."

**Action:** Johnson will provide Planning with the mission statements of the other ACRL sections as a prelude to revising LES’s statement. Being a lower priority than the Strategic Plan activities, revision of the mission statement will occur after the Strategic Plan has been completed.

6. The committee reviewed points for discussion at LES Exec II on Monday, July 13, 10:30 a.m.

7. Calendar of LES Planning Committee activities—see 3.c. above.

8. No old or new business came before the Committee.

9. The Committee adjourned at 10:00 a.m.

Minutes by Kathy Johnson, Chair, LES Planning Committee, 2009-2010

2008-2009 LES Planning Committee Members:

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