

**DRAFT**

**ACRL Literatures in English Section Annual 2016 Executive Committee Meeting Minutes**

ALA Annual 2016 (Orlando, FL)

Exec I (Hilton Orlando, Florida Ballroom 3), Sat. June 25th, 8:30am - 10:00am

Exec II (Hilton Orlando, Clear Lake), Mon. June 27th, 10:30am - 11:30am

- I. Welcome and introductions (Rust)
  - a. Present: Jaena Alabi, Laura Braunstein (Vice-chair/Chair-elect), Dan Coffey, Kristina De Voe, Brian Flota, John Glover, Liorah Golomb, Arianne Hartsell-Gundy, Naomi Lederer, Piper Martin, David Oberhelman, Chris Ruotelo, Amanda Rust (Chair), Laura Taddeo (Past-Chair), Amanda Watson, Zara Wilkerson (member at large)
- II. Approval of agenda (Rust)
  - a. Agenda was approved.
- III. Approval of minutes from ALA Annual 2015 (Rust)
  - a. Minutes were approved.
- IV. Guest Speakers/Announcements
  - a. Guests: New Board Liaison (Critz)
    - i. Lori Critz, board liaison, came to our meeting, but didn't see our name on the door so we missed her. Lori emailed Amanda about an update from the ACRL Board: the Board voted to rescind the IL Competency Standards, so the Framework now officially takes its place; the Assessment in Action program is finished (the grant term has expired), but ACRL is looking at how to keep the momentum going, maybe a roadshow or training.
    - ii. Also, it is traditional during election years to remind people that ACRL groups can't endorse candidates or platforms. This includes the use of written documents, social media, etc.
  - b. ACRL Leadership Council and ACRL Board update (Rust, Braunstein, Critz)
    - i. This year, they combined the Leadership Council with the Membership Meeting.
    - ii. The group discussed the upcoming Springshare transfer. Sections can now sign up for a LibGuide (optional).
    - iii. It was announced that there will soon be a push for fundraising for ACRL 2017 Conference Scholarships. We'll probably start hearing more about this soon. Sections can choose to contribute some of their base budget to a scholarship. If we contribute a certain amount, LES could get a sponsorship/scholarship in the section's name.
    - iv. The Scholarly communication roadshow group is creating a data roadshow.
    - v. At the meeting, feedback was sought on ALA's Statement of Accreditation. This was the meeting's participatory/engagement activity, which is one of the big reasons to come to this event—to give ACRL feedback on various initiatives.

- V. Old Business:
- a. Review of 2015/2016 LES budget (All)
    - i. Since the section's formal program proposal wasn't accepted for this conference, we haven't spent much of our budget yet. We have planned \$250 for dinner for the forum speakers (the forum was an alternative to the formal program). The section will also serve some appetizers at tonight's LES Social event. We may also use the funds for swag (since we have a bit more time before the funds must be spent). If we have money left after that, we could try to seed an ACRL scholarship.
  - b. Swag update (Wilkinson)
    - i. Zara sent LES Exec an email with details of her process and where she was with it. She started by investigating vendors that her library works with and one that she has personally worked with. The most recent idea was to investigate laptop decals. Zara found that the places she investigated had "tech tattoos," but none were really what we were looking for. Zara has been emailing with one vendor, 4Imprint and they pitched a 3 ½ by 2 in size that they could create for us, which could be round. About 500 would probably be in our budget range (and this would go in our 15/16 budget and we'd get them by late August).
    - ii. Zara will send our logo to the vendor and get a quote. Amanda Rust will continue pick this up as a past-chair project.
  - c. LES IL competencies working group: update (Braunstein)
    - i. An ad hoc group will update the LES Research Competency Guidelines in light of the new Framework document from ACRL.
    - ii. Dan Coffey & Hillary Richardson will lead. We had about a dozen volunteers for the group, all of which were appointed. There's no deadline for the creation of this document, but LES Exec will expect the group's first report at Midwinter 2017. Most of the work will be done virtually.
    - iii. The charge to this ad hoc group: go forth, update the guidelines, and include the LES membership.
  - d. Weeding Guidelines update (Rust)
    - i. Robin Imhof's group asked about having the LES Guidelines for Deselecting Literatures in English Collections published in *C&RL News*, but was told that group only publishes guidelines that have gone through the formal channels and are approved by the ACRL Board. The section has another document or two called a guideline; whatever we call a guideline, probably needs to have gone through the process to be formally approved.
    - ii. Amanda will make this a past-chair project.
  - e. Ad hoc committee on primary sources
    - i. The LES Statement on Primary Materials, which is posted to our website, is from 1997. The MLA also has a statement on primary materials, which was also going to be updating. An ad hoc LES committee was charged in

2013 with revising/updating the statement. Kathy Johnson, who had been chairing this group, reached out to the MLA, but there was never much movement on that front. The work dragged on and people dropped off ad hoc group until there were only two: Kathy Johnson and Frank Gravier. We can consider this group disbanded.

- ii. RBMS and SAA are also working on a joint statement on primary sources, so the questions arose: Do we want to establish another group to do this? Or is our role to endorse the other organizations' statements? We need someone to stay in touch with the MLA committee that is still sort of working on/toward a statement. Decision: this topic belongs in the Parking Lot.
- iii. Laura Braunstein's colleague is part of the RBMS group working on a primary sources statement, so she will keep this on her radar. When that group presents their statement on primary sources, LES can endorse it with a rider (if necessary) that would address any materials of particular relevance to literature librarians and researchers (such as novels).

VI. New Business

a. Copyright for *BiblioNotes*

- i. Ashley Ireland recently asked LES Exec about whether *BiblioNotes* should have a creative commons license. There's a question as to whether ACRL has copyright over the publication. We may need to ask Dawn Mueller and figure out exactly what ACRL considers theirs. There's also some discussion in the ALA Publications Committee about copyright and what should belong to the organization versus what should be Open Access. Laura Braunstein's understanding was that *BiblioNotes* had always been OA. ACRL does have some possessive rules about what it considers theirs, though. With their Digital Humanities book, Arianne Hartsell-Gundy, Laura Braunstein, and Liorah Golomb negotiated with ACRL so that individual authors were allowed to put their chapters in their institutions' repositories.
- ii. Brian Flota has been asked to go forth and figure out the copyright situation of *BiblioNotes*.

b. Reach out to IS to cosponsor CCCC/NCTE liaison? Budget implications.

- i. A question arose about whether LES should pursue a CCCC/NCTE liaison. We do have a structure in place for this kind of thing—we have a liaison to the MLA, which we've co-sponsored with WESS and SEES. When our MLA liaison needs it, we've provided up to \$250/year (out of our roughly \$1000/yr budget) for her to attend the MLA conference. Also, in 2014, we added language to our governance document stating that we'd support liaisons to other professional organizations (and we didn't limit that to just the MLA).
- ii. David Oberhelman volunteered to reach out to the Instruction Section as their membership is also likely to be interested in having a liaison to CCCC.

- iii. Two separate questions: Do we want to agitate within ACRL to get a CCCC liaison? Do we want to revisit how much money we can allocate to help cover the liaison's conference attendance?
  - iv. Yes, we want to start process for establishing CCCC liaison. David Oberhelman will do this (by connecting with IS, and perhaps they'll be the main sponsor).
  - v. LES should think about whether we want to change that 25% cap on supporting liaisons.
- c. Happy with wiki, eventual move to SpringShare?
- i. The LES wiki has been run for the past several years by Linda Stein and her term is coming to an end; the publications committee will be seeking a new editor, so now seems like a good time to re-evaluate the wiki. It's relatively easy to operate and it's where we've kept our archive of LES documents, but it's a 3<sup>rd</sup> party system. Would we want to use SpringShare to create a LibGuide for these documents? Also, given the headache it would be to transfer all that material over, do we want to do that? It's a question of balancing the time/energy of continuing to use the wiki as an archive vs. moving it to Springshare. Springshare is more public facing. Do we need to keep archive around? It was agreed that, yes, we definitely need to keep the archive around.
  - ii. We will continue with the bibliography through Zotero. People are generally happy with that.
  - iii. Perhaps we should encourage new groups to use Springshare, or only create a LibGuide if we need it for more outward facing things.
  - iv. Also, we have a blog that we don't use much.
  - v. We could have a baseline LibGuide front page that syndicates all the other pages to it (twitter, blog, etc.). We'll leave that to publications.
  - vi. The Publications Committee will think about how to best to use Springshare.
- d. Jim Harner memorial: resolution, mention at Discussion Groups, event
- i. What should we do to remember Harner and his contribution to our profession?
  - ii. Ideas suggested: mention in discussion groups at Midwinter 2017; a statement at the next annual conference; invite someone who knew him well to write something for *BiblioNotes* (co-editors will query the LES list and contact Jim Kelly and Candice Benefiel who knew Harner well); maybe an ACRL or ALA panel discussion about Harner's work (Laura Braunstein can also reach out to ACRL leadership to see if they have an apparatus for acknowledging people who've passed); maybe the MLA liaison can mention Harner at the MLA conference; while the LES Discussion Groups have always been really informal, we could also do a more formal one (like a panel) if we want to do that for the next Reference or Collections Discussion Group.

- iii. It would also be good to have a central place to regularly document people who are retiring or who have passed.
  - e. Emerging Leader sponsorship
    - i. EL sponsorship is expensive (\$500 as a co-sponsor, \$1000 to solo sponsor). Amanda Rust was going to reach out to RBMS for co-sponsorship, but that didn't work out, so we won't be sponsoring an EL for next year. Another possibility might be to propose a project for an Emerging Leader, rather than sponsoring. But this question will come up again later. This topic was placed in the Parking Lot.
    - ii. One of the LES exec members had been an emerging leader and noted that during her year, there was a sense that academic librarians didn't have many ACRL projects to choose from.
  - f. MLA Handbook update
    - i. This would be a good midwinter discussion topic.
- VII. Reports:
  - a. Chair: Rust
    - i. Amanda let Megan Griffin know about the room issue for LES Exec I.
    - ii. Amanda will pass on questions we had about feedback on the ALA accreditation statement to our ACRL Board liaison, Lori Critz.
  - b. ViceChair/ChairElect: Braunstein
    - i. This was a very successful appointment season. We had more volunteers than we've had recently, so a lot of committees have a few more people than they've had in the past. Committee chairs should have their rosters now, and people who are coming on will be added to the LES Exec list and others who are rolling off will be deleted. Thanks to Megan Griffin for her help!
  - c. Past Chair: Taddeo
    - i. Taddeo is chair of the Nominating Committee, so let her know if you have suggestions.
  - d. Secretary: Alabi
    - i. I am taking minutes.
  - e. Member at Large: Wilkinson
    - i. See previous agenda item about swag. Zara will get info on process with vendor, then Brian Flota and Amanda Rust will take care of actually ordering.
  - f. 2016 Nominating Committee: Hartsell-Gundy
    - i. Vice Chair/Chair Elect: Harriett Green
    - ii. Secretary: Amanda Watson
    - iii. Member-at-Large: Brian Flota
  - g. Membership: Golomb
    - i. As of may we have 611 individual members and 10 organizational members.
    - ii. Accomplishments: Kelly Diamond, who's running the LES mentorship program will continue with that. She came up with a structure for it,

which includes monthly discussion prompts and guidelines. This year the committee created a succession document. Liorah reported that establishing a co-chair for membership was very helpful. The committee edited and improved the letters sent out to new, renewing, and dropped members. There was lots of good discussion at the General Membership Forum yesterday; for next year, people suggested the role of liaisons and how that's changing. Piper Martin discussed the cross-tabs report (in ALA Connect under ACRL Membership Committee, but might also be on the LES wiki), which pulls out pieces from the huge ACRL membership survey done in spring 2015. The cross-tabs reports can help give us a sense of who our members are, why they're members, what concerns and needs they have. Piper reported that LES is full of very motivated and engaged members, people who want to serve and connect with others. Members' concerns include funding, the value of libraries, etc. Hopefully we can use this report to generate ideas for discussion group topics. We can feel pretty good about our membership in general; it's pretty positive. If it's not already on the wiki, Piper will try to post the report there.

- iii. Going forward: The committee will try to do the calendar again (Liorah will be on the publications committee and will work on the calendar project). Next year, in order to get different people involved and volunteering for committees, we will try and target particular groups – for example, people at 4 year colleges who have English as part of their responsibilities. Also we will try to get students involved, perhaps by finding members who work at or near places with library schools and asking them to talk to those groups and get students engaged in LES.
- h. Virtual Participation: Oberhelman
  - i. The committee had a small meeting this morning. It is on track with its re-born charge of creating webinars and opportunities for participation outside of Annual and Midwinter. The committee was originally planning a spring and fall session, but had some scheduling difficulties. They are considering alternating between presenter and discussion on DH topic and IL framework (maybe a preview or best practices). David will work with Angela on getting something for early fall and then either late fall or after the Midwinter period on the Framework. After that, they'll alternate between a digital humanities topic and one on another focus. The group also talked about trying to do some kind of local/regional meet-ups, perhaps something like a THATcamp—a LES-camp. The group will send a survey out on LES-L to see if people would be interested in face-to-face meet-ups, which might be more unconference-like or similar to THATcamp. Maybe ACRL could sponsor/fund the meet-ups or people's institutions may be willing to host.
  - i. Planning: Alabi

- i. The revised strategic plan was sent to LES-L and to the LES-Exec list. The only suggestion was that perhaps rhetoric/composition should be specifically mentioned in the plan.
  - ii. It was suggested that we may want to have it approved by membership by midwinter, but the membership doesn't technically have to approve it. LES Exec should approve it, but there was a question of whether an electronic vote at our Virtual Midwinter Meeting would "count" or if we'd need to affirm it in person at ALA Annual 2017 in Chicago. This is a question for Megan Griffin.
  - iii. The planning committee may need to come up with a plan for how to approve and ratify the document.
  - iv. Jaena will incorporate a statement about rhet/comp into the plan and then send it to LES-Exec for a virtual vote.
- j. Publications: Glover
  - i. Take a look at the LES website and the ACRL site to check your appointments; there may be some errors. If you see an error, let Laura Braunstein know and she'll contact Megan Griffin to get them corrected.
  - ii. There was a question about whether Brian Rogers was continuing with the website. It was stated that his term should be two years so he should be continuing.
  - iii. The ACRL LES Brochure seems to be a lingering concern. It's about 10 years old. Do we need these? Should we update it? David Oberhelman said he thought we had to run out of them before we could re-design/re-do them.
  - iv. New members seem to be unclear on our different publications. John will send an email to the list to clarify what we have and what each thing does. Some of these are also mentioned in the welcome letter to new members, but we don't want to list every single thing because we don't want to make the letter too long. If there's a section on the website that talks about the publications committee, we could list the different projects/publications there, too. If we feel any of these publications have outlived their usefulness, we could also plan to sunset them.
  - v. The committee talked about the creative commons/copyright question related to *BiblioNotes*. Queries have been sent for more clarification.
- k. 2016 Conference Program Planning: DeVoe
  - i. The forum took place on Saturday with about 40-50 attendees. The panelists offered a nice complement of topics. This morning the group discussed some suggestions for next year's committee, including requesting a different time slot (because this year, the forum was up against a Digital Humanities program as well as an instruction program, both of which are usually very popular and of interest to our membership). It was also suggested to work with other groups and sections to increase proposals for next year. Amanda and Laura thanked

this group for coordinating with two other sections to make the forum happen.

- I. Reference Discussion Group: Foasberg/Leibiger
  - i. Nancy Foasberg was not able to attend this meeting and her co-chair was unable to attend the conference. Nancy will send a report via email.
- m. Collections Discussion Group: Ruotolo
  - i. There was some good conversation in this session, and it was focused mostly on print collections, especially moving items off site and engaging faculty in that process.
  - ii. The Discussion group had about 10 attendees, and Robin Kear helped facilitate the meeting.
  - iii. There was some concern about low attendance. It was suggested that perhaps the discussion groups could come up with a way to make the conversation continue beyond the in-person discussion, maybe something for the virtual participation committee. A Slack channel for discussion group topics was mentioned. Chris also received emails about people who were interested in the discussion group, but weren't able to attend physically, so the virtual option might have broader appeal.
  - iv. It was suggested that it might be time to re-think the reference and collection categories and explore ideas for something broader or connected with other sections. Maybe the two groups could be merged into a Liaison Discussion Group. We want to see these discussion groups re-invigorated.
  - v. Laura Braunstein liked the ideas, especially connecting with the virtual participation committee and a slack channel. She suggested we come up with a plan to think about the ways we could move this together. She is also thinking of instituting a slack channel for LES Exec.
  - vi. The discussion group conveners, or maybe member-at-large or past chair, could be asked to convene the conversation about re-thinking the discussion groups. Laura Braunstein will draft the past chair and member-at-large into working on this. People liked the idea of combining reference and collection development into a liaison discussion group. We will talk about what a new/revised discussion group will focus on. Exec will come up with something in advance of Midwinter 2017 (but we will continue with separate Reference and Collections Discussion Groups at Midwinter 2017), and then make plan for moving forward at midwinter.
- n. Social Media Coordinator: Johnson
  - i. As reported by John Glover, LES's social media activities are going nicely. The Facebook group is up to 164. The LES Twitter account is up to 191 followers.
- o. BiblioNotes Editor: Flota & Ireland
  - i. Two 20-page issues of *BiblioNotes* have been published this past year. Co-editing has worked well for Brian, but Ashley's status changed after agreeing to that, so she might not be able to continue as co-editor. Brian

will see how the workload goes with his other LES commitments, and he might need to find a new co-editor.

- p. Website Editor: Rogers
    - i. No report given.
  - q. List Administrator: Binder
    - i. Amanda Binder sent the LES-L report through John Glover. The listserv going strong. It is now up to 638 subscribers.
  - r. 2017 Conference program Planning: Lederer
    - i. The proposal for ALA Annual 2017 in Chicago will focus on Chicago architecture. The ACRL ARTS section will be a co-sponsor, and possibly also a RUSA History person (though RUSA may opt to sponsor in name only).
    - ii. The current plan is to have 3 people on the panel, and hopefully they'll all be local speakers.
    - iii. They'll create a bibliography and other materials, but this might be a good framework for future conferences (replicate approach/frame for future cities).
    - iv. Working title: "Exploring Chicago Architecture through Art, History, and Literature"
    - v. The committee's goal is to get the proposal in before the end of July.
    - vi. If it crashes and burns, it could easily become a forum, especially if the selected speakers are local to the conference city.
    - vii. Also the committee will be thinking about complementary excursions or other events. Let them know if you have any suggestions or recommendations.
- VIII. Adjourn
- a. Meeting was adjourned at 11:34 am.