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AMERICAN LIBRARY ASSOCIATION

Item: FINANCES Item Number: 208.3.1
Approved by: ALA Executive Board Page: 1 of 1
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Expenses - ALA President - released time

VOTED, That the Executive Board approves in principle the provision of up to one quarter released time including the cost of fringe benefits for the President of the American Library Association.

After carefully considering all the possibilities the Subcommittee recommends to the Executive Board and Council that a sum of up to \$10,000 be made available each year to the President to enable him or her to meet expenses connected with the presidency. Recent presidents indicated that their chief need was for secretarial assistance, but it occurred to the committee that there might be a need for a temporary administrative aide, a research assistant, or even a portion of a salary depending upon the situation in each institution or library. The incoming President would indicate to the Executive Director how he or she intended to use such funds and records would be kept in terms of fiscal responsibility.

The Subcommittee would also call attention to ALA Executive Board Policy 208.3, adopted in October, 1951, which states that the annual budgets should provide "an item sufficient to cover all travel and other expenses incidental to the discharge of the official duties of the President, including his attendance at regular meetings of the Association." The paragraph above is in line with this policy and suggests a method for implementing it realistically.

Basically, the Subcommittee does not see the President's role changing significantly from what it is at present. As the Association continues to grow, however, it is important for the President to be more active at the state and regional conferences and to represent the Association at meetings of other organizations which can help advance the goals of the Association. The time spend by the president on ALA activities during the presidential year has been variously estimated at forty to fifty per cent. It is also the testimony of recent vice-presidents that the amount of time they spend on ALA business is much beyond what they originally estimated and the testimony of one past-president added that ALA duties do not automatically cease with the passing of the gavel to the incoming president.

This Subcommittee believes that all of the needs stated above, more adequate support for the president, a travel budget for chapter meetings, and increased travel budget for the vice-president can be met by a sum not exceeding \$20,000. We recommend that the principles stated above be adopted and that COPES be requested to consider these principles in budget plans for 1976-77.

Edward G. Holley, Chairperson
Alice Ihrig
Alphonse Trezza

Divisional Memberships. Following the Membership Meeting at which William L. Emerson (California) moved that Council consider the recommendation that membership in three divisions without limiting them to type of library or type of activity be a basic membership dues prerequisite, the Board gave attention to how this resolution should be submitted to Council. Mr. Emerson's original proposal (Exhibit 7) was referred by Mr. Vosper during his presidency to the Committee on Organization and to the Membership Committee. The Membership Committee while it recognized the advantages and disadvantages made no direct recommendation (Executive Board Minutes, 1966 Fall Meeting). COO is recommending to the Council at this Meeting that the membership dues basic prerequisites remain two divisional memberships, but that there be no restrictions as to types. In supporting COO's recommendation, the Board AGREED that upon presentation of this recommendation by COO, the President should call Council's attention to the Membership Resolution and let the discussion proceed from that point. The Comptroller was asked to be prepared to describe costs involved.

Headquarters Location. The Board discussed the parliamentary procedures which blocked the obvious desire of Council to refer to the Membership the question of headquarters location but with a recommendation. The Treasurer supported the parliamentarian's advice that a recommendation constituted an action, and suggested that a matter as important as this must be held free of any legal question. It was suggested in the future on matters as important to the Association as this, resolutions should be phrased in consultation with the Association's legal counsel and with parliamentary advice. While the President had stated the Board's position, it was felt by some that the Board's position wasn't clear; in answer to this Mr. Dawson suggested that any report made by a Board subcommittee to Council ought to constitute an Executive Board recommendation. Mr. Blasingame then raised an issue brought out in Council's deliberation which might be considered by the Constitution and Bylaws Committee: the suggestion that Council might have approved the recommended move to Washington subject to referendum. If the constitution does not provide for referenda, then a change might be considered. Such a provision would have satisfied much of the discussion where Council did not want to abrogate its responsibility but felt the need of membership support. Upon Mr. Blasingame's motion, seconded by Miss Thornton, it was

VOTED, That the Constitution and Bylaws Committee Consider the possibility of an amendment to the Constitution which would make it possible for Council to vote on an issue subject to a referendum by the Membership, and that it also consider a time limit on membership rescission of a Council action.

Office of Second Vice President. President Gaver submitted a report on her canvass of the past seven second vice presidents (Exhibit 8) which arose from her desire to see this Office better recognized and out of her own need to call upon that office for assistance during her presidency. She wondered whether the second vice president's term could be extended a year, in effect resulting in two second vice presidents, and suggested also that the second vice president should be assigned a budget to permit his representing the

president when desirable. Mr. Doms felt this might be desirable but suggested that it would be difficult for the Board to make a decision without having at hand defined statements of responsibility. Mr. Talmadge related this to the item of new business on the Board's agenda on Released Time for the President, and suggested this be considered in connection with the present discussion.

Mr. Vosper felt that it would not be unwise to consider the possibility of released time and suggested one quarter an appropriate period of time which the ALA president might be expected to devote to ALA responsibilities as an optimum. On motion of Mr. Talmadge, seconded by Mr. Vosper, it was

VOTED, That the Executive Board approves in principle the provision of up to one quarter released time including the cost of fringe benefits for the President of the American Library Association.

On the question of the office of second vice president, there were comments as to just how many duties the president can effectively transfer to this Office and on the desirability of enlarging the Board to provide for two second vice presidents with terms of two years; it was agreed that more consideration needs to be given to this question. Therefore, on motion of Mr. Wright, seconded by Miss Thornton, it was

VOTED, That the Executive Board establish a special subcommittee to study the functions of the Office of Second Vice President, make recommendations for extending the duties and responsibilities of the Office, and make recommendations concerning budgetary support of the Office.

The session adjourned at 3:50 PM.

Fourth Session

The fourth session of the 1966-67 Executive Board during the 1967 San Francisco Conference convened at 2 PM, Thursday, June 29, President Mary V. Gaver presiding.

Joint Committee on Library Service to Labor Groups (ASD-CIO-AFL). A resolution, submitted to the Adult Services Division Board of Directors by the Joint Committee during the Conference (Exhibit 9), was referred by ASD to the Executive Board for action. Mrs. Muriel Javelin, President, ASD, Mr. Samuel L. Simon, of the Joint Committee, and Eleanor Phinney, ASD Executive Secretary, met with the Board to discuss the division's and the Joint Committee's viewpoints. Mr. North was also present. While the article in question (prepared by the editor of the Public Relations Reporter) had been reviewed by staff of ASD and LAD (SORT liaison), and by the chairman of the Joint Committee, it was felt on their part that had the time schedule for review been less pushed the alleged prejudicial statements aimed at unionization of library staffs and collective bargaining may have been identified. ASD felt that this is a policy matter without its jurisdiction that the Board should handle instead of the Division; the Committee

VOTED, That the amended resolution on the Commission on Obscenity and Pornography be accepted.

The Board agreed that disposition of the Resolution be left to the discretion of the President, Executive Director, and the Director of the ALA Washington Office.

American Association of State Libraries' Executive Secretary. On behalf of the ASL Board which considered the matter at the San Francisco Conference, Estellene P. Walker, President of the division, asked the Executive Director to consider assigning the division's Executive Secretary, which it now shares with the Public Library Association, full time to ASL. The request was submitted to the Board for information at this time, with the Board concurring that such matters need first to go to PEBCO for budgetary considerations and ultimate action by the Executive Board. Miss Thornton wondered whether this might not go to either the Personnel or Visiting Subcommittee. Mr. Talmadge felt that the Board ought not to delegate too many of its powers to subcommittees. However, it did raise in his mind and in the minds of other Board members the desirability of establishing an Executive Committee of the Board which could act for the Board between its quarterly meetings at perhaps monthly meetings to expedite the number of important matters that either have to wait or be acted upon by correspondence. Concern was expressed at the growing amount of time the Board is being required to give to ALA matters as the Association grows, and it appeared to be the consensus that the Board could not meet more frequently. The Executive Director was asked to explore the suggestion further and submit recommendations to the Board for action at Mid-winter. If established, Mr. Talmadge felt that the Executive Committee ought to be on an ad hoc basis for at least a year.

The second session adjourned at 9:20 PM.

Third Session

The third session of the Executive Board's 1967 Fall Meeting convened at 9 AM, Friday, November 3, in the Board Room at ALA Headquarters.

Supplemental Budget Requests. By action at the first session, the Board had before it \$46,054 in unallocated funds for 1967-68 budgeting. The entire third session and a portion of the fourth was devoted to an item by item review of the 23 supplemental requests and the assignment of priorities to each. During the fourth session, the following 1966-67 General Funds expenditures were authorized upon motion of Mr. Talmadge, seconded by Miss Thornton:

Membership Vote on Headquarters Location	\$10,000
*Released Time for ALA President	4,700
*New Positions (See Exhibit 6)	12,000
*ALA Committee on Manpower	700
RTSD Policy and Research Committee	500
RSD Interlibrary Loan Committee	1,920
PLA Study of Public Library Systems	1,000
ALA Committee on Instruction in the Use of Libraries	800
Joint Committee of ALA-ABA-ABAA	400

AASL Committee on Use of Paperback Books in Schools	750
*ALA Office for Library Education	7,800
*ALA Vice Presidents' Expenses	500
ISAD Machine Readable Cataloging Format Committee	2,140
Freedom of Access to Libraries Committee	1,345
*Allocation to ALA Staff Association	460
	<u>\$ 45,015</u>

The following items are for the record on those indicated above by an asterisk:

Released Time for ALA President. The Board, at the San Francisco Conference established the principle that up to one-quarter released time plus fringe benefits should be budgeted annually for the President. President Mohrhardt did not think, however, that in his particular case he would be in a position to utilize that amount of time during the remainder of his presidency. The Board acted upon his suggestion that the amount of \$6,995 be reduced to \$4,700, with the understanding that the policy of budgeting up to one-quarter released time for future presidents would remain in force.

New Positions. Discussed and approved in executive session; reduced by \$264.

ALA Committee on Manpower. Miss Gaver pointed out that the request of \$1,400 was intended to cover two extra-conference meetings, and since one of those has already been held and financed from the Executive Director's Operating Reserve Fund, suggested reducing the figure to \$700 to cover the second meeting during the spring of 1968. It is the Committee's hope to produce a substantive report for Council consideration at the Kansas City Conference.

Office for Library Education - Exhibit 10. Miss Gaver pointed out that the focus of the proposal is probably entirely within the Office for Library Education and reminded the Board of its strong encouragement to get projects of this sort under way. The total amount of the proposed budget could not be accommodated by the funds available without eliminating some of the other items the Board has given high priority. With the understanding that the Office for Library Education be instructed to cover as much of the proposal as possible with \$7,800 instead of the \$14,530 requested and submit to PEBCO with the Board's endorsement in 1968-69 a budgetary request to complete the program described in the Exhibit.

ALA Vice Presidents' Expenses. President Gaver and Mr. McDonough suggested that as a matter of principle, the Executive Board ought to establish some kind of allocation to permit the first and second vice presidents to carry out various assignments which they may be given, whether representation of for other reasons requiring out-of-pocket expenditures. The Board did not take formal action establishing this as policy but there seemed to be consensus.

Allocation to ALA Staff Association. The Chairman of the Personnel Committee reported that the Committee learned indirectly that the Staff Association's funds derived from dues and profits from refreshment services are insufficient to finance current activities, and recommended that in some way the Board might wish to recognize the value and contribution of the staff association to the welfare of