

Annual Conferences of the Association are an Association-wide activity pertinent to all members regardless of divisional affiliation. The ALA Annual Conference shall be devoted primarily to providing a range of program activities for its membership and to conduct the business of the Association. Agendas of Membership Meetings shall provide priority to discussion of membership resolutions.
(See "Current Reference File": 1985-86.)

1993-94 CD#18.1

**REPORT TO COUNCIL
POLICY MONITORING COMMITTEE
JUNE, 1994**

In accordance with Policy 5.6, the Committee has reviewed all Council Actions taken in February 1994 for the possible incorporation, additions to, or changes in the ALA Policy Manual.

FOR ACTION

Item #1 ALA Policy 7.4.6 Purpose of Annual Conferences: Change title of Section to: Annual Conferences. Insert new second sentence: "A membership meeting shall be held during the first two days of the Annual Conference, excluding days when preconferences are held, and at such other times as may be set by the Executive Board, Council, or by membership petition, as provided for in Article II, Section 4 of the Bylaws.

[This is to accomplish the intent of ¹⁹⁹²⁻⁹³~~1993-94~~ CD#69, (MD#18) which directed a change in the Bylaws but which the Constitution and Bylaws Committee determined should be handled through a policy change.]

RESOLUTION ON MEMBERSHIP MEETING AT ANNUAL CONFERENCE

WHEREAS, the highest attendance of ALA membership at Annual Conferences occurs during the first two days of the Conference (excluding days when pre-conferences are held)

WHEREAS, the greater the number of ALA members attending the Membership Meeting(s), the more likely the meeting(s) will reflect the will of the general membership

WHEREAS, the current practice of ALA is to hold the Membership Meetings during the third evening and the fifth morning of the Annual Conference (excluding days when pre-conferences are held)

THEREFORE BE IT RESOLVED, that Article II, Section 4 of the ALA By-Laws be amended to read as follows:

"...A membership meeting shall be held during the first two days of the Annual Conference (excluding days when pre-conferences are held) and at other such times as may be set by the Executive Board."

Moved by:

Jack Forman
Jack Forman

Seconded by:

Joseph A. Boisse
Joseph Boisse

Date: June 28, 1993

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FOR ACTION

Item #2 *ALA Policy 7.4.6 Annual Conferences:* Add new second and third paragraphs:

Guidelines for Preparation of Resolutions for Membership Meetings:

- 1) Any member of the American Library Association may prepare and submit for consideration resolutions at any membership meeting.
- 2) The resolution must indicate the names of the mover and seconder, and their local telephone numbers and places of contact.
- 3) The resolution should address only one topic or issue.
- 4) All resolutions to be considered by the ALA membership must be reviewed by the Council Committee on Resolutions for inclusion on the membership meeting agenda.

Guidelines for Preparation of Resolutions for Membership Meetings (cont.)

- 5) If the proposed resolution amends or creates policy, the policy to be changed must be clearly cited.
- 6) If the resolution calls for a specific action or course of action, the resolution should specify the Association resources needed to carry out this specified action.
- 7) All resolutions for consideration at any membership meeting must be subtitled to the Council Committee on Resolutions for review at least 6 hours prior to the convening of the membership meeting in order to allow time for reproductions and distribution.
- 8) Members assembled at any membership meeting may waive the submission time requirements by a majority vote.
- 9) All resolutions approved by the membership will be presented to the next meeting of Council.

Note: Consistent with parliamentary authorities, an item that is not completed at the membership meeting(s) of an Annual Conference lapses, but then may be re-introduced as a new item at a subsequent convention.

Actions approved by membership are placed on the agenda of the next Council meeting. The Chair of the Council Committee on Resolutions will indicate which Membership Resolutions are clearly policy matters. The presiding officer of Council will call for Council's guidance on the disposition of each membership item in turn.

[This is to accomplish the intent of 1993-94 CD#38, which Council adopted.]

Item #3 **ALA Policy 6.9 Task Forces:** Add new final sentence: Any parent body may establish a task force, determine its duration, monitor its progress, and terminate its function.

[This wording was adopted by Council in action on the report on the Committee on Organization (1993-94 CD#22).]

Report of the Ad Hoc Committee on Rules for Council Meetings/2

- 8) Members assembled at any membership meeting may waive the submission time requirements by a majority vote.
- 9) All resolutions approved by the membership will be presented to the next meeting of Council.

Note: Consistent with parliamentary authorities, an item that is not completed at membership meeting ^{or *file*} lapses, but then may be re-introduced as a new item at a subsequent convention.

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PENDING BUSINESS:

The committee continues to discuss the revisions of CD#2, 3, and 4; and further guidelines for the preparation of memorials and tributes, and for the preparation of resolutions by Councilors.

The ALA Midwinter Meeting is the primary purpose of expediting the business of the Association through sessions of its governing and administrative delegates serving on boards, committees, and Council programs designed for the continuing education and development of the fields of library science shall be reserved for Annual Conference except by specific authorization of the Executive Board acting under the provisions of the ALA Constitution. Hearings seeking membership reactions and provisions for observers and petitioners at meetings of Council, committees, and boards are to be publicized; programs of orientation or leadership development to Association business are encouraged; assemblies of groups of individuals for information sharing vital to the development of Association business shall be accepted as appropriate to the purposes of the Midwinter Meeting.

(See "Current Reference File": 1989-90 e ALA Constitution*); and CD#30.)

COUNCIL DOCUMENT # 49
Assigned by Resolutions
Committee Sum
Member Initial

*Added 7.4.6 "Purpose of
to policy
in 1986"*
*Purpose of
A.C.*

WHEREAS, this should be the prime purpose of Membership Meetings;
NOW THEREFORE BE IT

RESOLVED, That future agendas of Membership Meetings provide priority
for discussion of membership resolutions.

Norman Horrocks, Councilor at Large
Eric Moon, Councilor at Large

Policy

*ALA Conference Program, 1986, p. 52
ALA Policy Manual 7.4.6, Purpose of Annual Conference

July 1, 1986

REVIEWED FOR CONFORMANCE WITH
GUIDELINES
by Council Resolutions Committee