CLS Conference Program Planning 2007 Committee Minutes  
10:30- noon, Saturday (6/24/2006)  

**Attending:** Ruth Connell, Jane Currie, Lynda Duke, Cecilia Knight, Rodney Clare Jackman, Dawn Thistle.

1. It was noted that the ACRL Board will review program proposals at the ALA conference and our proposal will either be approved or the Planning Committee will be asked to revise or rewrite the proposal. We must then refine our budget (to be submitted by August 25th).

2. Discussion then turned to choosing speakers (contracts must be signed by November 10) and the structure of the program. Given the allotted time, the current thinking is to have 3-4 speakers and 15 minutes for questions. A moderator will introduce the speakers. We also discussed the focus of our program and agreed that we would concentrate on changes in smaller university and college settings (as opposed to larger, research-oriented universities), given the mission of CLS. A list of about a dozen names was generated for possible consideration.

3. The committee then turned its attention to specific assignments.

Jane Currie volunteered to locate articles on change issues in college libraries and use the articles and their bibliographies to identify possible speakers and to take the lead on designing a bibliography/webliography/speakers' biography handout after we have refined our topic and confirmed our speakers.

Rodney Clare Jackson and Ruth Connell will coordinate publicity. The bulk of this work will be next spring.

Cecilia Knight and Lynda Duke will coordinate evaluation materials.

The entire committee will continue to work on topic refinement and speaker selection.

4. All present stated that at this time they planned on attending the Mid-winter meeting in Seattle.

5. Discussion of all of the above items will be carried out through email over the coming months.