

Minutes, CLS Communication Committee

ALA Annual Conference 2000, Chicago

Saturday, July 8, 2000 2:00p.m.

Present: Rosemary Arneson, Terry Ballard, Wayne Bivens-Tatum, Sharon Britton, Melinda Dermody, Damon Hickey, Catherine Lee, Susan Richards

Absent: Paul Frisch, Larry Hardesty

1. Susan Richards started the meeting with introductions of new and retiring Committee members. Melinda Dermody will take Susan's place as the incoming chair of the Committee. Susan thanked the members whose terms are up, and we thanked her for her excellent chairmanship of the committee.

2. Minutes of Midwinter were approved. Brackets will be placed around selection of Catherine Lee as new newsletter editor from the past minutes, because the choice hadn't been officially approved at that point. Sharon Britton volunteered to be the recorder for this meeting.

3. Web Site:

I. There was some discussion about posting the minutes of meetings on the Web site. The Communications Committee and the Research Committee have done this on an experimental basis. But the concern was that they would not have been approved before being posted.

Recommendation: The Committee recommends to the Executive Council, that approval of minutes by the Secretary, should occur within two weeks after the Committee has met.

a.) Draft minutes will be sent to all committee members by email. The members would edit and approve these. A non-response would constitute approval. b.) Once approved, the minutes will go to the Executive Council. It was suggested that this recommendation be followed by all CLS committees. c.) The Secretary will then send to the Webmaster, John West, as an email message to avoid the systems discrepancies with the opening of attachments. (Melinda Dermody had previously asked John how he would like to receive minutes. He prefers that he receive them as text, rather than HTML. He can then cut and paste into his own HTML document.)

It was further recommended that we keep past minutes as an archive on the web site. The Archive will begin at the point of Executive Council approval.

II. At Midwinter, Rosemary had volunteered to check the website and College Libraries' Newsletters, for errors or problems with links. She did that and reported that it was very easy to do. It took her only about an hour to do, and she recommended that we continue to check the site before every Midwinter and Annual Conference. Terry Ballard, incoming member, volunteered to do this before Midwinter.

Rosemary's findings:

Invalid Newsletter Links (Correct URL in parens):

1. College of St. Rose (http://www.strose.edu/Library/Library%20News/li_news.htm)
2. Haverford College (<http://www.haverford.edu/library/pub/news/news.html>)
3. Olivet Nazarene University (<http://www.olivet.edu/departments/Library/>)
4. Pace University--could not locate newsletter on the library web page.
5. Pennsylvania State University, Abington (http://www.abington.psu.edu/library_news.htm)
6. University of Baltimore--could not located newsletter on library web page.
7. University of St. Thomas--asked for ID and password.
8. Bowdoin College--automatically forwards to correct URL, which is <http://library.bowdoin.edu/news/index.html>

<http://library.bowdoin.edu/news/index.html>One no longer needs to have Acrobat to read Gonzaga University's newsletter. All other links on the CLS website appear to be accurate.

4. Newsletter:

No Report from Paul. Damon reported that Paul has become the Director at SUNY/Old Westbury.

Catherine Lee of Wesleyan College in Macon, Georgia, was officially appointed by the CLS Executive Council to take Paul Frisch's position as Newsletter Editor. Catherine will serve for two year term, at which time, the committee may renew her term if all are in agreement.

Paul had received a request from Jackie Knowles from the University of Wales, requesting permission to use our logo as a link to her educational web page. The Committee voted to approve this. Susan will get in touch with Ms. Knowles and will report any further issues to the Committee.

5. Listserv:

Damon reported that the listserv currently has over 1000 members. He has been cleaning up names that are no longer at previous libraries. He has software that checks periodically. After a while, Damon removes them from the list. He also removes names with server errors or new email domains

Occasionally, someone will post something that is for profit and Damon writes to them asking them to stop. All are fairly amenable to this. Larry Oberg, former list owner still receives requests to be added to the list, and he forwards these to Damon.

6. New Business:

The Executive Council is moving forward with allowing virtual memberships on ALA committees. It was noted that ALA is already doing some of this informally. Susan asked committee members if they had any concerns about this issue.

--Damon felt that it was a good idea since everyone has email now.

--Rosemary thought it was a great idea. It will give more people the opportunity to serve on committees who can't attend ALA.

--No one expressed any negative concerns. All seemed generally in favor.

Meeting was adjourned at approximately 3:15 p.m.

Sharon Britton, Meeting Recorder