

**ACRL College Libraries Section
Standards Committee**

**ACRL/CLS
Standards Committee**

June 14, 2002 (Friday) 4:30 - 5:30 pm

Atlanta Marriott Marquis - Chablis/Picard Room

Attending:

Members: Bill Nelson (chair), Rebecca Bostian, Lisabeth Chabot, Robert Fernekes, Kelly Jacobsma, Kitty McNeill, and John Pollitz.

Guests: Susan Anderson, Mary Carr, Dave Harralson, Michael LaCroix, and Cary Sowell.

Agenda:

1. The meeting was called to order. Introductions were made and a sign-in sheet passed for visitors.
2. Kelly Jacobsma agreed to record the minutes of the meeting.
3. Corrections were made to the membership data.
4. Reviewing the committee charge (perhaps to include accreditation) was tabled since changes to the charge of the ACRL Standards & Accreditation Committee are being considered.
5. A proposal for a roundtable program at ACRL in Charlotte was discussed. Chabot explained the options. The deadline for submitting a roundtable proposal is January 7, 2003. The incoming chair of the University Libraries Section, Louise Sherby, has contacted Chabot about a possible joint program. One suggestion for such a roundtable was "building an effective assessment tool kit." People would suggest what they are looking for to assist with assessment. This would be a forum to gather ideas rather than a program. It was suggested that it might be helpful to have two schools present what they do currently. It was suggested that this might be too program-like and that simply having documents available for discussion might be helpful. Notices about the roundtable discussion will be posted to various electronic discussion lists. Chabot will follow up.
It is too late to submit a proposal for a program in Toronto (Annual 2003) so we will consider submitting a program for Annual 2004 (Orlando).
6. Proposals for pre-conference workshops at Midwinter in Philadelphia (2003) and ACRL (2003) have been submitted.
7. Nelson reported that the College and Research Libraries Standards Task Force was created at Midwinter (2002) to adapt the CLS Standards as a document and a process that would apply across all types of academic libraries. CLS members Bill Nelson and Bob Fernekes are on the Task Force that will begin work after this ALA conference. Visitors Cary Sowell and Mary Carr are Task Force members representing CJCLS. Cary Sowell, Chair of the CJCLS Standards Committee, stated that the Standards for College Libraries were appropriate for two-year institutions. The uses of outcomes and performance measures are valid. The concern at two-year technical schools is the use of the word "academic" when referring to libraries, and perhaps something like, "post-secondary" might work.

8. Nelson reported that an online tutorial (to support implementation of the Standards) being planned by the CLS Continuing Education Committee is on hold but still has strong interest. People are also interested in a list of libraries that are applying the Standards. Nelson has compiled such a list and will email it to members of the committee (see [attached](#)).
9. Activity reports:
 - a. Nelson mentioned the three most recent Standards workshops that he and Bob Fernekes did: Texas Library Association Pre-conference, Indiana (Private Academic Library Network of Indiana) and Wisconsin (Wisconsin Assn. of Independent Colleges and Universities).
10.
 - b. Rebecca Bostian reported on her presentation for SILRC and her upcoming presentation for the Illinois Library Association.
- 11.
12. Other Business:
 - a. The CLS Continuing Education Committee is interested in co-sponsoring the pre-conference in Charlotte. The workbook should be published before the proposed pre-conferences.
13.
 - b. Chabot suggested another possible program idea: having librarians who have been a part of visiting accreditation teams on a panel to provide an informative view of the other side of the accreditation coin.
- 14.
15. The idea of having "virtual" CLS committee meetings at midwinter was not approved by this committee at midwinter 2002. It was however passed by the CLS Executive Committee. Nelson suggested that in order for virtual meetings to work, there needs to be a plan of action. It was suggested that the issue of guests attending meetings becomes a problem. Nelson suggested that this committee go ahead and schedule a meeting for midwinter.
16. Nelson reminded everyone about the second meeting tomorrow.
17. The committee adjourned at approximately 5:30 p.m.

(See [Attachment](#) Below)

Submitted by Kelly Jacobsma

Academic Libraries Using the College Library Standards, 2000 edition

- Governors State University was the first to apply the complete College Library Standards, 2000 edition and make them available on the web. Becky Bostian was at that time library director, and a member of the CLS Standards Committee, which wrote the standards. They used the final draft and had the document ready in January 2000, the month the Standards were officially approved. The web address is:
<http://www.govst.edu/library/assess.htm>
- Butler University Libraries. [2002] "Accreditation Self-Study."
<http://www.butler.edu/library/selfstudy.pdf>
-- Using the framework of the ACRL College Library Standards 2000 edition, this self-study was completed in 2002, in preparation for a 2002-2003 institutional review by the North Central Association.

Here are others that reported using the standards:

- The College of Wooster, Wooster, OH
-- In 1999-2001, they did an internal review of their libraries using the new standards as a guide.
- Gustavus Adolphus College, St. Peter, MN
-- They are using them as they do a self study in preparation for an external review and an upcoming college-wide accreditation visit.
- Marquette University, Milwaukee, WI
-- They have applied the standards and completed a draft report.
- McKendree College, Lebanon, IL
-- They are currently using the Standards to evaluate the library, and will post to the web when completed.
- Scott Community College, Bettendorf, IA
-- They are currently using the CLS Standards 2000 edition as part of their library plan; just in the beginning stages of implementing them.
- Southwest State University Library, Marshall, MN
-- working on applying the standards.
- University of Michigan-Dearborn, Dearborn, MI
-- They have applied them to their self-study process; it has worked very well.
- York County Technical College, Wells, ME
-- They are trying to implement the standards.

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ACRL/CLS
Standards Committee
11:30am - Saturday - June 15, 2002
Atlanta Marriott - Zurich Room

Attending:

Members-Rebecca Bostian, J.B. Hill, Kelly Jacobsma, Kitty McNeill, Bill Nelson (Chair), and John Pollitz.

Guests-Dave Harralson and Joanne Letendre.

Agenda:

1. CLS Executive Committee Report - Bill Nelson. Bill recapped his report to the Executive Committee. He reported the events of the Standards Committee, which had met the previous day (See minutes of Standards Committee, June 14, 2002). Most of these events were repeated since the Standards Committee had new attendees who had not been there the previous day.
2. CLS Standards Committee meeting at ALA Midwinter. Even though the CLS Executive Committee has decided that CLS committees is not required to meet at ALA Midwinter, a sufficient number of the committee seemed to be planning to attend. Therefore, the Standards Committee will meet in Philadelphia for those who are there.
3. CLS Standards Committee Virtual Meeting in January 2003. For those who cannot attend ALA Midwinter, a virtual meeting will be held. ALA is concerned that virtual meetings will not be open meetings. After some discussion, the following model was proposed. It allows anyone to attend who wishes to do so. Precise dates will have to be worked out in regard to the ALA Midwinter meeting.
 - a. Approximately 10 days before ALA Midwinter, the Standards Committee Chair will post a meeting announcement on COLLIB-L along with the proposed meeting agenda. The announcement will invite those interested in attending to forward their names to the Committee Chair to be included in an e-mail list.
 - b. Those forwarding their names to the Committee Chair will be added to the list of Committee members for the meeting.
 - c. Seven days before ALA Midwinter, an amplified agenda will be posted to the e-mail list inviting comments.
 - d. Virtual meeting attendees will post comments on the agenda to the whole list.
 - e. The "in person" (as opposed to Virtual) Standards Committee will meet at ALA Midwinter.
 - f. "In person" meeting minutes will be posted to the meeting list.
 - g. For four days after ALA Midwinter is over, additional comments can be added to the virtual meeting.
 - h. The secretary will summarize the discussion into draft minutes.
 - i. For the following three days, further comments are invited to "correct" or emend the summary.
 - j. The secretary will then incorporate the additional comments into the summary, thus forming the minutes of the Virtual Meeting.

The above model has been tested and works better than described here. It also satisfies the open meeting requirement because anyone who wants to attend can do so. A final decision on the format for this meeting will be made after the CLS Executive Committee makes a decision at its meeting on Tuesday.

5. CRL Standards Task Force and the response to the committee's Standards for College Libraries. The Task Force has not yet met, but will begin to do so at some point following this Annual Conference. Individual members of the Task Force (ULS and CJCLS) seem to believe that little change to the College Library Standards is needed in order to prepare the standards to apply to two-year colleges and universities. Bill indicated that, in his opinion, "just some tinkering" was needed to make the College Standards applicable to all libraries in higher education.

Dave Harralson,
Recorder

Last Update: July 26th, 2002