

Minutes
CLIP Notes Committee
College Libraries Section
Association of College and Research Libraries
July 8, 2000, 11:30 A.M.

ATTENDING: Lewis Miller, Roxann Bustos, Jody Caldwell, Jamie Hastreiter, David Wright, Hugh Thompson, Dawn Mueller

- Lewis asked committee members and guests to introduce themselves.
- Minutes of the January 15, 2000 meeting were approved as distributed.
- Hugh Thompson presented a report on CLIP Notes sales.
- Committee members discussed the preliminary proposal on Appropriate Use Policies. It was given an enthusiastic endorsement by the committee. Only a few suggestions were made and Lewis will pass those on to the compilers. Jody Caldwell volunteered to serve as shepherd for this project.
- An e-mail suggestion was received by the Chair that CLIP Notes consider distributing surveys electronically (setup similar to ACRL statistics online). This idea was discussed by the committee. A primary concern was that the electronic survey may not result in as many documents being submitted for publication. The committee agreed to continue the paper survey, but to suggest to compilers that they could also make it available electronically, using ACRL statistics control mechanisms. It was also felt that this decision should be up to each compiler. This approach will be carefully monitored to determine its impact on CLIP Notes. The Chair will suggest it to the Appropriate Use Policies compilers. If they agree to post the survey electronically, this will be considered a pilot.
- Potential CLIPs were discussed:
 - Lawrie Merz is in discussion with the Chair on a proposed CLIP on Assessment Tools for Information Literacy. It was suggested that could appropriately be connected to the new Information Literacy standards. There was some discussion about the availability of documents; it is likely that most of the documentation would be assessment instruments, not policy documents. Lawrie could start work on this in the spring, maybe with the preliminary survey available for mid-winter.
 - Someone has proposed a CLIP on Plagiarism Policies and Procedures. This person has a website; Lewis will send out the URL. Although there is not much documentation available now, there may be enough in the next 6-12 months.
 - Richard AmRheim has expressed interest in doing a CLIP; he did a preliminary survey on e-journals, but did not find sufficient documents. He will look for a better topic.

- Andrea Williams has also expressed interest in being a compiler, but will need to find a topic.
- Michael and Jane Kathman have said they may be interested in doing an update of the Student Assistant CLIP.
- Jamie gave an update on the Travel Policies CLIP. Carolyn and Allen have revised their time line, and are now planning to be done by the end of October. Jamie will send it to Lewis.
- The CLIP Membership list is now accurate.
- Lewis will be completing his term as chair, so a new person needs to be found for 2001-2002. Jody will consider serving.
- Everyone agrees the virtual meetings are reasonably effective. Lewis asked Hugh and David to get screen names, so they can join in on the next one. Lewis reported to CLS that this kind of meeting appears to be most useful when there is just one agenda item to discuss.

Roxann Bustos

Recorder