ACRL – COLLEGE LIBRARY SECTION
EXECUTIVE COMMITTEE MEETING
January 8, 2011, 8:00-10:00 a.m.
Hilton San Diego Bayfront – Sapphire L

DRAFT MINUTES

Present: Vivian Brown-Carman (Medium-Sized Libraries Directors Discussion Group); Carolyn Carpan (Member-at-Large); Cathy Doyle (Conference Planning 2011); Robert Fleming (College Library Directors Discussion Group); Janet Fore (College Library Directors Discussion Group); Sally Gibson (Membership); Jill Gremmels (CLIP Notes); Clem Guthro (Professional Development); Mary Heinzman (Member At Large); Irene Herold (Past-Chair); John Lehner (ACRL Board Liaison); Chris Millson-Martula (Chair); Frank Quinn (Research for College Librarianship); Stacy Voeller (Leadership; Secretary)

Guests: William Breitbach (CLS's ALA Emerging Leader for 2011); Steven Bell (Candidate for Vice-President/President-Elect of ACRL)

1. Meeting called to order by Chair Chris Millson-Martula at 8:07 a.m.
2. Approval of Agenda
   a. Agenda approved with one addition that Steven Bell would speak and introductions were made around the table.
3. Approval of minutes from ALA Annual.
   a. Motion to approve minutes was made and seconded. There were no additions or corrections and the minutes were approved unanimously.
4. Approval of consent agenda for committee reports.
   a. Motion to approve consent agenda was made and seconded, and then approved unanimously.
5. Officer Reports
   a. Chair, Chris Millson-Martula
      i. Chris talked about CLS's Emerging Leader William Breitbach. Chris has asked William if he'd like to serve on any CLS committees, but has not received a response. William is an Instruction Coordinator at Cal State Fullerton.
      ii. Chris discussed the orientation session for new leaders of CLS to be held in New Orleans and that the desired time is a designated no-conflict time so a meeting room cannot be scheduled. Mary Heinzman is working on the location for the Friday Night Feast which can also be a place to hold the leader orientation session.

  iii. Chris reminded Chairpersons they need to schedule their virtual meetings and submit their minutes. These are due to Stacy Voeller by early February and her due date to ACRL is Feb. 9.

  iv. Celia Rabinowitz's (Chairperson-elect, 2010-2011) submitted report will be discussed in New Orleans when she can be present. Resolution of the issues in the report will be done at that time.

 b. Chair-Elect, Celia Rabinowitz

  i. Unable to attend.

 c. Secretary, Stacy Voeller

  i. Nothing to report.

 d. Members-At-Large

  i. Carolyn Carpan

   1. In accordance with the section manual, Carolyn is serving on the Conference Program Planning Committee.

  ii. Mary Heinzman

   1. Announced that the Member Reception will be held at the ACRL Conference in Philadelphia.

    a. Mary has $500 to spend on the event. She asked for discussion on how to spend this money. Discussion about this being a good member recruitment event was raised. Chris said our budget is in good shape. Chris will check and see if we can use money for this purpose.

    b. A motion was made and seconded that CLS spend $500 to match the Taylor & Francis gift to supply money for this recruitment event. Motion passed unanimously.

   2. Friday Night Feast.

    a. Serials Solutions agreed to continue support of this event. She is working on a location and will send information out as soon as she has it.

6. Committee Reports

 a. Best Practices

 b. CLIP Notes, Jill Gremmels

  i. Jill discussed the newest release that is available only online. An issue on strategic planning is in the draft stage.

 c. Communications

 d. Conference Program Planning 2011, Cathy Doyle

i. The program for Annual is "Academic Librarian Lightning Round! Innovative New Roles," and is co-sponsored by the University Libraries Section.
   1. Fifty-two applications were received for the program which will consist of five minute presentations.
   2. Twelve were selected and all have accepted.
   3. During the program, attendees will be using Survey Monkey as their assessment tool for the program.
   4. An IPad will be offered as an incentive to complete the survey.
e. Conference Program Planning 2012
f. Leadership, Stacy Voeller
   i. Stacy reported that while the pool was not overwhelming for the CLS Proquest Innovation in College Librarianship Award, she is confident they will find an appropriate winner.
g. Membership, Sally Gibson
   i. Held a virtual meeting where they discussed how to bring added value to the membership.
   ii. They would like to give a free membership away to ACRL/CLS as a door prize at the ACRL Reception. Participation on a CLS Committee will also be part of the package.
   iii. Motion to use CLS funds to subsidize the cost of this membership was made and seconded. Motion passed unanimously.
h. Nominating 2012
i. Professional Development, Clem Guthro
   i. They held their virtual meeting January 5th.
   ii. Clem raised issues relating to virtual members and non-participating members. One is in Guam which has a fourteen-hour time difference and two members have never responded to an email. This makes the work of the committee difficult.
   iii. They are working on a small research project looking at current job ads posted on the ALA Jobs List to identify the areas of expertise employers are looking for and where the profession is lacking in providing the training.
   iv. Clem was reminded that people who do not participate can be removed from the committee by asking the Chair-Elect.
j. Research for College Librarianship, Frank Quinn
   i. Frank discussed the same issues involving virtual members.
   ii. Committee in working on the "Your Research Coach" Program. They have had one mentor request that they are working on.

      iii. Also working on the In Print publication. They have been discussing moving In Print to an online publication because it would be easier to edit and would make updates easier, too. This would also allow for more robust features. They are examining open source platforms and will talk to Kathryn Deiss of ACRL about this.

      iv. Frank tried to set up a virtual meeting for the week of the 17th but has not had much response.

7. Discussion Group Reports
   a. College Library Directors, Bob Fleming
      i. Meeting Sunday, January 9th at Midwinter.
      ii. After introductions during their meeting, they will have everyone talk about a challenge or opportunity they have faced in the past year.
   b. Medium-Sized Academic Libraries, Vivian Brown-Carman
      i. Meeting Saturday, January 8th at Midwinter.
      ii. They will discuss the preservation of library archives and the control of library websites.

8. Liaison Reports
   a. ACRL Board, John Lehner
      i. A bylaws proposal is coming forward for a vote by the membership on how increases in dues will be addressed in the future. Any increase currently needs to be put to a vote of the complete membership. The ACRL Budget and Finance Committee developed a proposal for a bylaws change to give the Board of Directors the authority to adjust the dues without a vote of the membership. There will be a cap on how much that could be. The Board would look at the possibility of a membership dues increase based on the HEPI Index.
      ii. John encouraged use of the ACRL Insider Blog to make comments about the new Plan for Excellence. ACRL members can also use the link to Survey Monkey in there to answer questions about the plan.

9. New Business
   a. Irene Herold asked for a motion for CLS to pay for a room at the leadership orientation. Motion was seconded and passed unanimously.
   b. The Communications Committee did a great job on her request about digitizing older issues of the CLS Newsletter.
   c. Discussion and comments about ACRL's Plan for Excellence
      i. This really is a draft and they are soliciting feedback.
      ii. The question was asked if anyone in the room expected to see something in the plan that was not included.

    iii.   Want to know more of how it applied to college librarianship.

    iv.   Under the 3rd item, would like to see something more about open access.

    v.   The value of academic libraries talks about doing assessment without really using the word.

    vi.   Under student learning we want to know how ACRL is going to help librarians gain the skills to make this objective happen. Would like to see more detail in what ACRL could do, and would like to see professional development opportunities that would help people gain the skills to actually do the assessment.

    vii.   The goals and objectives look good, but when will the implementation be addressed?

    viii.   Seems to be lofty and grandiose about how we will engage and partner with other professional organizations within higher education. What about working with other student affairs organizations? How do we make them all care about libraries? Other organizations could include AAC and AASCU.

    ix.   Another point brought up was about faculty status.

    x.   What about the value of academic librarians? Would like to see it changed to the value of academic libraries and librarians.

    xi.   The actual word librarian seems to be missing from the document. This can also tie into the faculty status issues.

    xii.   How do we see college librarians in this document?

    xiii.   What about service? Do we want this reflected in the plan?

    xiv.   Objective 2 under Research seems to be very narrow compared to the other objectives in the plan.

d. CLIP Notes Committee proposal, Gremmels

    i.   The future of CLIP Notes has been discussed by the committee. The original purpose was to provide information to the section that they could use as a professional growth tool.

    ii.   Proposed changes:

        1. Change 1: Name change to CLIPP: College Library Information on Policy and Practice.

        2. Change 2: Redefine the population of libraries to be surveyed.

        3. Change 3: Require a more robust literature review.

        4. Change 4: Require stronger data analysis which would include both qualitative or quantitative.

        5. Change 5: Allow purposive sampling for documents.

6. Change 6: Give creators of CLIPPs credit as authors, not compilers.
7. Change 7: Publication formats will be decided on an issue by issue basis.
8. Motion to adopt and approve these changes was made and seconded. Motion passed unanimously.
   e. CLS All-Committees Meeting, Millson-Martula
      i. Is the current practice of having all committee meetings held at the same time in the same place effective? This causes problems for those wanting to serve on more than one committee. For members for institutional travel, serving on two committees is more manageable when they don't meet at the same time. Chris asked if we would poll our committee members to see what they thought about this. Board preference is that the all-committees meeting will continue as is.
   f. Drafting Guidelines for starting the new year with a committee, Millson-Martula
      i. Chris shared a document with us prior to the meeting on possible practices.
      ii. Invite committee members to meeting prior to their actual appointment.
      iii. Send thank you letters to the committee member and to their bosses for their service on the committee which acknowledges their contribution and members can benefit from the letters.
      iv. New committee roster should include email addresses.
      v. Chris will make changes and get those out to us.
   g. Review of committee charges, Millson-Martula
      i. Chris would like to propose each committee review their charges and provide any revisions to the Exec Committee by June 1 of this year.
      ii. This will be an agenda item for approval at Annual in New Orleans.
   h. Communities of practice, proposed policies and procedures, Millson-Martula
      i. Discussion groups would be subject to a modified sunset law.
      ii. This will be discussed either online or in New Orleans.
10. Other business—Visits from ACRL 2011 Vice-President/President-elect candidates, Millson-Martula
    a. Candidate Steven Bell addressed the Board

Meeting adjourned at 10:18.