APPENDIX C to the Minutes of the ACRL College Libraries Section Executive Committee
Midwinter Meeting, 2004

Operations Report, 4th Quarter/1st Quarter (June-September 30, 2003)
ACRL Member Services
Mary Jane Petrowski, Associate Director

Significant accomplishments this quarter support ACRL strategic directions in the following areas:

1.0 Society recognizes the contributions that academic and research libraries and librarians make in higher education, scholarly communication, and civic development.

- The 7,000-word article on ACRL published earlier this year in the Encyclopedia of Library and Information Science is now available on the ACRL web site.
- The Distance Learning Section (DLS) is asking the Board to approve a new conference sponsorship award funded by Haworth Press at the Fall Executive Committee meeting.
- The Education and Social Sciences Section (EBSS) has secured a sponsor the Distinguished Librarian Award and prepared a request for Board approval at the Fall Executive Committee meeting.
- The Instruction Section (IS) has received additional funding for the Miriam Dudley Instruction Librarian award and is working with the donor to formalize the commitment.
- Calls for nominations for the 2004 ACRL awards program have been disseminated widely (including C&RL News, American Libraries, section lists, and ALA press releases).

3.0 ACRL is an inclusive organization serving academic librarians and other information professionals in related professions.

- Members of the ACRL Board (Tyrone Cannon and Helen Spalding) have agreed to speak at five Chapters meetings in 2003-03 (California, Maryland, Michigan, Missouri, and Nebraska).
- FY 2003 ACRL membership increased 3.9% over FY 2002 from 11,717 to 12,174 members (an additional 388 members). Student membership increased by 32.2% (growing from 533 in FY 02 to 705 in FY 03).
- Advised 134 callers to ACRL during June-September including ACRL members, prospective members, media, publishers, and library school students.
- 1,978 committee appointments were accepted by 2003-04. (When the 2003-04 ALA Handbook is published in October we will report the number of actual volunteers. The number of volunteers will be fewer than the number of appointments because many members accept multiple appointments.) 39% of the 2003-04 volunteers supplied information related to diversity on the revised ACRL Appointment Acceptance form. 1.82% (36) identified as Asian; 2.73% (54) identified as Black or African-American; 32.8% (650) identified as white; and 1.2% (24) indicated they are Hispanic or Latino/a. No one identified as Native Hawaiian or Other Pacific Islander.
- 75 ACRL members are candidates for leadership positions on the 2004 spring ballot.
- 50 members attended the IS Dinner at Annual Conference on June 27, 2003.
• 125 members attended the WESS Cruise at Annual Conference on June 22, 2003.

4.0 Academic and research librarians are continually engaged in learning for their professional development and growth.

• ACRL offered 18 conference programs in Toronto during the ALA Annual Conference. Program evaluations were very good for those programs for which evaluations were submitted.
• Attended the 2003 ACRL Harvard Leadership Institute, August 3-8, 2003.
• 98 members attended the ACRL Leadership Council session on strategic planning at the ALA Annual Conference in Toronto, June 20, 2003.
• Leaders representing 11 sections have been subscribed to Eli Mina’s Delibrations Newsletter in order to learn more about designing and leading effective meetings. Elia Mina is the ALA Parliamentarian.

5.0 ACRL is a national and international interactive leader in creating, expanding, and transferring the body of knowledge of academic librarianship.

• The ACRL Board approved twenty-seven annual conference program proposals in June for the 2004 ALA Annual conference in Orlando. Funding allocations and tracking decisions will be shared with the 2004 conference program planning chairs in early October.

6.0 ACRL is an effective and a dynamic organization that continually enhances its capacity to create its future and assess and improve its performance in carrying out its mission.

• For the first time, ACRL division committees, task forces, editorial boards, discussion groups, and section executive committees can access dynamic rosters on the ACRL members-only web site. The rosters reflect current membership and contact information thanks to new software that publishes information from the ALA membership database.
• ACRL staff distributed instructions to committee chairs, discussion group leaders, and section chairs to facilitate scheduling the 2004 Midwinter meetings using the revised ALA online meeting space request form. Member suggestions for improvements incorporated into the 2004 form.
• ACRL also worked closely with section and committee chairs and the Office of Communications & Marketing to insure that the 2003-2004 ALA Handbook correctly listed division appointments, staff liaisons, and charges for 361 committees, discussion groups, task forces, and chapters.
• Megan Bielefeld came on board August 25, 2003, as the new ACRL Program Coordinator. Megan is responsible for coordinating the ACRL awards program, elections, chapters, and ACRL-wide publicity.
• Invitations to fill out the 2003 ACRL Membership Survey were emailed to approximately 8,000 members (for which email addresses were on file) on September 26, 2003. The survey is also available on the ACRL web site.