

**AMERICAN LIBRARY ASSOCIATION ANNUAL  
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES  
COLLEGE LIBRARIES SECTION**

EXECUTIVE COMMITTEE MINUTES

Saturday, July 6, 1996

9:30 am - 11 am

Plaza Hotel, Le Louvre Room

In attendance:

Larry Hardesty, Austin College - Chair  
Pam Snelson, Drew University - Vice-Chair  
Eugene Mitchell, Alvernia College - Secretary  
Micheline Jedry, Wellesley College - Member-at-Large  
Catherine Rod, Grinnell College - Member-at-Large  
Susan Campbell, York College - Past Chair  
Larry Oberg, Willamette University - Chair Elect  
Carolyn Sheehy, North Central College - Library Leadership  
Elizabeth Sudduth, Randolph Macon College - CLIPNotes  
Jennifer Ross, Skidmore College - College Libraries Discussion Forum  
John Montag, Nebraska Wesleyan College - College Library Directors Discussion Group  
Tara Fulton, Bucknell University - Continuing Education  
Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries  
Damon Hickey, College of Wooster - Newsletter  
Mignon Adams, Philadelphia College of Pharmacy and Science - Nominating  
John Sheridan, Colorado College - Nominating  
Neil McElroy, Lafayette College - Program  
Mickey Zemon, Emerson College - Research on College Librarianship  
Paul Coleman, West Texas A & M University - Standards

The meeting was called to order by Chair Larry Hardesty at 9:30 am.

I. Introductions were made.

II. The agenda was adopted.

III. The minutes of the meetings at Midwinter at San Antonio were approved. Susan Campbell reminded the secretary to post the approved minutes to the collib-l listserv.

IV. Chair's Report (Larry Hardesty)

Hardesty reminded the group of the CLS program, "The Electronic Horizon for the College Library: Electronic Journals and Other New Technologies" to be held on Sunday at 9:30 am.

V. Vice-chair's Report (Pam Snelson)

#### a. Committee Appointments

All committee appointments are now complete. Snelson was able to use almost all of those who volunteered from college libraries who are members of the Section. She also informed the group that the new ACRL committee appointment forms include statements allowing for the release of mailing addresses and a reminder that papers produced as a result of division activities become the property of the Section.

#### b. 1997 Program

ACRL President Bill Miller's original program idea (Mario Merino and the Future of Libraries) has fallen through. The Information Section's program on the future of the teaching library is coalescing into the president's program. Since Miller has been pushing to have fewer programs at the annual conference in San Francisco, Snelson has agreed to have no CLS program but to provide a component of the overall president's program.

#### c. National Conference

Snelson will work on coordinating a dutch treat dinner for Section members on Saturday night at the National Conference in Nashville.

#### d. Section Brochure

The question was raised: Should we prepare another Section brochure? In the past, a new brochure was prepared in alternate years by the past secretary. Funds for printing must be submitted in December. In discussion, the group felt brochures to be of some value for distribution at conferences, to state chapters, library schools, and support staff. The issue was referred to the Communications Committee.

### VI. Members-at-Large Report (Micheline Jedry and Catherine Rod)

Plans for the CLS reception on Sunday are complete. A total of \$1,950 was raised from the following sponsors: Innovative Interface, Readmore, and the Yankee Book Peddler. Some discussion followed regarding whether this was a good use of vendor fund solicitation. The main concern was the high cost for a brief event. Less expensive alternatives were suggested for the future such as using hotels that allow outside caterers or using local colleges as reception sites.

### VII. Committee Reports

a. Library Leadership (Carolyn Sheehy). Since CLR funding for the library leadership program is no longer available, the committee has been investigating ways to make it a self-sustaining program. Hardesty has been looking into support from other foundations as well as encouraging more support from the cooperating deans. Sheehy has contacted vendors. The feasibility of individuals seeking support for themselves is being investigated. Hardesty indicated that CLR is willing to pay for mailings this year and that the institutions sponsoring

individuals appear willing to pay for travel and lodging.

b. CLIPNotes (Elizabeth Sudduth). CLIPNote #24, Reference Training, has just been published and will be sent to approval plan customers shortly.

CLIPNotes continue to contribute heavily to ACRL's resources, accounting for 26.6% of the division's publishing revenues this year.

The recent call for new compilers has resulted in a good response but new ideas are always welcome.

The committee is in the process of revising its guidelines. In response to a question, Hardesty indicated that while he would be willing to review them, the Section chair's approval is not necessary.

Sudduth shared a report on the success of individual titles. Formal Planning is going out of print. One of the most successful has been Management of Student Employees. Some of the newer titles have not been out long enough to provide a true picture of their popularity. The best sellers sell over 1500 copies. The approval plan accounts for about 400 sales.

c. College Libraries Discussion Forum (Jennifer Ross). Midwinter in San Francisco saw the first ever meeting of this group. Approximately 20 people attended and discussed various topics. Attendees were comprised of both directors and non-directors. The group will be meeting on Monday morning July 8 and it is hoped it will continue to provide a useful opportunity to raise and discuss issues of interest to the section.

d. College Libraries Directors Discussion Group (John Montag). The meeting scheduled for 4:30 pm Sunday will be only 1 hour in length this time. In order to still allow for two discussion sessions within the time allotted, introductions will be shortened and no concluding reports will be presented.

e. Conference Program (Neil McElroy). Preparations for the next day's program were reviewed.

f. Continuing Education (Tara Fulton). The videotape of the New York Conference is still available through interlibrary loan from Bucknell University. It still has a waiting list even though there was minimal advertising. The success of the videotape has served as the impetus for an initiative fund request in support of taping another program at some future date next year. ACRL has granted us \$2500 but indicated we could ask for more. The committee is considering programs in San Francisco and Nashville. The committee has been discussing the feasibility of some type of teleconference revitalizing the Practical Librarian concept that could be packaged for local dissemination.

Fulton has gotten on to the chapter's council agenda in New York to make them aware of our committee's existence and to discuss ways to improve coordination.

g. Medium-sized Academic Libraries (Jeanne Sohn). Attendance and quality of discussion at the San Antonio conference was good although some complained about the lack of publicity. In

response, the steering committee expanded its mailing lists and other communication efforts to publicize the New York discussion topic of document delivery. The topic decided on for Washington will be "Performance Measures in the Electronic Library: Continuity and Change." The discussion leader will be Charles Hanley.

In response to a question from Snelson, the committee will discuss whether it will want to change from an ad hoc committee to standing status.

h. Newsletter/Communications (Damon Hickey). The committee will be reviewing its newly expanded charge from responsibility for the newsletter to the broader issues of section communications in other modes as well. Discussions will include setting up a web page and the development of a section brochure.

Hickey reminded the executive committee that the newsletter is still the only communication that reaches all the members of the Section.

i. Research on College Librarianship (Mickey Zemon). Zemon distributed copies of a proposal for publication opportunities that had been submitted by the committee by ACRL. Approximately 100 journals were contacted for summaries of their publication requirements. A 60% response rate was received.

Zemon also reported that several members of the committee have volunteered for the ACRL mentoring program.

j. Standards (Paul Coleman). Coleman reported on a preliminary study he completed correlating colleges appearing on the U.S. News & World Report list of best colleges with their parent institution's library support as a percentage of E & G. Some correlation appears to exist although the level of funding among the top colleges is less than the 6% suggested by our standards. The highest level of support appears to be around 4 1/2 %. Coleman will pursue this topic with the committee.

## VIII. Old Business

Regarding Books for College Libraries, Hardesty reported that ALA Publications is holding focus groups on this topic. Some executive committee members are participating.

The meeting was adjourned at 11 am.

Respectfully submitted,

Eugene S. Mitchell  
Secretary

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**ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES  
COLLEGE LIBRARIES SECTION**

EXECUTIVE COMMITTEE MINUTES

Tuesday, July 9, 1996

9:30 am - 12:30 pm

Javits Convention Center

In attendance:

Larry Hardesty, Austin College - Chair

Pam Snelson, Drew University - Incoming Chair

Eugene Mitchell, Alvernia College - Secretary

Catherine Rod, Grinnell College - Member-at-Large

Susan Campbell, York College - Past Chair

Sue Burkholder, Southern Oregon State - Past Secretary

Larry Oberg, Willamette University - Chair Elect

Carolyn Sheehy, North Central College - Library Leadership

Elizabeth Sudduth, Randolph Macon College - CLIPNotes

Jennifer Ross, Kenyon College - College Libraries Discussion Group

Jeanne Sohn, Central Connecticut State University - Medium-Sized Libraries

Damon Hickey, College of Wooster - Communications

Mickey Zemon, Emerson College - Secretary Elect

Paul Coleman, West Texas A & M University - Standards

Virginia Moreland, Agnes Scott College - Women's College Libraries Discussion Group

Bernard Fradkin, College of DuPage - ACRL Board liaison

The meeting was called to order by chair Larry Hardesty at 9:30 am.

I. Introductions were made.

II. The agenda was adopted.

III. Chair's Report (Larry Hardesty)

The chair reported on the success of the CLS program. Over 250 people attended and the consensus was that it was a very good program.

IV. Vice-chair's Report (Pam Snelson)

The program at San Francisco will be jointly sponsored by the College Libraries, Extended Campus Libraries, Reference, African-American, Education and Behavioral Sciences, and Junior College Libraries Sections. The program will be Monday from 2 to 4 pm (followed by the Baker and Taylor reception for Academic Librarian of the Year). The title is: "Imagining Academic Libraries for the 21st Century." A main speaker will present his/her impressions of library futures. Responding will be "imagineers" from the Disney Studios. (Imagineers are people who

take creative, imaginative concepts and turn them into realities for the Disney parks and movies, i.e., they help to make visions concrete.) The program will be followed by some type of showcase of ideas (more than poster sessions). This is where we plan to have a college libraries presence by presenting colleges that are doing more future-oriented programs and services. The program may also be simultaneously teleconferenced. The brochure of showcases may also be prepared so that the program can be re-used at other libraries.

The problem will be scheduling the CLS membership meeting which usually precedes our program. Because this is a joint program, we will not be able to do that. After discussion, the consensus was to hold the membership meeting after the Executive Committee meeting on Saturday.

#### V. Members-at-Large Report (Catherine Rod)

The Section reception was a success. The question arose again whether the expense of such a function is justified, Other ideas were suggested: a dinner; separating the reception from the Directors' Discussion Group meeting; holding it after the membership meeting; holding it at a location other than participating hotels (e.g., colleges, galleries). It was agreed that there will continue to be a reception. Any additional suggestions should be sent to Rod.

#### VI. Committee Reports

a. Medium Sized Libraries Discussion Group (Jeanne Sohn). This conference's meeting was very successful with 23 people sharing in a very active discussion of document delivery issues. A lot of interest was expressed in the next discussion group topic: "Performance Measures."

Sohn will proceed with the petition process required to establish the discussion group as a formal standing committee rather than the ad hoc status it currently has.

b. CLIPNotes (Elizabeth Sudduth). The "Reference Training" CLIPNote has been published. Two others are close to completion, one on displays and exhibits, another on tenure and promotions. A CLIPNote on searching and hiring will be next. Other interests expressed have included the Internet and World Wide Web, multimedia, and organizational structure.

Revision of committee procedures continues.

c. College Libraries Forum Discussion Group (Jennifer Ross). Only four people came to the meeting but interesting discussions were held on document delivery, collection development, access to electronic media, and others.

d. College Library Directors Discussion Group (Larry Hardesty). Thirty-five to forty people discussed topics such as technology, staff changes, consortiums, and others, the impression was that the group was smaller than in the past. Requests were received to return to the original time slot and length of two hours.

e. College Library Leadership (Carolyn Sheehy). The committee was interested in facilitating the national conference round table topic: "Libraries and Computer Centers--Marriage or Just Good

Friends?" Because several other librarians have been identified as possible facilitators, the committee will not pursue this idea. The committee is thinking of sponsoring a discussion of computer centers and libraries at the next ALA conference.

The committee continues to look into foundation and/or vendor support to continue the Leadership Program. Evan Farber is having discussions with a vendor while Hardesty will be asking deans for more recovery money. Hardesty is optimistic the program will continue even though funding is uncertain.

f. Continuing Education (Tara Fulton). The committee will be working on a hot topics speaker list; teleconferencing possibilities (even though there is not strong support for this in ACRL at this time); videotaping presentations on perhaps four hot topics using ACRL initiative funds.

g. Newsletter/ Communications (Damon Hickey). Reporting in a recommendation from the committee, Hickey moved the following name change and revision of the charge for the Newsletter Committee as it appears in the Manual of the College Libraries Section:

#### Communications

To enhance communication within college librarianship through a Section newsletter, listserv, home page on the World Wide Web, or other appropriate media; to make recommendations to the Section's Executive Committee for the establishment and maintenance of such media; to advise and assist those responsible for them; and to solicit or prepare articles for these media. The committee shall include ex officio the individuals responsible for the newsletter, listserv, and Web page. Another member of the committee shall serve as its chair, The person responsible for the newsletter (its editor) shall be appointed under the same terms as other members of Section committees (see first paragraph, p. 6), but those responsible for the electronic media shall serve under the oversight of the committee.

In explanation, Hickey pointed out that the newsletter editor would be eligible to serve a two-year term renewable once and then the editorship would change as is presently the case and that those responsible for electronic media could continue to serve for longer period of time because of the semi-permanent placement of servers.

The motion passed unanimously, Hickey will continue to serve as committee chair until his newsletter editorship runs out at the ALA annual conference in San Francisco.

John Montag is willing to seek support from his administration at Wesleyan Nebraska to host a Section web site. Hickey moved that:

The Executive Committee approves the establishment of a CLS web site and gives its permission to John Montag to pursue the establishment of such a site at his college.

The motion passed unanimously.

The committee also discussed the concept of a CLS brochure. Since the Section is currently gaining not losing members and since we have or will be establishing three means of

communication, the difficulty and cost of producing and distributing a brochure is not justified as cost effective at this time. Therefore, the committee recommended that the idea of a brochure not be pursued at this point. Editorial content could be included on our web site and copies printed for distribution at the ACRL booth and elsewhere.

Hickey reminded committee chairs to submit news items to him for the newsletter.

h. Research on College Librarianship (Mickey Zemon). The publication of a guide to publishing for college librarians is well underway and on schedule.

The committee will look into the possibility of conducting a round table discussion at Nashville.

The committee is interested in evaluating its impact since its inception. Tara Fulton (with a subcommittee) will track the number of presentations of research in college librarianship at the national conference in Nashville as compared to benchmark presentations of the same type given in Pittsburgh. She will also compare the amount of publications on this topic for the periods 1985-1990 and 1991-1995.

Some committee members will also be revising the research agenda.

i. Standards (Paul Coleman). There is a strong sense among the committee members that the standards need to be more relevant. The committee will continue to collect data it hopes will be helpful for the next review and revision of the standards.

j. Women's College Libraries Discussion Group (Virginia Moreland). Eight people attended the latest (third) meeting of this discussion group. After some soul-searching, the group felt that, while the networking opportunity was valuable, no one has the energy to nurture it. A new listserv for this group of libraries has been established and in may help as it matures. As a result, Moreland recommended that the Women's College Libraries Discussion Group be disbanded.

The recommendation was accepted unanimously.

Before moving on to the ACRL liaison reports, Chair Hardesty reminded the chairs to submit their minutes and activity reports to him and to the secretary.

## VII. ACRL Liaison Reports

a. ACRL Board (Bernard Fradkin). The Board is looking into issues of standards and accreditation, e.g., whether and how many librarians should be on visitation teams, how our standards are accepted by the accrediting agencies.

The 1999 National ACRL Conference will be held in Detroit. LITA has asked to join ACRL in that conference.

There is an effort toward the certification of librarians coming to ALA from the public sector. Although there is not much support among the board members for this idea at this time, the Board will continue to monitor it.

Fradkin asked for feedback on the ACRL leadership theme track of programs.

Section funding will remain at the same level as last year with the addition of two free sets of mailing labels.

b. Academic Status (Larry Oberg). A directory of academic status consultants has been compiled to help organizations facing academic status problems.

A review of the guidelines for academic status (which were seen by some to undermine the standards for full faculty status) has not begun.

The committee is planning to present a program on scholarship at the Nashville Conference. Robert N. Dinant, Assistant Vice Chancellor at Syracuse University will be the main speaker. The program will be concerned with how we define scholarship on college campuses.

c. Budget and Finance (Ray English). The spending position of ACRL looks good with no plans for any dues increases at this time. The 1998 will not be in development until midwinter.

d. Government Relations (Peter Deekle). Hardesty reported that he has received a written report from Deekle. The committee is monitoring three pieces of legislation regarding libraries: the Electronic Freedom of Information Act, the Copyright Protection Act, and a copyright term extension act. Deekle is also working on developing a legislative alert system through the listserv.

e. Racial and Ethnic Diversity (Clarence Toomer). Hardesty reported that Toomer will provide a written report later.

f. Standards (Carolyn Sheehy). Several action goals have been identified. Liaison teams will be created to work with accrediting agencies; a bibliography on outcome measures will be developed; the committee will be redefining its charge; and the committee will initiate training of its members.

## VII. Old Business

Books for College Libraries. Several Executive Committee members reported on the focus groups examining the future of this publication. Main points concerned whether a print product was necessary; more continuous upgrading; and the merits of a new edition versus supplements.

## VIII. New Business

a. Hickey forwarded a request from to co-sponsor a pre-conference program of the Association of Specialized and Cooperative Libraries at San Francisco on the topic: "Changing Faces of Interlibrary Loan." The Executive Committee voted unanimously to co-sponsor.

b. Steven Lehrman asked for a sense of the group on a pre-conference for small and medium sized college libraries on selecting European materials without language skills or knowledge of

foreign publishers and booksellers. He asked for feedback on the content, concerns, and funding.

The meeting was adjourned at 11:30.

Respectfully submitted,

Eugene S. Mitchell  
Secretary