

## 4.5

At the 2009 ALA Midwinter Meeting, upon recommendation by the ALA Task Force on Electronic Participation, 2008-2009 ALA CD#35, Recommendation 5, the ALA Council adopted the following revision to ALA Policy 4.5, Requirements for Committee Service.

At the 2009 ALA Annual Conference, upon recommendation by the Policy Monitoring Committee, the ALA Council voted to DELETE the existing text of policy 4.5, and INSERT in its place the following:

- **4.5 Requirements for Committee Service**
- **4.5.1 Membership.** Except as specifically authorized (see Constitution and Bylaws VIII, Sec. 4) members of all ALA and unit committees, task forces, and similar bodies must be members in good standing of the group's parent organization.
- **4.5.2 Participation.** Members of all ALA and unit committees, task forces, and similar bodies are expected to participate in the work of the group. Participation includes both attendance at synchronous meetings scheduled in conjunction with the Midwinter Meeting or Annual Conference or at other times during the year, as well as contributions through asynchronous communication methods that may be utilized by the group outside of formal meetings. Attendance at meetings may be in person, or through other means that enable synchronous communication.
- **4.5.3 Provision of explanation of absences.** Members of all ALA and unit committees, task forces, and similar bodies are expected to provide explanation of their absences and/or inability to participate to the committee chair or unit secretary. Failure to provide adequate explanation of absences from two consecutive synchronous meetings or to participate otherwise in the work of the committee constitutes grounds for removal, upon request of the chair and approval of the appropriate appointing official or governing board.