

LIBRARY SUPPORT STAFF INTERESTS ROUNDTABLE
STEERING COMMITTEE / MEMBERSHIP MEETING
ANNUAL MEETING, WASHINGTON, D.C.
SATURDAY, JUNE 26, 2010
Renaissance, Washington, D.C., Room 07
8:00 AM – 12:00 PM

I. Meeting was called to order; Trish Palluck as Incoming Vice President was introduced as facilitator. President elect, AnnaMarie Kehnast sent a resignation letter to the board prior to the meeting. Members attending were: Trish Palluck, Dorothy Morgan, Kerrie Stramler, Kareen Turner, Valeria Fike, JP Pendleton, Carol Thomas, Nina Manning, Anita Kosinski, Jennifer Kutzik, and Marilyn Jack-Brown. We had several guests that were introduced to the group: Karen Coleman, from Virginia; Kevin Dudeney, from Australia; Andrea McElhenny, from Virginia; Darlena Davis, ALA-Chicago; Karen Strege, from the LSSCP; and Joseph Eagan, from the ALA Board as ALA Liaison and from Maryland and John Chrastka, ALA Communications & Member Relations, Chicago. Correspondence was discussed, agenda changes were announced.

II. Minutes were read.

III. **Treasurer's Report** (Treasurer's report was delayed until 11 AM when Darlena arrived) with budget discussion following. Treasurer's Report: Bottom line is that we have a healthy budget; Dorothy questioned budget "savings" budget vs. "checking" budget. Budget can be reconciled and resubmit line items budgets. For example, newsletter budget line item is used for membership mailers. Dorothy made a motion that Kerrie resubmits budget so it reflects balanced line items. Nina seconded it and motion was passed. Discussion followed for next year's budget. Incidentals need to be budgeted for next year and include the usage for the Councilor's suite. Dorothy made a motion to move line amounts so it better reflects current expenditures. Kareen seconded; more discussion followed. Motion was passed.

Both Minutes and Treasurer's report were accepted and approved as read.

IV. **Board Reports:**

A. Membership Report: A suggestion was made to send the newsletter (currently going to only registered LSSIRT membership) to all members of ALA and to pass on to support staff that might be interested. (Moderators in each state could also pass link on to Support Staff in each state.) Discussion followed for recruiting and retaining (networking) membership in LSSIRT. Anita discussed her list; there is a 4-5 month grace period. Since last November through April, there were 112 drops, 73 new and 9 reinstates. Since Feb. 2009, Anita has sent out 674 letters. Discussion followed about electronic and snail mail; several thought personal contact was considered more important. Our membership covers the world. International members do get emails, because any correspondence that involves extra postage is done through emails. Reinstatements do not get letters. Discussion followed. Letters are updated every 6 months, with dates are included for upcoming events involving LSSIRT activities. Valeria made a motion that we continue the letters and do pdf's to reinstatements too. JP seconded the motion.

Motion was passed. LSSIRT Membership was reported that as of the end of May 31, 2010, it was 563 members, with the Personal membership of ALA as 58,982, meaning to keep our councilor, we need a target number of 589. (John **Chrastka** will report at 10 AM)

B. ALA Membership report: For our 1% of total membership, only personal memberships counts to keep the councilor position. We need to keep number for the end of FY preceding the ballot, so August 2012 will be our goal. From the website, it says:

There are several types of [Personal Memberships](#) in ALA, but all types have the same rights and privileges of membership. Dues are tiered based on the roles one has in library work. Special rates are available for Retirees, Students, Friends, Trustees, International, and Non-Salaried Members. Membership in ALA divisions and round tables is an additional fee, and special dues rates may also be available. Membership in ALA is required for divisional and round table membership. It further states that *Personal Membership in the American Library Association (ALA) starts to pay you back the moment you join. With discounts on products and services, and members-only access to information through our web site and journals, you will benefit right away. Included in many of these benefits are resources to advance your career, your library, and the whole profession.*

<http://www.ala.org/ala/membership/memberbenefits/benefitspersonal/index.cfm>

Among the other discussion was National Library Workers' Day (April 13, 2010) - if you have pictures, send them to Jennifer Grady; Pre-conferences and Inclusion of LSSIRT Program tracks in the ALA program guides with co-sponsorship with other units or Partnering with other units. Free swags (promotional giveaways) were also mentioned. MidWinter conferences were discussed for adding programming.

C. President/Past President's Reports: We need to continue to do the good job that we are doing; stress that better communication needs to continue between the board and ALA-Lorelle and Darlena. Under the Nomination Committee, a chair needs to be appointed and email needs to be sent out to the membership listserv for nominations. Incoming president needs to contact the local support staff in the state where MidWinter and Annual are held to see if they want to attend LSSIRT business meetings at both conventions and to suggest restaurant for Annual Dining Out. More discussion followed.

D. ALA Liaisons's Reports:

1. Joseph Eagan, as the ALA Board of Directors Liaison to LSSIRT, first announced his pleasure in the progress of LSSIRT, with the support, commitment and dedication to the LSSC Program. He said the ALA was thrilled with the new grant from IMLS and said the board was committed to support the development of this program. He also reported on membership of the ALA. As of Nov. 2009-membership was 62,865 which included 59,423 personal memberships, 3208 organizational memberships up from last year and 234 corporate memberships, down 8% from last year. LSSIRT membership went from 598, Nov. 2008 to 617, Nov. 2009. ALA wants to see us build the membership, with the help of the 2015 Strategic Plan, to be approved during Annual. It is a member driven organization which means to be more responsive to its members and get the members engaged. We are going into a transformational period with focus on

Advocacy, Funding and Public Policy. (some of this is from BARC, and Joseph represented Linda Williams, who is our BARC liaison)

2. Darlena Davis, from the ALA Headquarters. She announced the address for the LSSIRT dining out—Capitol City Brewing Company, 11th & H street corner. Program suggestions are due. The new committee chair names are due July 1st.

E. ALA Roundtable Councilor representative's report: Jennifer Kutzik, presented the Steering Committee the resolutions that will be discussed next week at Council meetings: Three Resolutions were discussed that will be voted on in the coming week:

1. Ensure Equitable Access of electronic content/Library Services for All People
2. Increase Funding for the Improving Literacy through School Libraries Programs
3. Reaffirming Equal Employment Opportunity for Gay, Lesbian, Bisexual, and

Transgender Librarians and Library Workers

Dorothy made a motion that we endorse these resolutions, Karen seconded. Motion was carried.

Two other resolutions were discussed: 1. Resolution on Non-Discrimination in Conference Contracts, with discussion following.

Karen made a motion that we endorse Jennifer's vote, Valeria seconded; motion was carried.

And, 2. "Encourage" Summer Reading Programs for all Children and Teens, the Summer Reading Program which is still going through a rewrite.

She also discussed Camila's FrontLine Advocacy Toolkit; the Library Advocacy day and would like to see us send her an appreciation letter, to let her know that we have noticed and would like to acknowledge her role in inclusiveness and supporting LSSIRT. Jennifer will draft a letter, Trish will sign it. Nina made a motion that we draft a letter to Camila for her efforts. Carol seconded; Motion was passed.

http://www.ala.org/ala/issuesadvocacy/advocacy/advocacyuniversity/frontline_advocacy/toolkit/home.cfm

Discussion followed about finished resolutions and rewrites. Valeria expressed our thanks and appreciation to Jennifer for blazing the trail as our 1st Councilor.

F. Newsletter/Website Coordinator's report: LSSIRT's minutes from MidWinter were posted but due to traffic of last minute postings, it was delayed. ALA is looking for a new content management system. Jennifer has been asked to join the committee to search. Serena Collage is currently the Content Management System used by our staff and member volunteers to create content on our website, www.ala.org. ALA is adding a lot of E-Learning, electronic courses, Wikis, events, etc.

Items for Discussion:

1. National Certification Program: Karen Strege, LSSC, gave an update on the, LSSCP and the future plans with the new grant from IMLS:

On Jan. 25th, 2010 program started. Lots of candidates are from Oregon (gave scholarships; Louisiana (field test site); Illinois, (also field test); Colorado (strong state library supporting staff development) some from California. They have given several webinars that

introduced the certification program and usage of LiveText. LSSC has now purchased Webinar software so they will be doing more webinars as requested. Jamie Bragg is developing and creating videos that are being posted on the webpage to help candidates. Community colleges have the largest group providers with 6 course evaluators. The grant money left over was given an extension to use the funds to create stipends for course takers and this includes all 85 candidates enrolled in the program as of current date. The 2nd grant, received June 15, 2010 starts on July 1st and will go to increase the number applying for certification that will include stipends for registration fees only. An email was sent out to all applicants. New sets of competencies were looked at that include Preservation, Technology 2 for LSSC I and LSSC II. The states have wide programs and a comparison study is being established to compare reciprocity issues. There are 5 states that have a state or LTA program. Minnesota has both. There was some discussion on Highland Community College and whether their program meets the national certification program competencies, etc. Nancy Bolt and Karen Strege will continue to be the project directors, with Jennifer Grady and Jamie Bragg as managers.

2. 2011 Annual Programs: Submission for Annual should be done by Incoming President by Monday. Trish Palluck, Kareen Turner and Valeria Fike volunteered to be on the Program committee to help create a LSSIRT track at conferences. Discussion followed that included session(s) on LSSC, Workplace Violence, Safety in the Workplace. We might consider pre-conferences for “money-making” and also co-sponsoring other sessions for 2012.

3. Old Business: Committee Reports were given from the Nomination and Membership committees.

4. New Business: At 2011 Annual Fun Night (Dining Out), Anita Kosinski has started work on the Dining Out in New Orleans for Annual, 2011 with the help of Darlena Davis, ALA Liaison and liaison members of the Louisiana Support Staff organization.

Announcements: Carol Thomas has officially retired.

Meeting was adjourned at 12:10 PM