

**AMERICAN LIBRARY ASSOCIATION  
SUPPORT STAFF INTERESTS ROUNDTABLE  
ANNUAL BUSINESS MEETING  
NEW ORLEANS MARRIOTT HOTEL  
JUNE 26, 1999**

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**PRESENT:** Regina Bociulis  
Chris Carroll  
Pat Clingman  
Paulette Feld  
Sharon Giacobbi  
Jim Hill  
Marilyn Jack-Brown  
Annamarie Kehnast  
A. Kehwas

Gene Kinnally  
Jennifer Kutzik  
Meralyn Meadows  
Sylvia Montalto  
Dorothy Morgan  
Dolores Payne  
Linda Porter  
Sara Stichert  
Carolyn Tate

(Other people were present, but did not sign the roster)

**I. CALL TO ORDER**

Paulette Feld, Chair, called the meeting to order at 9:45 AM.

**II. ROLL CALL OF STEERING COMMITTEE**

Roll call was taken and general introductions were made.

**III. DOCUMENT CHECK**

Paulette Feld called for a document check to assure that all members of the Executive Committee had all the necessary documents for the meeting.

**IV. APPROVAL OF MINUTES**

The minutes were read by Sara Stichert. Jennifer Kutzik made motion to accept minutes, seconded by Jim Hill.

**V. CORRESPONDENCE**

No correspondence was received.

**VI. COMMITTEE REPORTS**

A. *Budget-Sara Stichert*

SSIRT has had no budget report since March 1999. We should have a new budget report by July, which is the end of ALA's fiscal year.

B. *Annual conference programs-Dee Payne*

The main program for SSIRT will be on June 27, 1999 at 2:00.

Dee reminded everyone to attend SSIRT's programs and social.

C. *Election results-Pat Clingman*

Dorothy Morgan was elected Vice President/President Elect. Linda Porter and David Tulanian will be the new SSIRT Board members.

D. *Membership committee-AnnaMarie Kehnast*

AnnaMarie has no membership numbers to report at the present time because ALA is converting to a new computer system. She said she should have them some time this summer.

E. *Constitution and bylaws-Paulette Feld*

The constitution has been amended in elections to state that officers of SSIRT will not hold more than one office concurrently. The change passed unanimously.

F. *Public relations-Paulette Feld*

1. Web page & listserv.

Paulette reports that the SSIRT web page is up. We have gotten feedback on the page and have discovered through the feedback that we need to add things to it.

Martha Parsons would like someone else to help with the web page. Paulette will help her after July. We do not have a listserv set up for state leadership yet.

2. Brochure.

Brochure has been updated with prices and membership application forms.

G. *SSIRT National Directory and Newsletter-Meralyn Meadows*

See the 2 attached documents for Meralyn's full report.

Newsletter

There have been 2 issues of the newsletter since Meralyn took it over.

The printing of both newsletters has been about \$110.

Meralyn would like \$1.35 for each future newsletter in the budget. Discussion of her proposal followed. She will check with the printer to see if she can get a good rate that may be less expensive. She will only send the newsletters to all SSIRT members and a few other people to keep the costs down.

Jim Hill made a motion to keep doing what we are doing with the newsletter and keep the printing of it black and white. Dee Payne seconded the motion. Motion carried.

There will be 2 more issues of the newsletter in 1999.

#### National directory

No new information on the National Directory at this time.

SSIRT is very appreciative to Walt Nickeson and Martha Parsons for their participation (see Meralyn's report).

#### H. *Roundtable Coordinating Committee-Pat Clingman and Dee Payne*

Pat and Dee report that there was a discussion at the meeting on what the expectations will be of the councilor who represents all the roundtables.

There was also a discussion on the update and maintenance of web pages.

Pat Clingman was elected to represent SSIRT for the 2001 conference committee.

The committee wants to have 1 meeting at Annual and 1 at Midwinter.

#### I. *Task force reports*

##### 1. Career ladders-Dorothy Morgan and Pat Clingman

Dorothy will discuss more of the career ladders results at the discussion group meeting to be held June 26, 1999 afternoon.

##### 2. Compensation-Brad Eden and Gene Kinnally

Brad and Gene report that there is a new survey out. Brad will send out the results when they have been tabulated.

##### 3. Access to continuing education-AnnaMarie Kehnast

Chair of committee not present to give report.

## VII. OLD BUSINESS

#### A. *SSIRT/Blackwell Grant-Pat Clingman and Paulette Feld*

Nothing has been done yet.

B. *Night out-New Orleans.-Paulette Feld*

**VIII. NEW BUSINESS**

A. *ALA & certification-Paulette Feld*

Paulette reported on the certification program at the COLT Conference in Detroit that she attended.

Paulette would like to have SSIRT endorse certification plan that COLT would come up with. It was decided that this issue should be discussed more at Midwinter.

ALA is working on getting tax code certification that would allow them to be able to give professional certificates to members.

B. *Other items*

Thanks to Pat Clingman for putting together the Night Out.

**Jim Hill made the motion to adjourn. AnnaMarie Kehnast seconded the motion. Motion carried. Meeting adjourned at 12:40 PM.**