

# NMRT Board Member Planning Report

**1. Office Name:** Member Services Director

**2. Office Term (Date: Ex. 2005-2006):** 2018 - 2020

**3. How do you plan to help committees address the four NMRT goals? (If it does not apply, put N/A.)**

Goal 1: To structure formal opportunities for involvement and/or training for professional association committee experiences on the national, state, and local levels.

I supervise and help guide the following NMRT Committees: Endnotes, Communications, Mentoring, and Resume Review. All of these committees allow for new professionals to volunteer and be a part of NMRT and ALA.

Goal 2: To provide a wide variety of programs to assist, encourage, and educate people who are new to the profession.

The NMRT Mentoring Committee provides a way for new professionals to be paired with mentors who can help guide and educate folks in library school and on the job hunt, and those looking to further develop or progress in their current positions/career. The NMRT Resume Review Committee provides professional-level resume review and critique, both virtually, and at ALA Annual and Midwinter. The NMRT Endnotes Committee allows for new professionals to learn what it is like to publish within a peer-reviewed publication. Endnotes is geared toward working with writers new to the peer-review process, with sets it apart from many other publications within the field. Writers are encouraged, coached, and supported through out the publishing and review process.

Goal 3: To offer a variety of leadership training and opportunities to help those approaching the end of their NMRT eligibility to make the transition to future positions in the Association and the profession.

The NMRT Communications committee oversees the NMRT blog, a venue that provides insights and information on progressing within ALA and the field at large. Resume Review and

Mentoring also pairs folks with an experienced library professional to provide guidance, advice, and support toward reaching the new professional's goals both within ALA and the profession.

**Goal 4: To develop and implement ongoing programs for library school students that encourage professional involvement and networking**

All of the above committees provide resources, services, and communications that are important and relevant to a LIS student audience - both virtually, and in-person at ALA Annual and Midwinter. Please read above for details.

**4. How do you plan to create a positive committee experience? What type of support do you plan to provide to chairs and committee members, and how often do you plan to provide such support?**

I try not to make assumptions about those that volunteer for NMRT. All of us are very busy within our professional and personal lives, and we are not compensated for the work we do with ALA. I try to encourage open and honest communication by being understanding when folks have things that come up and interfere with committee work. In many of my e-mail communications, I try to reiterate that I am there to help, all folks have to do is ask :) It's my goal to check in once monthly, if folks have not been chatting through e-mail and I've not been included in communications. Usually, that isn't a problem.

**5. What future directions do you see your office or NMRT needing to take this year or the following year? What kind of strategies do you envision for addressing projects that affect committees outside of your supervision?**

I'm excited about the Endnotes committee taking on publications on a rolling basis, and then publishing when we reach a good number (5 or so full length publications beyond reviews). I think we also need to be creative about soliciting mentors for the mentoring program. In the past couple years, we have received far more mentee requests than mentor volunteers. We may need to include in future sign up forms for mentors the question, "Are you able to take on more than 1 mentee at a time? If so, how up to how many?"

6. Date of report: October 17, 2019

7. Submitted by: Madison Sullivan, NMRT Member Services Director, madds@uw.edu