

**Association of College and Research Libraries
Board of Directors - Midwinter Meeting
Los Angeles, CA, February 6 & 8, 1994**

Board I
February 6, 1994, 2 p.m. - 5:30 p.m.
Los Angeles Convention Center, Room 511A

In Attendance:

Thomas Kirk, President
Susan K. Martin, President-Elect
Jacquelyn A. McCoy, Past President
Rochelle Sager, Councilor
Thomas M. Peischl, Budget & Finance
Karin Begg Borei
Paul Dumont
Frances Maloy
Ray E. Metz
Linda L. Phillips
Shelley E. Phipps
Barbara J. Wittkopf
Sandra Ready, Planning (ex-officio)
Althea H. Jenkins, Executive Director (ex-officio)

Staff: Mary Ellen Davis, Phyllis Fair, Patricia Sabosik, Cynthia Taylor, Mary Taylor, Hugh Thompson

Guests: Gloriana St. Clair, Maureen Pastine, Lynn LaBrake, Karen Becker, Rena Fowler, Liz Salzer, William Baker, Katherine Branch, Lisa Browar, Marian C. Winner, Lee Marie Wisel, Susan Phillips, Elaine Franco, Karen Cargille, Lynne M. Schmelz, Ellen Johnson, Rita W. Jones, Patricia S. Breivik, Leslie Bjorncrantz

The meeting was called to order at 2:01 by Thomas Kirk.

Kirk announced the open microphone session and explained that the Board scheduled this to permit an opportunity for members to bring issues related to academic librarianship and ACRL to the attention of the Board. He instructed the audience that twenty-seven minutes had been allotted to this activity, to accommodate nine speakers at nine minutes each.

Open Microphone Comments:

Rena Fowler said that she wanted to update the Board on the activities of the Chapters Council. She said that the Council had been engaged in planning activities to help chapters clarify their roles and improve communication, and that they plan to have a report prepared prior to the Miami conference. She introduced Marian Winner and Susan Phillips who would speak further about the Council's activities.

Winner said that the Council desires better communication on their part as well as the Board's. They see a need to send the Board an annual report and statistics that show how chapters support ACRL. They are also looking for ways to identify chapters more closely with ACRL and have mentioned two ways that can happen; description of chapters in the ACRL membership brochure, and a banner for each chapter that can be displayed during meetings. She said chapters really want to demonstrate to the Board what they can do for ACRL.

Kirk asked Fowler and Winner if they could give a timetable for issuing the planning report so the Executive Committee could look at it before Annual Conference. Fowler said it would be sent to the Board this spring.

Barbara Ford addressed the Board on two issues that she said should concern them. They are: 1) Racial, ethnic, age diversity within the ACRL leadership. Ford said the Board needs to work with a committee it already has in place, Racial and Ethnic Diversity to take some action in this area that could bring about change and show its commitment. 2) Visibility for ACRL in the higher education community and with other higher education organizations. Ford said she didn't think that responsibility for this project should be given to liaisons. She said this project should be developed by the Board and then action taken on it.

Open microphone session closed and Kirk thanked the speakers and listeners in the audience.

1.0 Announcements

Kirk reminded the Board of the ALA Presidential candidates forum from 4:30 - 5:30 p.m. in the Concourse Hall. He updated the Board on the first ACRL Leadership Institute scheduled for Friday, June 24, 1994 prior to the ALA Annual Conference in Miami. He said the institute will focus on the nature of professional associations and association leadership. Attendance at the institute will include the ACRL leadership and by invitation. Fees are not being charged. Kirk explained that the Colleagues Committee is continuing to look for funds to defray some of the costs for the institute. ACRL leaders will receive a letter of invitation to attend the institute from Kirk in mid-March.

Kirk introduced candidates on the spring ballot for the office of vice president/president-elect and the ACRL Board, and asked those present to stand to be recognized. Candidates announced included: Patricia Breivik and Maureen Pastine, vice president/president-elect; Paul Dumont and Lee Hisle, councilor; Marian Winner and Victoria Montavon, member-at-large; Patricia McCandless, Mary Reichl, and Robert Ridinger, member-at-large; Carolyn Robison and

Jill Fatzer, member-at-large; and Bernard Fradkin and Derrie Roark, member-at-large.

Kirk asked the Board to review the documents inventory. He identified the new documents 6.3, 6.4 and 6.5 and the new attachments to 8.0, comments on the report from the ALA Public Information Office. Kirk said he would move document 6.5 up on the agenda for the convenience of the presenter, Lisa Browar, Vice Chair for RBMS.

Kirk made note that document 17.0 is not new and that it would be distributed at the second board meeting. Documents 19.0 and 19.1 are results from Friday's Planning Session. Kirk said he had moved document 15.0 up to agenda item 7. He said agenda item 14 had been removed from this meeting agenda because the committee had not met yet. Document 17.0 should be 18.0.

2.0 Adoption of Agenda

Kirk asked for adoption of the agenda.

Martin moved and Wittkopf seconded adoption of the agenda. The motion carried.

6.5 RBMS Request for Funds for FY1994

Peischl moved that the recommendation from the Budget and Finance Committee to amend the FY1994 budget to provide \$500 to the RBMS to support mailing the latest edition of its "Ethical Standards" be approved. The motion carried.

3.0 Approval of Annual conference Minutes

Kirk asked if there were any questions, corrections, or comments concerning the minutes from Annual Conference 1993. Borei made notice that her first name was spelled wrong on pages 1 and 8 of the minutes. It's Karin - not with an "e".

Sager moved and Peischl seconded to approve the Annual Conference Minutes. The motion carried.

4.0 Review of Executive Committee Minutes

Kirk said the Executive Committee minutes are not to be approved at this meeting, but are open to Board members' questions and comments. He asked if Board members had questions or comments on the fall Executive Committee Minutes.

5.0 Consent Agenda

Kirk asked for approval of the consent agenda. Wittkopf asked that item 5.3 be removed from the consent agenda.

Peischl moved and Sager seconded that the consent agenda consisting of 5.1 and 5.2 be approved and that item 5.3 be removed.

- 5.1 English and American Literature Discussion Group Petition for Section Status.
- 5.2 Medium-sized Libraries Ad Hoc Committee Petition for Discussion Group Status.
- 5.3 Request from STS Past Chair to Waive Registration Fees for Preconference Planners.

The motion carried.

5.3 Request to Waive Registration Fees for Preconference Planners

Kirk said the Board and the Executive Committee looked at this request and felt that given ACRL's history with preconferences it didn't seem appropriate to waive fees for this group when it wasn't done in other parts of the association. Kirk placed the motion from the Executive Committee before the Board:

That the ACRL policy concerning payment of registration fees for conferences and preconferences by committee planners be retained.

Kirk asked Karen Cargille, STS Past Chair if she wished to address the Board about this item.

Cargille said the people who served on the preconference committees as moderators and presenters, should be afforded a waiver of conference fees. She explained that this became an issue last spring when the STS Preconference Planning Committee requested registration fee waivers for some committee members and was told the current policy did not support the request. There's no ALA policy on this. ACRL has had this policy in place, and they are not persuaded to change.

Kirk commented that what is at work here is a rather long history of successful preconferences in ACRL under the existing policy, and there may be some reluctance to change from something that's worked so well. Also he said there is the issue of how we manage the change--how we would make decisions about who gets a waiver and who doesn't.

Borei said she concurred with Kirk because she didn't see where a mechanism was in place to help determine when or where to draw the line. Sager said chapter members are having similar discussion, but are still requiring meeting planners to pay. Phillips asked if this was STS's first preconference. Cargille responded yes, and that had the STS Committee been old hands at this they would have been prepared for all of the work it entails. Borei said she didn't think ACRL could afford a change from its existing policy.

Kirk said the Executive Committee was working with an existing financial policy which does not allow the waiver. He said they would need a policy change for the kind of support STS is seeking and that the Board could amend the present motion from the Executive Committee.

Kirk called for the question. The motion carried.

6.1 Budget and Finance Committee FY1993 Final Report

Peischl asked the Board to turn to document #6.1, FY1993 Final Report. He reminded the Board that this is the same report that appeared with the Annual Report in the November *C&RL News* and was one of the documents in the fall Executive Committee meeting packet. Peischl said the year had ended very well, far better than expected. We had anticipated a deficit budget of \$48,000 and instead we ended the year with a net revenue of \$195,000. He asked for questions or comments.

Borei said she is concerned about our budgeting process and the accuracy of our projections.

Peischl explained that there were some things it would be fairly difficult to plan given that we begin building budgets so far out. He said a large portion of the net revenue was the result of staff vacancies that may never occur again. CHOICE made a donation to ACRL at the end of the year. These both added significantly to the bottom line.

Jenkins said both *C&RL* and *C&RL News* had a fairly good year. Advertising revenue was up slightly for both from the previous year. Mary Ellen Davis, *C&RL News* Editor, did an excellent job controlling costs to produce and distribute the *News*. We can't say we'll be as fortunate another year. We published two books more than projected. From looking at the sales records there is no indication that new titles played a major part in the increased sales.

Jenkins explained that ALA Planning and Budget and COPES set certain budget guidelines and assumptions that must be followed in

the budgeting process. The assumptions usually set annual increases for basic services such as postage, printing, telephone rates, etc. The guidelines provide advice on setting revenues and expenses. ACRL's performance in FY1992 did not dictate an increase in revenue projections, or lower expenses for FY1993, and at the time the year closes we are already mid-way into the first quarter of the budget.

Wittkopf asked if there was any way a priority list of projects to be funded could be maintained, and funds released to them when available.

Kirk said that decisions are made on the budget based on information at hand. He said he didn't know how ACRL could have done things differently. ACRL has a low tolerance for deficit spending.

Borei said the report as published wasn't phrased in those terms. There is no mention of the procedures. The question is what is it that ACRL could do to move process.

Martin said she has seen ALA and divisional budgets. She said ACRL needs to come up with some kind of strategy to deal with the unanticipated revenue.

Peischl said none of us enjoy going through the budget process. He will look forward to any advice for predicting these things.

Kirk said he remembered when ACRL didn't have a reserve. The level of the fund balance is not mandated by ALA, ACRL sets this itself. He said some years ACRL was close to deficit spending with no reserve to pay for it. He said ACRL is reflecting the membership wishes not to be in that position. He said ACRL was the first division to go with a fund balance then ALA picked it up and made it part of the operating agreement.

Borei said she is really raising the question of how ACRL could be more organized with its budget.

6.2 FY1994 First Quarter Report

Pesichl said expenses and revenues are on target with spending, and the Budget and Finance Committee foresee no problems at this time.

6.3 Registration Fee Cancellation Policy for Preconferences, Conferences, Workshops

Peischl said the Budget and Finance Committee had reviewed the policy and ask that the following recommendation be approved.

The Budget and Finance Committee recommend that the Board approve the ACRL cancellation policy that allows individual units to set a handling fee, honor cancellation requests up to fifteen working days before the first day of the conference, preconference, or workshop, and for processing cancellation refunds after the activity is held.

Kirk called for the question. The motion carried.

6.4 Internet Workshop with CNI in Miami: 1994

Peischl said the Budget and Finance Committee reviewed the budget for the ACRL/CNI preconference and recommend the Board's approval.

Kirk called for the question. The motion carried.

7.0 1994 Board Planning Session Follow-up

Kirk invited Maureen Sullivan to join the Board at the table and asked the Board to look at documents 19.0 and 19.1. These were summations from the activities that took place at the planning session Friday. He explained the information presented. Comments from participants seem to fall under four or five broad headings: visibility, technology, professional development/library education, organization and leadership. He said the Board needs to identify the next steps in this planning process. Peischl asked Sullivan what was her recommendation, or what does she consider that ACRL do next?

Sullivan responded that the Board should review the information collected carefully, and perhaps in small groups begin to take action to form a plan.

Phillips inquired about the Planning Committee's role in this process.

Kirk responded that the Board needed ownership in the planning process. At this point the Board needs to reformat the information collected from the planning session, work on language to provide a concise summary, and draft some statements about priorities that could be acted on.

Martin suggested an action item that would get a subgroup within ACRL or the Board to reformat or work on the language.

Phillips asked if the Board knew what it wanted to do with the information it collected now and in the future.

Maureen Sullivan suggested that the Board could confirm priorities for the next five years by having a subset of the Board, or another combination of members, work with the data that's been collected and bring the results to Annual Conference, Miami.

Kirk responded that we want a three to five year statement versus the one year statement we've gone through in previous years. He said he wanted a small subgroup of the Board to work toward identifying a strategic directions for ACRL using the information gathered from leaders in the planning session.

Borei moved and Martin seconded that a subgroup of the Board be formed to identify strategic directions for ACRL using the information gathered during the planning session, Friday, February 4, 1994, and that this group meet to complete its assignment during the spring and report to the Board at Annual Conference in Miami. The motion carried.

Kirk asked for volunteers from the Board to serve on a subgroup that would meet between Midwinter and Annual Conference to identify strategic directions. Karin Borei, Linda Phillips, and Sandra Ready volunteered to meet with Kirk and Martin. Kirk encouraged Board members to review the results from the planning session and help identify major organizing themes.

8.0 Request for a Preconference

8.1 LPSS Request for a Preconference in 1995

That the Board approved LPSS request for a preconference in 1995. LPSS will be celebrating 20 years.

Kirk called for the question. The motion carried.

8.2 RBMS Request for a Preconference in 1995

That the Board approve RBMS request for a preconference in Bloomington, Indiana in 1995.

Kirk called for the question. The motion carried.

9.0 Image Task Force Report

Kirk explained that the Board had received a report from the Task Force at Annual Conference in New Orleans and had mistaken the report as the final one when it was only intended to be an update. The Task Force has since submitted the final report. Kirk said his recommendation is that the Board accept the report and ask the Executive Committee to prepare a report for the Board on the

recommendations for Annual Conference 1994.

Peischl moved and Sager seconded that the Board accept the report and that the Executive Committee prepare a report on the recommendations for Board action at Annual Conference 1994. The motion carried.

Martin commented that she sees a close connection between the Image Task Force and the Task Force for Certification of Librarians which the Board recently approved.

10.0 Intellectual Freedom Task Force Report

Judith Noyes approached the Board to speak to this report. She said committee members felt that ACRL really needed a standing committee on intellectual freedom. Noyes said the Task Force looked at the structure of the ALA Office of Intellectual Freedom and the other divisions. Seven of eleven divisions have Intellectual Freedom Committees and ACRL is not among them. She said Task Force members were stunned at the various intellectual freedom issues in academic libraries. The committee found some new issues such as censorship on the Internet, privacy issues, and fees. Noyes said the task force recommends a standing committee as soon as possible.

Martin questioned why ACRL would need such a committee given that ALA has such a strong Office for Intellectual Freedom.

Noyes responded that academic librarians needed a voice in this area that's familiar with their work settings. She said the Intellectual Freedom Office is pleased to have a group in ACRL familiar with the intellectual freedom issues to turn to for assistance and advice.

Noyes said the issues are increasingly becoming complex and that it is important for academic librarians to steer the course of the issues they will have to face.

Kirk said ACRL has liaisons to the ALA Information Assembly, Literacy Assembly, Standing Committee on Library Education, Library services to people who are mentally ill, Freedom to Read Foundation, and the National Forum on Information Literacy and he sees the establishment of this committee as important and similar to the way the Government Relations Committee works.

Martin moved that ACRL establish a standing committee on Intellectual Freedom as recommended in the report from the Task Force. McCoy seconded. The motion carried.

11.0 College Library Director Mentor Program

Kirk provided background information on the program. The program is completing its second year and has received very favorable evaluations from participants and the funding source. It is managed by an outside agency, Eckerd College. Larry Hardesty, Library Director at Eckerd, is Project Director. He explained that this route was taken because CLR as the funding agency does not pay overhead on the grants it awards. ALA requires overhead from all granting agencies.

Peischl moved and Martin seconded that the CLS proposal for a second round of funding from the Council on Library Resources to support the College Library Director Mentoring Program be approved, that Eckerd College remain the grant managing site and Larry Hardesty the project director. The motion carried.

McCoy moved that the ACRL President send a thank you letter to the appropriate people at Eckerd College and a letter of commendation to Larry Hardesty for an excellent and outstanding job. Sager seconded. The motion carried.

12.0 ACRL Colleagues Committee Report

Kirk said the Colleagues Committee has gotten organized. They met in Los Angeles and he, Joanne Euster and Althea Jenkins attended the meeting. They have a strategy plan that include raising funds for three program areas: annual conference 1994 programs; the leadership Institute; and 1995 national conference.

Jenkins explained that as of January 1, 1994 the IRS tax laws governing donations changed. Any contribution of \$250 or more must be officially acknowledged and records maintained. Also, reports from the donor and the receiving institution to the IRS on amounts of contributions must match. In cases where a difference exists, the receiving institution is held responsible. Jenkins said this information would be communicated to all member units.

Kirk said ACRL needs to be careful in developing policy in this area so we don't constrain the units and at the same time avoid conflicts that might arise.

Kirk said the key elements are to be clear about the support needed, the kind of activity vendor wants to be associated with, and visibility for the vendors.

13.0 Recruiting People of Color to the Profession

Kirk explained that the ACRL Board approved this proposal in 1991, and the ALA Board approved it in 1992. Twice yearly The ALA Executive Board ask for a report update on grant activity for the grants it has approved. This proposal remains on the ALA Executive Board's Grants Activity list. When Anne Beaubien and Mary George developed this proposal it was sent to two funding sources in 1992 and did not receive funding from either. This fall Anne Beaubien updated the proposal and will send it to new funding sources during the year. This document is for information and requires no action.

14.0 1994 Orientation for Member Leaders

This item was moved to the Board II agenda.

15.0 Vice-president/President-elect Report

Martin announced that she had asked Helen Spalding to chair the Budget and Finance Committee. She thanked the Board for support in establishing the Task Force on Certification For Librarians and Information Professionals. She has asked Deborah Leather to chair the task force. She said she had told the other divisions informally about appointing a liaison to the task force, but would follow up with a letter to each. The task force will meet for the first time in Miami.

Martin said she had met with the 1995 Conference Program Planning Committee. They have been asked to try to link their programs with the 1995 theme. She will be appointing a President's Program Committee and for now plans to have a President's Program in Chicago related to certification. She hopes to hold a series of meetings before the national conference using the "Think Tank" technique and build on these to move into the annual conference program.

Martin said the Appointments and Nominations Committee appointments were complete. She is working at this meeting to tie together some loose ends.

Maloy asked Martin for some background on why she had chosen certification as a focus for the year?

Martin said it comes from the strategic visions process. Most other professions require certification and there is the need to tell users and others who we are and how we are appropriately qualified to help them. Martin said this profession is one of the few that doesn't have formal mechanisms beyond the graduate MLS degree to establish a level of standards to which the profession ascribes.

This structure is perceived as being voluntary.

Maloy asked if it was a way to define librarians.

Martin said yes. It is a way to identify librarians and what their expectations are. It could communicate who are not librarians. She said it would be a way to explain standards to employers and it could affect salaries positively in the future.

16.0 Executive Director's 1994 Objectives

Kirk said during that during the fall meeting in November 1993 the Executive Committee examined the performance objectives for the Executive Director. Some changes were recommended and the version before you represent those changes. As the year goes by Jenkins will fill in the accomplishments and actions columns that becomes the basis for the officers to review in the spring. A report from the Executive Committee is given to the Board at Annual Conference in closed session. The input from the Board is advisory to the ALA Program staff to whom the Executive Director reports.

McCoy moved and Martin seconded the 1994 Performance Objectives for the Executive Director be approved. The motion carried.

17.0 First Quarter ACRL Operations Report

Jenkins called the Board's attention to the new format for the second quarter report. The report consists of an overall report that covers ACRL administrative and ALA-wide activities. Also included under this section will be reports on staff travel and training, and member leaders travel. The remainder of the report will be written by each unit manager and will cover activities in each area of responsibility. Jenkins said that these reports are issued quarterly.

Adjournment

Kirk adjourned the meeting at 5:25 p.m.

**ACRL Board of Directors
Midwinter Minutes
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Board II
February 8, 1994, 2 p.m. - 5:30 p.m.
Los Angeles Convention Center, Room 509B

In Attendance:

Thomas Kirk, President
Susan K. Martin, President-Elect
Jacquelyn A. McCoy, Past President
Rochelle Sager, Councilor
Thomas M. Peischl, Budget & Finance
Karin Begg Borei
Paul Dumont
Frances Maloy
Ray E. Metz
Linda L. Phillips
Shelley E. Phipps
Barbara J. Wittkopf
Sandra Ready, Planning (ex-officio)
Althea H. Jenkins, Executive Director (ex-officio)

Staff: Mary Ellen Davis, Phyllis Fair, Patricia Sabosik
(CHOICE), Cynthia Taylor, Mary Taylor, Hugh Thompson

Guest: Betty Glass, Richard J. Wood, Lynn LaBrake, Nancy M.
Koller, Katherine Branch, David Lewis, Laurene
Zaporozhetz, Ross Atkinson, Vivian Sykes, Maureen
Pastine, Joanne Euster, Janet Fore, Jackie Dooley, Maija
Lutz, Susana Hinojosa, Liz Salzer, Patricia S. Breivik,
Lee Hisle, Susan Maltese, Bill Miller, Lee Marie Wisel,
Leslie Bjorncrantz

Announcements

Kirk announced the following change to the agenda: item #24.0 1994
Orientation for ACRL Leaders should be labeled document #28.0.

Adoption of the agenda

It was moved (Wittkopf) and seconded (Borei) that the
agenda be adopted.

18.1 1995 National Conference Update

Joanne Euster approached the Board to give an update on the
progress of national conference planning. She reported that the
conference is taking shape, and that activities are on target.
Since Annual Conference quite a bit had been done. Staff had worked
with designers to develop the conference logo, and conference

stationery, note cards, and Post-A-Note pads are available. The Call for Papers and Proposals was issued in the January issue of *C&RL News*, and we are in the process of distributing it to selected library professionals and all ACRL leaders.

The Local Arrangements Committee appears to be farthest ahead in its work. The Pittsburgh Convention and Visitors Bureau arrangements have been very well orchestrated. They will have a booth at Miami and some sort of presence at Midwinter in Philadelphia. She said that the Committee will have several copies of a Pittsburgh video that she'd like to see as many ACRL units use as possible, especially chapters.

Arrangements are being finalized for an All Conference Reception at the Carnegie Museum along with music from Carnegie Mellon. Attendees will be bused to the reception. Library and sightseeing tours will be available to attendees Wednesday morning and Saturday afternoon. One of the tours being planned is a bus trip to Falling Waters, a Frank Lloyd Wright house.

Euster said there will be a Pittsburgh site visit by the National Conference Executive Committee in March to look at the logistics. They want to get a good feel for how close the hotels are to the convention center; look over the special events sites; and meet with the Local Arrangements Committee.

She said that most of the subcommittees held meetings during Midwinter. The Keynote Speakers subcommittee plans to have the theme speakers identified by Miami. She also announced that an Exhibits Advisory Subcommittee had been established to work with Sandy Donnelly to satisfy the vendors' needs, and that currently there is about eight hours of no conflict during which attendees can visit the exhibits. ACRL is the only division that provides no conflict time for attendees to visit the exhibits.

18.2 ACRL Fundraising Policy for National Conferences

Euster said she met with the Colleagues Committee and they are moving forward now with developing plans to raise funds for the conference. She said the Committee was not quite satisfied with the fundraising policy in its present form, and is not asking the Board for action at this meeting. The Committee will review the policy and firm it up when they meet in Pittsburgh and submit it to the ACRL Executive Committee for the spring meeting agenda.

19.0 Consent Agenda

Kirk asked if there were any questions concerning the consent

agenda. Maloy asked that item 19.21 be removed from the consent agenda.

McCoy moved and Wittkopf seconded that the consent agenda consisting of the following be approved and 19.21 be removed.

- 19.1 Constitution and By-laws
- 19.21 NII Principles
- 19.22 LSCA Reauthorization
- 19.23 HEA II Appropriation
- 19.24 Elementary and Secondary School Media Act
- 19.25 Funding for Library of Congress
- 19.3 Standards and Accreditation
- 19.31 ALA/SAA Joint Statement
- 19.32 Rescission Process for ACRL-RBMS Guidelines
- 19.33 Guidelines on the Selection of General Collection Materials

The motion carried.

19.21 NII Principles

Maloy said her concern was raised by a member.

It was moved (Maloy) and seconded (Phipps) that the word "gender" be added to Item #1 under "First Amendment and Intellectual Freedom" principle.

Nancy Koller co-chair of the ACRL Government Relations Committee was recognized from the audience. She stated that the endorsement does not mean that all of the "Principles for the Development of the NII" are being endorsed, and that the principles are overriding. The goal is to get the document through Congress.

Maloy wanted to know if there will be an opportunity later to add the word "gender." She said she thinks women are a major part of the library community and the word should be added. Koller said she would convey the recommendation to the ALA Legislative Committee.

Martin said it was a good draft and it addresses the kinds of principles that libraries and librarians are concerned about. She also said it would be good if the principles of public information from NCLIS were referenced.

Kirk called for the question. The motion carried.

Kirk thanked Richard Wood, Chair, Constitution and By-laws Committee, and Carolyn Dusenbury, Chair, Standards and Accreditation, for their work and for bringing forth the items from their committees for the Board's agenda.

20.0 Planning Committee

20.1 Extension of Deadline for Planning Committee Review

Ready moved that the Planning Committee's recommendation for an extension of its deadline through September 1, 1994 for submitting its review be approved.

Kirk called for the question. The motion carried.

20.2 Extension of Deadline for Afro-American Studies Librarians Section Review

Ready moved that the Planning Committee's recommendation that the deadline for the Afro-American Studies Librarians Section review be extended through September 1, 1994 be approved.

Kirk called for the question. The motion carried.

20.3 Anthropology and Sociology Section Review

Ready said the section did a thorough job of self-evaluation, that the Planning Committee is recommending that its report be accepted as presented, and that the section be continued.

Kirk called for the question. The motion carried.

20.4 Audio-visual Committee Name Change

Ready said this was a two-part issue. The first one is that the Board approve the name change, and the second is a change in the wording of the Committee's charge.

Ready moved that the Board approve the Planning Committee's recommendation that the name of the Audio-visual Committee be changed to Media Resources Committee.

Martin said that there had been discussions about the limitation of the word media. Why not add electronic resources. Ready said the Committee discussed that issue at length at its meeting and feels comfortable with the name being recommended.

Maloy said some librarians are heavily into electronic media, but they didn't want to exclude those who are not. Ready said they felt electronic was too narrow.

Borei said she thought the Board should take the Committee's recommendation and not spend a lot of time on it.

Kirk called for the question. The motion carried.

21.0 ALA Self-Study Response

Kirk explained that efforts had been made to gather input from a wide audience for the report. Previous ACRL Board members as well as the current Board had been provided the Self-Study questions and asked to comment on them. He was pleased with the response he received. Kirk said that this draft had been developed Jenkins after the Executive Committee's November meeting. At the November meeting Executive Committee members spent a good bit of time going through each question and recording responses on flip charts. The information was collected into a preliminary report and shared among Executive Committee members for further comments. He said that the draft before the Board had been circulated to ACRL units for comment, but none had been received. Kirk said that his goal was to take the input from the Board at this meeting, revise the document, share it electronically to the Board for final comment, have staff send out a ballot for the Board's vote, and submit to the Self-Study Committee by the March 15 deadline.

Metz moved and Peischl seconded that the report be accept.

Maloy said she did not agree with the second paragraph. She didn't understand what the Board was trying to say.

Kirk said the Executive Committee felt that at the ALA level the social issues had become more of the focus and the professional issues got ignored. ACRL believes if we continue to pursue the social issues a number of our members will be unhappy about that direction and will begin to distance themselves. Kirk said the Board need to have more time on the rewording of that paragraph.

Martin asked if there had been anything said at the planning session on Friday that the Board might want to include in the report. McCoy said she felt something about diversity might be added.

Borei asked for a clarification on 1B. She said the "ACRL pays overhead to ALA" is not clear. Does that mean ALA carries ACRL, she asked. Kirk said no, but ALA covers a large portion of the indirect costs for ACRL. He agreed to work on the wording in that

paragraph.

McCoy said 7A-F, the "older, greying and retiring", seem similar to 7 D and E. She asked if there was a way to combine or a way to make them distinctly different. Kirk said they could be collapsed.

Kirk said that copies had been made available to the audience and opened the floor for comments from members in the audience regarding the study.

Maureen Pastine spoke from the audience. She suggested in 4 A&B that "improve vs improved" be used for consistency. In 7C she suggested that "managers" in libraries that don't have MLS be used instead of the word "professionals". In statement #6 she suggested adding the word research.

Lee Hisle said #5B (social issues) should be consistent with #6.

McCoy said she wanted to commend Jenkins and Kirk for their work on the document.

Kirk said that this discussion was for the purpose of gathering input. That he would use the information from today's discussion to prepare a final draft. He asked Board members to continue to give him input. He said a final document would be sent to the Board along with a ballot before March 10th. He asked Metz if he wanted to take his motion from the floor. Metz and Peischl, the seconder, agreed to take the motion from the floor.

22.0 Budget and Finance Committee

Peischl said he had four items from the Committee to put before the Board and three included additional spending in fy1994.

22.1 ACRL Leadership Preconference

The Budget and Finance Committee is recommending that \$4,000 be used in fy1994 to support the Leadership Institute being planned for ACRL leaders at Annual Conference, Miami. This request came to the Committee from President, Tom Kirk. The funds will be used to replace the registration fee of about \$40-\$50 per person that had been proposed when this activity was approved at Annual Conference, New Orleans.

Kirk said the Colleagues Committee was looking for funding to cover some of the costs for the institute. At this point he said he couldn't be sure how successful they would be and this

action by the Board would mean that the activity could go forward should they not be totally successful.

Wittkopf asked who would be invited to attend the Leadership Institute? Kirk said the people who are coming into leadership roles - current vice chairs, election winners, committee chairs and Board members.

Kirk called for the question. The motion carried.

22.2 ACRL Planning Support

Peischl said the Committee is seeking Board approval to add an expenditure of \$3,500 to the fy1994 budget to cover expenses that might occur as a result of a previous Board action "to form a subgroup of the Board to meet between Midwinter and the spring Executive Committee meeting to identify strategic directions for ACRL using information gathered during the Midwinter planning session".

Kirk called for the question. The motion carried.

22.3 ACRL National Conference Promotion

Peischl asked that the Board approve a request from the National Conference Executive Committee for an additional \$6,000 for fy1994 to be used for conference promotion.

Jenkins said the Committee felt the need to strengthen promotion of the conference because of recent decisions by the ALA Board to move its 1995 Midwinter meeting to Philadelphia, and the LITA/LAMA Boards decision to hold a 1996 conference in Pittsburgh.

Metz asked what type of promotion was being planned. Jenkins responded that the Committee had discussed several things, among them were: a conference poster, conference tee-shirts, and magnets with the conference logo and dates.

Kirk called for the question. The motion carried.

22.4 1995 Preliminary Budget

Peischl explained that the budget the Budget and Finance Committee is asking the Board to approve is a balanced preliminary budget. He said that the Committee is aware of ongoing work by staff to further identify ACRL's equipment and furniture needs in light of work that's going on at headquarters related to improved technology access and use.

Althea will include any additional expenses in these areas to the budget that this body will approve at Annual Conference, Miami which will be the final budget for FY1995.

Peischl said that the first year's budget for the 1997 Nashville conference which covers planning costs, about \$35,000 will also be added to the final FY1995 budget.

Kirk called for the question. The motion carried.

Phipps said she would like to move that the Initiative Fund be increase for FY 1995 by \$25,000 to support the activities of ACRL units. Wittkopf seconded. The motion carried.

23.0 ACRL Policy on Cosponsorships

Kirk explained that the existing policy was somewhat vague, and this item seeks to add some clarity about the Board's intention in this area. He said that only proposals with budgetary implications would go before the Board, not ones "in name only." He said the "in name only" phrase was being defined as meaning that no ACRL resources, including staff time or space in ACRL publications, would be requested.

Wittkopf recommended that they highlight the phrase "in name only" in the policy. McCoy suggested that the revised policy be circulated to the sections. Kirk said it would be.

Borei moved and Peischl seconded to approve the changes to the policy on cosponsorship. The motion carried.

24.0 1994 Orientation for ACRL Leaders

McCoy stated that the Committee has the orientation scheduled from 4:45 to 6 p.m. following the Leadership Institute, but has concerns about how people will feel about another 1 hour and 15 minutes of meeting at the end of an already long day. A second possibility the Committee explored was to have a program for half an hour during the lunch period for the institute. During the half hour a package of materials would be introduced; an e-mail or listserv system that could be used to put people in touch with the information they need would be explained, or "fax buddies" for those without E-mail or listserv for section/committee chairs. The whole idea is to develop a method to get out messages and information. We're asking units to try to migrate from print to electronic communication.

Dumont said he thought 30 minutes was good enough time. New leaders

need some kind of guidance. He noticed that more and more leadership roles are going to people who haven't worked their way into the system, and they really don't know much about how ACRL works.

Kirk said McCoy's committee will continue to work on the details. There is no formal proposal. He just strongly recommends the development of an orientation for new members of prospective members. He said he would work with McCoy to identify a time to hold the leadership orientation.

25.0 Revision of Section 54 of ALA Policy Handbook

Kirk said this was not an action item but an opportunity for the Board to provide input to an ALA policy area. He asked Shelley Phipps to review the document and prepare a response for ACRL. Shelley agreed.

26.0 President's Report on 1994 Program

Kirk said the sections and committees are working well together. ALA will be taping some of the programs. He said more detailed information would be available to the Board before the Executive Committee meets in Chicago in April.

27.0 Membership Communications Task Force

Kirk said the task force has had a bumpy year. McCoy appointed the task force after last year's Midwinter meeting as an outgrowth of the Publications Task Force Report. One or two of the members resigned during the year; the chair got ill at Annual Conference, New Orleans, so the whole task force had not been able to meet. In November the chair resigned along with other members so now they have four new members and no chair for this meeting. Kirk met with the committee. They have a preliminary report. They will bring forth a recommendation that the Task Force be "laid down." They noted that the environment has changed. The first part of the charge has been accomplished or is being accomplished, i.e. access to Internet is in process. Kirk said the staff, Publications Committee, and various editorial boards are working on publishing plans.

Wittkopf asked about the section listservs that are being maintained. She also inquired if ACRL had planned to use the Gopher.

28.0 Preconference Registration Policy Task Force

Phipps said she had drafted a proposed statement to be distributed

to a group of member leaders who would look at the whole area of preconference registration for conference planners. She said the long descriptive charge is intentional. We really want to know is whether the present policy serves the membership.

Borei moved and McCoy seconded that the Board approve the establishment of a task force as described in document #29.0. The motion carried.

29.0 Reports from ACRL Sections

Martin said she attended two meetings on behalf of the Board. The first was the COPEs Divisional meeting. It was a low key meeting. COPEs said that there had been no changes to the operating agreement. Topics discussed included: ALA committee travel and reimbursement, conference technology, endowment income rates, and small division support.

Martin said that in the presidents' breakfast meeting the group talked about focuses of ALA meetings. They proposed "ALA Members for Change" a new political thrust that would focus more on the professional issues and less on the social issues unless they were linked to the professional issues.

Martin said in the ALA Self-Study hearing most of the people said they liked the report. Their concern was the timing was too slow. The Self-Study Committee will hold small discussion groups to discuss the report in Miami.

Phillips said she went to LPSS's meeting and they were happy with ACRL staff helping them with their 20-year anniversary coming up.

Wittkopf said she went to the Chapters Council, BIS and EBSS meetings. EBSS is coming up with a 5-year plan to have adjunct committee members based on electronic participation. BIS was concerned that information they sent in didn't get into the ALA Handbook. They have a high interest in the gopher and possible cooperation with groups of similar interests.

Metz said he attended AAMES and AFAS meetings. He met with the chair of AAMES prior to the Board meeting, and they were considering developing a membership directory. They want to discuss it and follow up with the ACRL staff.

Phipps said she went to the ECLSS meeting. It was well organized. They questioned mechanisms to coordinate the sharing of information among similar subcommittees of sections. She suggested they bring their idea to the attention of the Activity Section Council. They mentioned the desirability having E-mail addresses on the

membership form.

Kirk thanked Board members for meeting with sections and asked that written reports about the section visits be forwarded to him and the ACRL staff.

Adjournment

Kirk adjourned the meeting at 5:30 p.m.

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AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Endorsement of Principles for the Development of the National
Information Infrastructure

The ACRL Government Relations Committee recommends that the ACRL Board endorse the Principles for the Development of the National Information Infrastructure as distributed in the working draft by the Telecommunications and Information Infrastructure Policy Forum.

ACRL Government Relations Committee
Proposed to Committee: February 7, 1994

Approved by Committee: 2/7/94 DR Ward (date)

Endorsed by ACRL Board: 2/8/94 DR (date)

AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Support for LSCA Reauthorization

Whereas academic libraries are partners with public libraries in providing information to businesses, government officials, and non-government organizations, as well as to students and scholars, through direct access and interlibrary loan programs; and

Whereas the Library Services and Construction Act (LSCA) appropriates funds for interlibrary cooperation and resource sharing in both public and academic libraries, thereby making currently-held library resources more widely available to users; and

Whereas LSCA provides invaluable support for education at all levels and for life-long learning; and

Whereas LSCA enables libraries to undertake projects, such as buildings and utilizing computer technology, which would not be possible with normal funding; and

Whereas a renewed LSCA will support access to the National Information Infrastructure by all segments of society; and

Whereas a new LSCA bill will shortly be developed with input from libraries and the information profession;

Be it resolved that the Association of College and Research Libraries strongly supports the reauthorization of a renamed LSCA with consolidated and strengthened programs and, further, that it strongly urges ACRL members to make their views concerning the content of the new legislation known to the American Library Association Task Force on LSCA Reauthorization.

ACRL Government Relations Committee
Proposed to Committee: February 7, 1994

Approved by Committee: Steve A. Hand 2/7/94 (date)

Approved by ACRL Board: 2/8/94 m (date)

AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Support for H E A II Appropriation

Whereas H E A II funds assist academic libraries to acquire technological equipment needed to participate in resource sharing networks, for joint-use library projects, and for demonstration projects in utilizing technology; and

Whereas H E A II funds support doctoral and master's level fellowships and training institutes, minority recruitment, and ~~in~~ other areas of shortages and needs; and

Whereas H E A II funds support the only federal program devoted to research in library science; and

Whereas H E A II funds make unique research library resources widely available beyond each library's primary clientele and support the development of new methods to provide enhanced access to information resources;

Be it resolved that the Association of College and Research Libraries strongly supports the appropriation of a total of \$20 million for H E A II for fiscal year 1995.

ACRL Government Relations Committee
Proposed to Committee: February 7, 1994

Approved by Committee: Patricia A. Hand 2/7/94 (date)

Approved by ACRL Board: 2/8/94 br (date)

AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Endorsement of Elementary and Secondary School Library Media Act

Whereas adequate school libraries and media centers are essential to the education of children in grades K - 12; and

Whereas children, to meet the sophisticated demands of the information society, must begin in elementary school to become information literate; and

Whereas university students need to build on information literacy skills they are expected to learn in elementary and secondary schools;

The ACRL Government Relations Committee recommends that the ACRL Board endorse the Elementary and Secondary School Library Media Act, Senate S.266 and House HR.1151, as an integral part of the reauthorized Elementary and Secondary Education Act.

ACRL Government Relations Committee
Proposed to Committee: February 7, 1994

Approved by Committee: 2/7/94 PA Neal (date)

Endorsed by ACRL Board: 2/8/94 M (date)

AMERICAN LIBRARY ASSOCIATION
ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES

Support for adequate funding for Library of Congress

- Whereas the Library of Congress offers services to the nation's libraries in the acquisition, preservation, organization, and access to information; and
 - Whereas the Library of Congress will become increasingly important to a networked nation and requires resources to stay at the forefront of information technology; and
 - Whereas the Library of Congress has lost over 400 employees and \$19 million in purchasing power in the last 2 years; and
 - Whereas there is a strong possibility that the legislative branch FY94 budget will suffer a 7.5% cut across the board which would devastate the Library's national programs; and
 - Whereas the FY95 budget request of \$358 million will provide additional funding only for price increases and mandatory salary increases;
- Be it resolved that the Association for College and Research Libraries urge Congress to protect the Library's FY94 funding and approve the Library's full budget request for FY95, thereby protecting the Library's services to the nation.

ACRL Government Relations Committee
Proposed to Committee: February 5, 1994

Approved by Committee: *Patricia A. Hand* *2/7/94* (date)

Approved by ACRL Board: *2/8/94* *[Signature]* (date)