

LITA Board Meeting I

Saturday, June 23, 2018

1:30-4:30pm CDT

Room 232, Morial Convention Center, New Orleans

All Board documents, including this agenda, can be found in the public documents library of the LITA ALA Connect group at <https://connect.ala.org/lita/viewdocument/2018-lita-annual-board-meeting-disc>.

1. **Call to Order** – Andromeda Yelton, LITA President

Called at 1:30pm Central Time

Fifarek will record Action Items

Attended

- Ms. Andromeda Yelton (LITA President, July 1, 2017, to June 30, 2018)
- Bohyun Kim (LITA President-Elect, July 1, 2017, to June 30, 2018)
- Aimee Fifarek (LITA Past President, July 1, 2017, to June 30, 2018)
- Lindsay Anne Cronk (Director-at-Large, July 1, 2017, to June 30, 2020); late arrival 2:50pm
- Amanda Goodman (Director-at-Large, July 1, 2017, to June 30, 2020)
- Margaret Heller (Director-at-Large, July 1, 2017, to June 30, 2020)
- Christopher Lawton (Director-at-Large, July 1, 2016, to June 30, 2019)
- Ms. Susan Sharpless Smith (Director-at-Large, July 1, 2015, to June 30, 2018)
- Evviva R. Weinraub (Director-at-Large, July 1, 2016, to June 30, 2019)
- Mary Ellen Tyckoson (Parliamentarian, July 1, 2017, to June 30, 2018)
- Christine Peterson (Financial Advisory Committee, July 1, 2017, to June 30, 2018)
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019)
- Mark A. Beatty (Staff Liaison)

Absent

- Jenny Levine (LITA Executive Director)

Guests

- Tabatha Farney, Incoming LITA Board Director-at-large
- Kelly Sattler, Outgoing LITA Web Coordinating Committee Chair
- Michael Paulmeno, Incoming LITA Web Coordinating Chair
- Raquel Flores-Clemons
- Tyler Dzuba, Facilitator for Joint ALCTS/LITA/LLAMA Board Meeting at 2018 ALA Annual Conference
- Emily Morton-Owens, Incoming LITA President-Elect
- Brian Rennick, Incoming Chair, LITA Financial Advisory Committee

2. **Announcements** - Yelton

- The LITA Board has made the decision to record this meeting. By participating in this meeting, you agree to give LITA permission for us to record your words. The recording will be archived until the end of the 2019 Annual Conference.
- [Board 1 Saturday recording](#) (MP4)
- Peterson – From the ALA financial advisory committees combined meeting: currently ALA can not spend the assets of the units, so ALA is changing how it works budgetarily to give more spending flexibility. The ALA Board is looking at utilizing the Chicago building for financial leverage. ALA is getting a consultant to look closely at the current IT plan.
- Yelton reminded board members to attend the LITA President’s program.

3. [Adoption of Agenda](#) – Yelton

Motion: Dobbs moved and Lawton seconded to adopt the agenda

Motion Passed: Unanimous

4. [Introduction of Guests, and their brief reports](#) – Yelton

- Trevor Dawes, ALA Executive Board Liaison to LITA
- Rhea Lawson, ALA Budget and Review Committee Liaison to LITA
- Eileen Palmer, ALA Committee on Legislation Liaison to LITA
 - i. Weinraub suggested, with some discussion, on how to make it possible for members to donate to legislative endeavors.
 - ii. Yelton urged more efforts for copyright and surveillance issues.
- Aisha Conner-Gaten, 2018 LITA Emerging Leader
 - i. Worked on a Tribal Libraries, Museums and Archives of the United State Directory and Interactive Map project. The final report will be on the Emerging Leaders website. Conner-Gaten was asked what kind of future projects might be chosen for selection; it was suggested that 3-months to completion types would be best.
- Samantha Quiñon, 2018 LITA Emerging Leader
 - i. Was unable to attend the Board meeting. Worked on the Professional Development Programming Kits for ALA Student Chapters project.

5. [Adoption of Consent Agenda](#) – Yelton

- AC DOC 18-2 ... Approve [2018 Midwinter Board Meeting Minutes](#) (PDF)
- AC DOC 18-3 ... Accept [President’s Report](#) (PDF)
- AC DOC 18-4 ... Accept [Vice-President’s Report](#) (PDF)
- AC DOC 18-5 ... Accept [LITA Councilor’s Report](#) (PDF)
- AC DOC 18-6 ... Accept [Executive Director’s Report](#) (PDF)
- AC DOC 18-7 ... Accept [Rowman and Littlefield June 2018 Publishing Report](#) (PDF; private document)
- AC DOC 18-8 ... Accept [ALA Editions June 2018 Publishing Report](#) (XLSX)
- AC DOC 18-9 ... [Finalizing the Education Acquisitions Editor Selection](#) (Private vote via email list)

Motion: Dobbs moved and Smith seconded to approve the consent agenda

Motion Passed: Unanimous, Cronk Absent

6. **Interest Group Renewals** – Tyckoson, Chair, Bylaws and Organization Committee

- DOC 18-10 ... [Spring 2018 Interest Group Renewals](#) (PDF)

4 Interest Groups submitted renewal petitions.

2 Interest Groups will perhaps disband.

2 more Interest Groups might submit at this conference.

Motion: Lawton moved and second not needed to approve renewal petitions

Motion Passed: Unanimous, Cronk Absent

7. **Committee Reviews** – Tyckoson

- DOC 18-11 ... [Spring 2018 Committee Reviews](#) (PDF)

Assessment and Research Committee charge is up to date.

Bylaws Committee charge is up to date.

Communications and Marketing Committee is proposing a change in their charge.

Web Coordinating Committee might need to update its charge to indicate the LITA Blog subcommittee is moving from WCC to CAM.

Motion: Heller moved and second not needed to approve committee review updates

Motion Passed: Unanimous, Cronk Absent

Action Item: Mike Paulmeno, Chair, Web Coordinating Committee – please update the committee charge if necessary.

4. **New Fundraising Committee** – Tyckoson

- DOC 18-12 ... [New Fundraising Committee](#) (PDF)

This item is back to the Board for approval

Motion: Lawton moved and second not needed to approve new committee

Motion Passed: Unanimous, Cronk Absent

5. **FY18 Q3 Budget Report** – Jenny Levine, LITA Executive Director

- DOC 18-13 ... [FY18 LITA Q3 Budget Narrative](#) (PDF)
- DOC 18-14 ... [FY18 LITA Q3 Full Budget](#) (XLSX)
- DOC 18-15 ... [FY18 LITA Q3 Summary Budget](#) (XLSX)

The short discussion, included a shout out that the Education Committee did a great job programming continuing education offerings in spring 2018, especially for the privacy webinar series. It was noted that the first webinar in the series of five, sponsored with LLAMA, was offered for free.

2:25-2:35pm
Break

Introduction of Guests – Yelton

6 **FY19 Proposed LITA Budget** – Jenny Levine, LITA Executive Director

- DOC 18-16 ... [FY19 Proposed LITA Budget](#) (XLSX)
- DOC 18-17 ... [FY19 Budget Rationale](#) (PDF)

There was a discussion of the LITA Forum budget with explanations about the new pricing structure and how with the contract for Minneapolis in 2018 there is an automatic sliding scale of costs vs revenues. The process can adjust and come out even regardless of 250 to 400 attendees.

Motion: Dobbs moved and Lawton seconded to approve the FY19 Proposed LITA Budget.

Motion Passed: Unanimous, Cronk Absent

Action Item: Yelton – schedule something at the 2018 LITA Forum to inform and discuss the ALCTS/LITA/LLAMA discussion about forming a new division together.

7 **Pricing for LITA Jobs Site** – Christine Peterson, Chair of the Financial Advisory Committee; Kelly Sattler, Chair of the Web Coordinating Committee

- DOC 18-18 ... [Pricing for LITA Jobs Site](#) (PDF)

Pricing levels for Jobs Site, basic and premium

Motion: Cronk moved and second not needed to approve new LITA Job Site pricing.

Motion Passed: Unanimous

8 **Cosign PLA Statement** – Yelton

- DOC 18-19 ... [PLA Position Paper related to Proposed ALA FY19 Investment Budget](#) (PDF)

Fifarek motions, Lawton second, Goodman abstains, all other yea, passed for first three bullet points

Motion: Fifarek moved and Lawton second not needed to cosign the PLA Statement.

Motion Passed: Unanimous, Goodman abstains

9 **LITA Net Asset Balance Brainstorming** – Yelton

Board members began brainstorming ideas, but nothing definite was decided or moved forward

Action Item: Kim – bring the financial investment issue forward at a later date.

10 **Vote on Continuance of New Division Discussions** – Yelton

- a. DOC 18-20 ... [ALCTS LITA LLAMA Project Plan for Developing a New Division](#) (PDF)
- b. DOC 18-21 ... [ALCTS LITA LLAMA Financial Working Group Report](#) (PDF)
- c. DOC 18-22 ... [ALCTS LITA LLAMA Projected FY21 Budget](#) (PDF)
- d. DOC 18-23 ... [ALCTS LITA LLAMA Member Survey Analysis](#) (PDF)
- e. DOC 18-24 ... [ALCTS LITA LLAMA Member Survey Raw Data](#) (XLSX)
- f. DOC 18-25 ... [ALCTS LITA LLAMA Key Messages and Talking Points](#) (PDF)
- g. DOC 18-26 ... [ALCTS LITA LLAMA Joint Motion for the Three Boards](#) (PDF)

Fifarek motions, first question/version continue exploring, Weinraub second, unanimous, passed

Motion: Fifarek moved and Weinraub seconded to approve the first question and continue exploring merging ALCTS/LITA/LLAMA.

Motion Passed: Unanimous

Fifarek motions, second question/bring vote eventually to members, Dobbs second, unanimous, passed

Motion: Fifarek moved and Dobbs seconded to approve the second question to in due time bring the merging ALCTS/LITA/LLAMA question to a member vote.

Motion Passed: Unanimous

Dobbs motion to continue, no second, no paper version, unanimous, passed.

Motion: Dobbs moved and no second needed to continue the meeting on Monday, June 25, 2018, from 3:30-4:30pm in Room 394, Morial Convention Center

Motion Passed: Unanimous

ALCTS LITA LLAMA Joint Board Meeting

Monday, January 25, 2018

1:00-3:00pm CDT

Room 350, Morial Convention Center

Please consult the [ALCTS/LLAMA/LITA Alignment Discussion](#) community in ALA Connect for notes, reactions, and ongoing discussions about this important first face-to-face meeting.

Listen to [the recording of the meeting](#) (MP4)

LITA Board Meeting II

Monday, January 25, 2018

3:30-4:30pm CDT

Room 394, Morial Convention Center

1. **Call to Order** – Andromeda Yelton, LITA President

3:40 pm (post discussion merger session)

Attended

- Ms. Andromeda Yelton (LITA President, July 1, 2017, to June 30, 2018)
- Bohyun Kim (LITA President-Elect, July 1, 2017, to June 30, 2018)
- Aimee Fifarek (LITA Past President, July 1, 2017, to June 30, 2018)
- Lindsay Anne Cronk (Director-at-Large, July 1, 2017, to June 30, 2020)
- Amanda Goodman (Director-at-Large, July 1, 2017, to June 30, 2020)
- Margaret Heller (Director-at-Large, July 1, 2017, to June 30, 2020)
- Christopher Lawton (Director-at-Large, July 1, 2016, to June 30, 2019)
- Ms. Susan Sharpless Smith (Director-at-Large, July 1, 2015, to June 30, 2018)
- Evviva R. Weinraub (Director-at-Large, July 1, 2016, to June 30, 2019)
- Mary Ellen Tyckoson (Parliamentarian, July 1, 2017, to June 30, 2018)
- Christine Peterson (Financial Advisory Committee, July 1, 2017, to June 30, 2018); late – arrived 3:55pm
- Mr. Aaron W. Dobbs (LITA Division Councilor, July 1, 2016, to June 30, 2019)
- Mark A. Beatty (Staff Liaison)

Absent

- Jenny Levine (LITA Executive Director)

Guests

- Emily Morton-Owens, Incoming LITA President-Elect
- Tyler Dzuba, Facilitator for Joint ALCTS/LITA/LLAMA Board Meeting at 2018 ALA Annual Conference
- Jacob Ineichen, Outgoing Chair of the LITA Membership Development Committee

2. **Announcements** – Yelton

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- [Board 2 Monday Recording](#) (MP4)

3. **Agenda Revisions** – Yelton

There were none.

4. **Introduction of Guests** – Yelton

5. **Executive Director Review** – Yelton (Closed Session)

Input was gathered from Board members to initiate the Executive Director Annual review process.

6. **Conduct Plus/Delta** – Yelton

Plus: Very positive participation by all in the joint meeting with an excellent turn out of non-board active LITA members, Saturday Board 1 agenda management was well done; although missed by all, running the meetings without Levine went well; excellent discussions re: defining who LITA is and what members believe and value, including attributes such as friendly and inclusive; encouraged full guest participation at Saturday Board 1 meeting

Delta: Need to make sure to arrange the Board dinner in advance, planning for the Friday evening event is now on the Board calendar for Friday, 8pm, January 25, 2019; missed distributing the Board obligation document.

Action Item: Weinraub and Morton-Owens making the reservation

7. **Appreciation and Recognition** – Yelton and Bohyun Kim, LITA President-Elect

Thanks given to departing end-of-term Board members. They will be missed by all.

8. **Adjournment**

Kim motioned and Lawton seconded to adjourn, unanimous, passed

Motion: Kim moved to adjourn at 4:30pm Central Time

Adopted by consensus

Submitted by Beatty