

News Release: American Library Association

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American Library Association
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From: Peggy Barber, Director
Public Information Office

FOR IMMEDIATE RELEASE October 1976

The American Library Trustee Association (ALTA) is now accepting nominations for its two 1977 trustee citations.

The purpose of the citations is to recognize the best contributions and efforts of the 60,000 Americans who serve on library boards.

Nominees may have served on the local, state, regional, or national level or at a combination of levels. Equal consideration is given to trustees of small, medium and large public libraries. Nominees must have served during at least part of the calendar year preceding the conference at which the awards are made (i.e. 1976 for the 1977 awards).

Nominations may be submitted by individual library trustees, librarians, library boards, state library extension agencies, state library associations, state trustee associations, ALTA or the Public Library Association. Names of past nominees who have not received awards may be resubmitted. The nominations, however, should be updated to show any further accomplishments.

Nominations should be no longer than five double-spaced typewritten pages and should be in the form of a comprehensive statement of the candidate's achievements. (A suggestion sheet for submitting nominations is attached.)

The jury requests that nominations not be lengthened by statements, petitions, essays, clippings, tear sheets or by inclusion of non-library related information

add 1. TRUSTEE CITATIONS

regarding the nominee. If the nominator wishes to show broader support, he or she should include signatures of co-sponsors and/or endorsing organizations and individuals as long as the nomination remains within the prescribed limit of five double-spaced pages.

Winners will be notified during the month of May. The citations will be presented at a general session at the ALA Annual Conference in Detroit, June 17 - 23, 1977. Winners are expected to be present to accept the award and to arrange to cover their own conference expenses.

Nominations must be postmarked not later than December 15, 1976 and submitted to:

Margaret F. Darken, Chairperson
ALTA Jury on Trustee Citations
Box 387-B, R.D. 1
Boalsburg, PA 16827

SUGGESTIONS FOR NOMINATION FORM - TRUSTEE CITATIONS

Each nomination for a trustee citation will vary in style, tone and content, just as the contributions of trustees to library development will vary. Below is a generalized outline of the content and order of information that should appear in a nomination. Please submit five copies.

- a. Name (use form preferred by candidate.)
- b. Address (include home address, business address and library address, if appropriate).
- c. Identification with library board during all or part of the calendar year 1976.
- d. Library activities: This listing includes, but is not limited to, such library-related activities as board service, library association service, including offices held, dates of service, titles given, awards received. It would be helpful to list these in chronological order.
- e. Library accomplishment: This listing includes assessment and description of the nominee's contributions to library development resulting from library activities listed in section d.
- f. Comments, if any, that are pertinent to the nomination and that do not fall into any of the sections given above.
- g. Signatures: Signature, name and address of the nominating individual, individuals or organization, followed by names and addresses of co-sponsors, if any, and of endorsing organizations and individuals.
- h. Date of the nomination.

Note that these suggestions do not include coverage of non-library activities. The nominator should use discretion in judging whether the nominee's non-library activities have, in fact, contributed to library development. For example, membership in a Rotary Club would not specifically contribute to library development. However, if the nominee had been Chairperson, Library Committee of Rotary, this activity might be relevant.