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TO: ALSC/ALTA National Institute Planning Task Force
Stephanie Anton, ALSC Program Officer
Susan Roman, ALSC/ALTA Executive Director
Lorelle Swader, ALTA Deputy Executive Director

FROM: Floyd C. Dickman, Chair *fed*
RE: Status of planning
DATE: February 29, 1996

Stephanie Anton, ALSC office and I have been busy trying to line up all of the presenters for the ALSC portion of the Institute planned for October 24-26, 1996 in Milwaukee, WI. Official letters have gone out to tentative presenters and I am waiting for responses.

I asked Stephanie to confer with someone in the ALTA office to see how the program they suggested for the institute is progressing. It is my understanding that the trustees had suggested a program entitled "Up the Leadership Ladder: Combining Mentoring Savvy with Strategies That Benefit Members and the Profession". I am waiting to hear from Stephanie. If either Gail or Lucille can fill us in I would appreciate hearing from you. It was to be the day-long program. For the Saturday session the trustees had suggested something on "Grant Writing" and the ALSC/ALTA office is working with someone from the ALA office to do that session.

I will be sending you more information in the near future.

If you have questions, you can contact me at

Work phone at the State Library of Ohio is 614-644-6906.