

County of Los Angeles Public Library  
7400 East Imperial Hwy., P.O. Box 7011, Downey, CA 90241-7011  
(213) 940-8461, TELEFAX (213) 803-3032

**Library**

SANDRA F. REUBEN  
COUNTY LIBRARIAN

PLEASE NOTE NEW  
AREA CODE 310

*Marilyn*

July 26, 1993

Susan Roman  
American Library Association  
Assoc. of Library Service to Children  
50 E. Huron St.  
Chicago, IL 60611

Dear Susan:

Attached are minutes sent out to the members of the ALSC/PLA  
Public Library Services to Children Policy Statement Taskforce. I  
hope that this will double as the committee report. I would  
appreciate it if you could see that the appropriate ALSC and PLA  
folks receive their copy.

*Ellen  
Comm.*

Plugging along here, day by day...can't think too far in advance  
because we just don't know about our funding...will keep you  
posted.

Sincerely,

*Penny*

Penny S. Markey  
310-940-8522

*Ellen + file  
George Needham-*

*Please  
distribute  
attached to  
appropriate  
people -*

**RECEIVED**

JUL 30 1993

**ALSC**

# COUNTY OF LOS ANGELES PUBLIC LIBRARY

Date: July 9, 1993

To: ALSC/PLA Public Library Services to Children  
Policy Statement Task Force

From: Penny S. Markey, Coordinator of Youth Services



Subject: Task Force Minutes and supplemental information

Greetings!

It was a pleasure meeting with you in New Orleans. It is too bad that those "meeting effectiveness" people were not on hand to film such a directed, focussed group. I am attaching the minutes of the meeting and various "pieces" we discussed as useful for input.

Mary K., you were right, I should have had someone else taking minutes, particularly with my sinuses pounding away. If I have left anything out or fouled up assignments and/or the time frame, please let me know and I will revise.

Lillian, when you are unable to attend, you run the risk of an assignment. We hope that you will be willing to serve as speaker/moderator (TBD) at the open hearing which we will conduct at Annual Conference in Miami.

First deadline is September 1, for input from Gretchen, Caroline and Mary K. Sara has already begun tracking down PR deadlines and logistics of working through PLA and ALA.

Please call me with any comments, questions or problems.

I look forward to hearing from you soon.

**ALSC/PLA Public Library Services For Children**

**POLICY STATEMENT TASK FORCE**

**Minutes**

American Library Association Midwinter Conference

New Orleans, LA.

Tuesday, June 29, 1993

Ascot Room -- New Orleans Hilton

Attending: Penny Markey (Chair), Mary K. Chelton, Sarah Long, Caroline Ward, Gretchen Wronka.

**I. Clarify Charge -- Focus of Document**

Document will be written in a manner that will provide the children's services practitioner with an effective tool to influence decision-makers and persons responsible for allocation of resources, such as library directors, budget directors, City Councils, library boards, etc.

Document will be dispassionate and attempt to address the significance of and quantify the importance of library service to children. It will focus on the service itself, not the structure of service or who should provide the service.

Accompanying explanatory materials will provide guidance in effective usage of the document and indicate the need to review the document regularly and customize it as necessary for local use.

Committee felt that it was important that draft be published prior to open hearing...submission dates to publications necessitate that we will have to target publication of draft in appropriate journals (*Public Libraries; Joys*) for spring (or at least availability of draft) with a hearing scheduled at Annual Conference. We do not want to be considered a "program" therefore will conduct hearings in conjunction with taskforce meeting.

**II. Elements of Document**

- A. Discussion of need for childrens services in public libraries  
(citing research findings)
- B. Articulation of elements of service that should be provided for children.
- C. Discussion of how these services will benefit children and families.

### **III. Assignments**

- A. Identify and put together pertinent research findings --- **Gretchen**
- B. Put together section describing elements of Children's Services in Public Libraries.--- **Caroline**
- C. Benefits statement (in budget director-type terms)--- **Mary K.**
- D. Writing --- **Mary K. & Penny**
- E. Review/Input - **Entire Committee**
- F. PR logistics - **Sara**
- G. Open Hearing ( commentary, discussion leader) - **Lillian**

### **IV. Timeline**

- September 1:      Submit "pieces" to Penny
- Sept. - Nov 1.:    Penny & Mary K. work on draft
- Nov. - Dec. 1:    Committee reviews draft, makes recommendations
- December:        Penny & Mary K. revise
- January:          Final draft of document goes out to committee; any further revisions submitted
- Midwinter:        Final committee review of draft document; finalize plans for publicizing document; finalize plans for conducting open hearing conjunction with taskforce committee meeting at ALA Miami; work with ALSC/PLA Boards to move submission date to Midwinter, 1994.

We will plan for two meetings at Midwinter (hopefully we will not need them both). We will also plan for two meetings at Annual, the first being advertised as an open hearing.