

# News Release: American Library Association

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ALA's Library Administration Division, Library Organization and Management Section, Budgeting, Accounting and Costs Committee announces the publication of a 19-page PRIMER OF BUSINESS TERMS AND PHRASES RELATED TO LIBRARIES.

The pamphlet, edited by Sherman Hayes, Atlanta Public Library, includes about 150 defined terms and phrases, plus many cross references. Although useful to all librarians, it is primarily intended for beginning librarians and library school students.

Since most librarians use business terms during the course of their work, it is hoped that the primer will encourage them to analyze their use of such terms and expose them to new terms. The committee attempted to choose terms that would be used in most libraries. Explanations and examples are freely provided.

The price per copy is 50 cents to cover the cost of postage and handling. Order from Business Terms, Library Administration Division, ALA, 50 East Huron Street, Chicago, IL 60611. Telephone: 312-944-6780.