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*A memo to the ALA Executive Board and Headquarters Staff*

**HEADQUARTERS REPORTER**

NUMBER 11

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The following is a summary of Council discussion and action at the 1955 Midwinter Meeting, February 2-3, 1955. It is hoped this will be helpful to the Executive Board and Council at this time. DHC.

FIRST COUNCIL SESSION

February 2 - 2:30 P.M.

First Vice President and President Elect John S. Richards, presiding.

Donald C. Holmes, chairman, ALA Committee on Photo Duplication and Multiple Copying Methods submitted A Guide to Microfilming Practices. Mr. Holmes emphasized the principles are to be thought of as a GUIDE and should not be considered standards; it is intended, Mr. Holmes said, to aid in microfilming problems and leans heavily on American Standards Association standards, which is always the recognized authority on standardization and subsequent revisions in ASA standards will apply. The Guide endeavors to provide norms not provided in ASA standards but does not answer every question and it is hoped will assist in solutions to problems. The Committee will welcome recommendations for additions or deletions by mail either through Headquarters or to the Chairman at the Library of Congress. Several recommendations were received from the Oregon Library Association for consideration. In response to the chairman's recommendation for Council adoption of the Guide, it was

VOTED, That the ALA Council accept A guide to Microfilming Practices.

The Nominating Committee's report (see December, 1954, ALA Bulletin) was submitted to Council by the chairman, Lewis C. Branscomb, after which Council's attention was called to Bylaw Article III, Section 2(b); no petitions were presented. The presiding officer also called attention to Article III, Section 3(b): "The Nominating Committee shall also include on the official ballot other nominations filed with the Executive Secretary by petition of any one hundred members of the Association at least three months before the annual conference provided written consent of these nominees shall have been filed with the Executive Secretary of the Association."

Edmon Low, chairman of Council's Finance Committee submitted the annual report of his Committee on the Association's finances, which is attached as exhibit 1.

Two book lists were announced to Council, one the annual list of Notable Books selected by a committee of the Public Libraries Division, presented by Miss Grace Gilman, chairman of the Selection Committee; and another, though not of recent establishment but presented to Council for the first time, a list of 1954 Adult Books Recommended for Young People, by Mrs. Dinah Lindauer, chairman of the Division

of Libraries for Children and Young People's Association of Young People's Librarian's section committee on Book Selection. Both of these book lists are available at ALA Headquarters to those who did not obtain copies at the Council meeting.

Reports were heard on the activities of the ALA International Relations Board and the ALA-NEA Joint Committee from Douglas Bryant and Louise Galloway.

During the First Council Session the Association was presented with a Citation "For Pioneering Vision and Outstanding Public Service in Helping to Bring to the American Community the Advantages of Educational Television," from the National Citizens Committee for Educational Television. The Citation was presented by Dr. John Rettaliata, chairman of the Educational Advisory Committee of the Greater Chicago Educational Television Association, and received by President Mumford.

States Mead and Walter Pedicord, ALA Management Survey staff from Cresap, McCormick and Paget, New York, were introduced to Council with the expression that as many as possible might meet the surveyors to assist them in their endeavor to gain the views of the membership.

#### SECOND COUNCIL SESSION

February 3 - 10:00 A.M.

President L. Quincy Mumford, presiding.

The Second Council Session was devoted to Presidential Reports from the President of the Association and the seven Division Presidents. This session was the first of its kind and it is hoped that this practice will continue as another means of communication within the Association. The Summary Reports will contain highlights of the various reports.

#### THIRD COUNCIL SESSION

February 3 - 2:30 P.M.

President L. Quincy Mumford, presiding.

Flora B. Ludington, chairman, ALA Committee on Boards and Committees, submitted her Committees report and recommendations which is attached as exhibit 2. The Council

VOTED, That the Action recommended be taken (discontinuance of the ALA Bookbinding Committee and the Joint ALA-Library Binding Institute Committee, and establishment of a Board on Bookbinding for Libraries with functions as defined in the Committee Report).

The Report of the Committee on Divisional Relations (submitted by mail) was presented to the Council by the chairman, Lewis M. Nourse; however, in view of the importance to the Association of the current Management Survey and the bearing the findings may have on the Committee's recommendations, Mr. Nourse expressed his Committee's hope that Council action be deferred until the Philadelphia Annual

Conference at which time the Management Survey Report will be in the Association's hands. It was

VOTED, That the Recommendations of the Committee on Divisional Relations be held for action at the Philadelphia Annual Conference in July, 1955.

Reports were heard from Flora B. Ludington, on her recent participation, as ALA reprerrepresentative on The American Heritage Foundation's inspection trip to Radio Free Europe; Jack Dalton, ALA representative to the United States Book Exchange, and Miss Julia Bennett on the Library Services Bill; Miss Bennett believes the prospects for passage during the current Congressional Session are good.

John H. Ottemiller, chairman, Federal Relations Committee, presented the information and resolution attached as Exhibit 3, and the Resolution was unanimously adopted by the Council.

At an open meeting of the Executive Board February 4, 10:00 AM, attended by approximately 700 members attending Midwinter, a preliminary progress report on the ALA Management Survey was heard from States Mead, of Cresap, McCormick and Paget. Mr. Mead related the methods carried on in the Survey, and pointed up Association strengths and weaknesses and expressed the hope that with the views gained during this meeting from the members and from the survey findings so far, the Survey Report will be able to point out and suggest means to overcome the weaknesses existing in the organization and administration of the Association.

DHC mlh  
February, 1955

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Richard E. Brown  
Lucille Hix  
Edson Low, Chairman

REPORT AND RECOMMENDATIONS TO COUNCIL

by the

ALA Committee on Boards and Committees

As reported to Council in June, 1954, the Committee on Boards and Committees has been concerned over the overlapping interests of the ALA Committee on Bookbinding and the Joint Committee of the ALA and the Library Binding Institute. The Bookbinding Committee and the Joint Committee both recommended the establishment of a board to devote itself to the broad aspects of binding and to the conservation of library materials.

The Committee on Boards and Committees recommends to Council the discontinuance of the ALA Committee on Bookbinding and the Joint Committee of the ALA and the Library Binding Institute; and further, that the ALA Council establish a board to be known as the ALA Board on Bookbinding for Libraries with functions defined as follows:

To conduct and encourage studies, research and discussion of binding for libraries; to advise and assist the library profession on library binding; to cooperate with library binders and their organizations in attempts to reach solutions to library binding problems; to make recommendations to Council for revision of ALA library binding specifications as needed.

The Committee on Boards and Committees also wishes to report to the Council that it now has pending action on the Projected Books Committee. It is now the thinking of the Committee that as recommended by the Projected Books Committee, if the Committee can adequately be incorporated with the Audio-Visual Board as a subcommittee with functions insuring the continued active interest in the development and use of reading aids designed specifically for the handicapped, this action should be taken at the completion of the current committee year. The Committee on Boards and Committees will undertake during the course of the next five months to negotiate with the Board to this end and recommendations will come to Council at the 1955 Annual Conference.

Flora B. Ludington, chairman  
Frank N. Jones  
M. Ruth MacDonald  
L. Quincy Mumford  
Harriet D. MacPherson  
John S. Richards  
Ruth Rutzen  
Robert Severance

Members not present:  
R. Russell Munn  
Maurice F. Tauber

## POSTAL RATE LEGISLATION

There will be introduced in the current session of Congress a bill sponsored by a group of educational and related organizations, the intent of which is to establish more nearly uniform and logical rates for the carriage of educational and cultural materials through the mails. Of special interest to librarians are the following provisions of the proposed bill:

1. The special postal rate for interlibrary loans (4¢ on the first pound and 1¢ a pound thereafter) which is now applicable only within a single state or within the first three postal zones, would be made applicable nationwide, as are all other rates on reading matter. Also the present permit requirement would be deleted.
2. Bound typed theses, bound issues of periodicals, and other library materials, including photographs and manuscripts, could be sent on interlibrary loan on the library book rate.
3. Sheet music, which now takes fourth class (parcel post) rate, would hereafter be treated as bound music and would receive the library rate on interlibrary loans and the book rate on other shipments.
4. Scholarly bibliographies, which now go as advertising catalogs if they include references to publishers and prices, would be treated as books and take the library rate for loans and the book rate for other shipments.
5. The general book rate would be held at its present level (8¢ on the first pound and 4¢ a pound thereafter).

The enactment of this bill, though not appreciably affecting the postal revenues, would place postal rates used by libraries on a logical and consistent basis and would remove many annoying impediments to effective library service.

RESOLVED, therefore, that the American Library Association expresses its approval of the proposed legislation and authorizes the ALA Washington Office to work with other organizations to aid its enactment.