

RBMS NEWSLETTER

Issued by the Rare Books and Manuscripts Section of the Association of College and Research Libraries, a Division of the American Library Association

April, 1984

Number 1

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Editor's Greetings

The greatly increased activity of RBMS in the past several years and the lack of a suitable forum to report Section proceedings and news from the world of rare books and manuscripts at large have made the appearance of a RBMS newsletter long overdue. In 1982 the Information Exchange Committee was formed to facilitate communication among the Section's members and committees. The Committee meets both at the ALA Midwinter Meeting and at the Annual Conference, where twenty to thirty people each present five-minute reports on activities of interest to RBMS members. This newsletter will present these and similar reports in a medium that will reach all members of the Section.

The Newsletter will report on such topics as (1) the activities of RBMS committees; (2) the activities of the Preservation of Library Materials Section and other sections in ACRL and RTSD and other ALA divisions as relevant; (3) current progress of funded research projects such as ESTC, NAIP, and BAL; (4) important acquisitions of books and/or manuscripts by research libraries; (5) fellowship programs and related scholarly opportunities especially in areas related to enumerative and analytical bibliography; (6) forthcoming conferences such as that of the American Printing History Association, and reports of recently held conferences (such as that of The Oberlin Conference on Theft); and (7) other topics of interest to members of the Section.

Readers who have notices or articles to submit to the Newsletter are urged to communicate with the editor: David Warrington; Head of Reference and Readers' Services; The Lilly Library; Indiana University; Bloomington, IN 47405 (812-335-2452).

1984 Preconference

"Collecting the Twentieth Century"

The Rare Books and Manuscripts Section of the Association of College and Research Libraries will hold its 25th annual preconference June 19-21, 1984 at Austin, Texas. Focusing on "Collecting the Twentieth Century," the conference will cover problems and issues raised by the current vigorous collecting of twentieth-century materials in literature, politics, business, science, and the arts. Also receiving special emphasis will be the collecting of manuscripts and archival materials. Among the issues to be discussed are selection and appraisal, access and copyright, conservation, and the various competing constituencies for these collections.

There will be six speakers on the main program:

DONALD GALLUP, Beinecke Rare Book and Manuscript Library, Yale University, on the Ezra Pound papers at Yale.

GERALD HAM, State Historical Society of Wisconsin, on collection management and the historical record of the future.

MICHAEL HOLROYD, biographer of Lytton Strachey, on a writer's view of collecting the 20th-century.

CARLTON LAKE, Humanities Research Center, University of Texas at Austin, on a case history of 20th-century collecting.

RICHARD LONDON, Thomas Fisher Rare Book Library, University of Toronto, on the administration of 20th-century research collections.

ARTHUR NORBERG, Charles Babbage Institute for the History of Information Processing, on historical themes and the availability of resources in the history of science and technology.

In addition there will be a half day devoted to workshops on techniques of conservation of 20th-century research materials in various formats, conducted by Don Etherington and his staff at the HRC Conservation Department.

There will also be a series of 90 minute seminars on such related topics as legal issues related to collecting twentieth-century materials; appraising twentieth-century collections for gift and bequest; collecting fugitive political and literary printed materials; processing non-book materials; and author bibliographies.

The deadline for registration is May 19. Registration is limited to 250 people. For more information and a registration form, write

RBMS Preconference
ACRL/ALA
50 East Huron Street
Chicago, Illinois 60611

DeGolyer Library to host RBMS conferees

During the ALA meeting in Dallas, the DeGolyer Library, Southern Methodist University, will be sponsoring a reception for members of the RBMS, the book community, and friends of the library. The reception will be held in the library from five p.m. to seven p.m. Sunday, June 24th. The library will be providing transportation to its campus from the ALA headquarters hotel or the hotel at which the RBMS Program Meeting will convene. Buses will leave at 4:30.

As is only proper, the reception will focus upon food and drinks, but guests will be welcome to view the library's Western history and railroad holdings, and its recently renovated facilities.

The reception is co-sponsored by Aldredge Books, the Bridwell Library, David Grosblatt Books, and the SMU Press.

RBMS in Dallas - Schedule of Meetings

Saturday, 23 June 9 - 11 AM Ethics Committee
 9 - 11 AM MARC Cataloguing for Special Collections
 Information Exchange Committee
 9 - 11 AM Publications Committee
 11:30 - 12:30 Awards for Exhibition Catalogs Committee
 2 - 4 PM Standards Committee (I)
 2 - 4 PM Transfer of General Collections
 Materials to Special Collections
 Committee
 8 - 10 PM Information Exchange Committee

Sunday, 24 June 9 - 11 AM Executive Committee (I)
 2 - 4 PM RBMS Program Meeting
 8 - 10 PM Security Committee

Monday, 25 June 9 - 11 AM Standards Committee (II)
 9 - 11 AM Surveying the Interests of Manuscripts
 Curators Committee
 11:30 - 12:30 Standards Committee (III)

Tuesday, 26 June 9 - 11 AM Continuing Education Committee
 11:30 - 12:30 Standards Committee (IV)
 11:30 - 12:30 Chicago Preconference
 2 - 4 PM Executive Committee (II)

Excerpts from the minutes of the RBMS Information Exchange
 Committee meeting held in Washington on 7 January 1984

Carolyn Harris, (Columbia University) Section liaison of PLMS and its Chair-Elect, announced that the second in a series of four conferences jointly sponsored by PLMS and the Library of Congress will take place in St. Louis on April 13th and 14th. This second conference, "Library Preservation: Implementing Programs," is designed for middle-level managers who have responsibility for administering preservation programs. A brochure describing the conference in has been mailed. She also reminded the group of the opportunity to tour the Preservation Office at the Library of Congress during the Midwinter Meeting. She encouraged the group's input to PLMS and outlined both PLMS' and RLMS' plans during the upcoming Dallas conference.

John Lancaster, (Amherst College), Chair of the Standards Committee, reported the following activities: (1) The Committee has approved Stephen Davis's revised version of "Recommendation for Cataloging of Older and Rare Serials under AACR2" and recommends that it be forwarded to the Library of Congress for review. (2) The Committee is reviewing the RBMS Ad Hoc Ethics Committee's "Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Librarians." Also under review, at the request of the ACRL Standards and Accreditation

Committee, are the 1977 ACRL Guidelines on Manuscripts and Archives. (3) Patrick Russell's compilation of liturgical terms of field 655 has been submitted to the Catholic Library Association and to the American Theological Library Association for review (4) MARBI has approved the 755 access point and a 755 thesaurus is being prepared. John also noted that over half of the present members of the Standards Committee are retiring this year. Nominations and suggestions for new members should be forwarded to Lynda Claassen, the Section's Chair-elect for 1984/85.

Anna Lou Ashby (Pierpont Morgan Library) announced the Library History Round Table programs for Dallas. The first will take place on Monday, 25 June, 2-4 p.m.; its 1984 theme is "Censorship and the Dilemma of a Moral Culture." The speakers will be Frederick Stielow, University of Maryland, and Lee Shiflett, Louisiana State University. The 1984 Justin Winsor Prize paper will be summarized at this program also. The second program takes place on Tuesday morning, 26 June, at 9:30 a.m. Its title is "Library and Information Science: The Integration of Complementary Fields." W. Boyd Rayward, University of Chicago, will deliver the keynote address. Other speakers are: "Jesse Shera as an Interface between the Library and Information Science Fields," H. Curtis Wright, Brigham Young University; and "Machlup's Categories of Knowledge as a Framework for viewing Library and Information Science History," Francis Miksa, Louisiana State University. The executive committee will meet at 11:30 a.m. on Tuesday, 26 June. In 1985 LHRT will co-sponsor with The Journal of Library History a conference at Chapel Hill called "Books, Libraries, and Society." (Contact Lee Schiflett at the Library School at Louisiana State University for a questionnaire.) In 1985 LHRT will co-sponsor with The Journal of Library History a conference at Chapel Hill called "Books, Libraries, and Society."

Steve Ferguson, (Princeton University) Section Chair, gave an accounting of the Section's vital statistics as of August 31st, 1983. Between 1982 and 1983, the Section lost 308 members, a 19.2% drop. Nevertheless, the Section is still in fourth place in overall section membership, and has fifteen committees involving more than sixty-five RBMS members. There ensued an exchange between Steve Ferguson and Sandy Mason concerning the 1981 change in the structure of the ACRL Governing Board, a change which involved a significant reduction in the size of the Board, and a change which has the following implications for the Section:

- (1) The Section no longer has direct representation on the Board.
- (2) The Section's influence is only indirect at present.
- (3) The only representation the Section has is at the level of the Activities Section Council, and this is felt to be inadequate.

Because other sections are similarly concerned about their lack of influence at the full Board level, the Activities Section Council has formed a task force to study its relationship with the Board. Pat Silvernail of the University of Oregon is Chair of part of this task force. RBMS members concerned about this problem should contact Pat Silvernail (University of Oregon Library, Eugene, OR) or Steve Ferguson.

Peter VanWingen (Library of Congress) announced that LC's Rare Books and Special Collections Division currently had on view an exhibition entitled "The Philadelphia Connection: An Exhibition in Honor of the 40th Anniversary of Lessing J. Rosenwald's Gift to the Library of Congress." He also modeled a new LC gift shop item: an apron featuring images from the "Gastronomic Libraries of Katherine Golden Bitting and Elizabeth Robins Pennell." As Chair of Conference Program Planning for Dallas, he announced that the Section's Program would take place on June 24th from 2:00 to 4:00 p.m. and would be entitled "What do I do with my Rare Books?: Answers for the Librarian and the Patron."

The Ad Hoc Awards Committee was established in July, 1982, to consider the proposal that RBMS grant awards for catalogs produced by institutions in conjunction with exhibits. Given the quality and variety of the exhibit catalogs that the Committee has examined, and the interest and amount of work that obviously go into the production of these catalogs, the Committee recommended that an RBMS award seemed appropriate and welcomed, and that a Standing RBMS Awards Committee should be set up to administer the awards. The recommendations were approved by the Executive Committee in June, 1983. Ann Gwyn, Committee Chair, announced that recommendations for policies and procedures for granting awards will be ready for review by the Executive Committee at the Annual Meeting in Dallas. These guidelines include types of catalogs that may be entered into the competition, how and when entries may be submitted, criteria for judging awards, and publicity about the awards. If plans go as hoped, the first group of catalogs will be judged at Midwinter, 1986, and awards given in June, 1986.

Alice Schreyer, (Library of Congress, Center for the Book) Chair of the Continuing Education Committee, reported on the seminars being planned for the Preconference in Austin. In addition to the regular seminars, Steve Ferguson will moderate an orientation presentation in which various RBMS committees will be introduced and their respective charges explained. The Committee has reviewed the first draft of Lisa Browar's "What to do with my old papers." The Committee is also at work on two brochures on "what to do with my old books." One will be for the use of librarians; the other, for readers.

Marie Korey (Free Library of Philadelphia) reported for Peter Hanff on the activities of the Security Committee, which is busily drafting guidelines on what to do before and after thefts and drafting model state legislation. She reported that the Committee is very much feeling the impact of the Oberlin Conference on Theft. As Vice-President for Programs for the American Printing History Association, she told the group that APHA would be giving its annual award for distinguished contributions to printing history to John Dreyfus. She also reported that Anna Lou Ashby will succeed Susan Thompson as editor of Printing History.

Joan Friedman (Yale Center for British Art) reporting for Dan Traister, Chair of the Publications Committee, announced that Dan was having to resign his chairmanship, although he intended to remain a member of the committee. This committee has been investigating the possibility of a journal for rare book librarianship. (Dave Warrington is working with Steve Ferguson on the proposed section newsletter.) Joan Friedman also announced that the surplus from the 1982 preconference will pay for the production of the proceedings.

The RBMS Committee on the Transfer of Rare Materials from General Stacks to Special Collections (ad hoc) is charged with developing guidelines for identifying and facilitating the transfer of rare materials from unprotected general library stacks to Special Collections departments. The guidelines will emphasize the importance of an interdepartmental approach to the issue (i.e., which departments ought to be involved in addition to Special Collections), suggest logical procedures for transfer, and provide brief suggestions for identifying what to transfer. Sam Streit (Brown University) reported that the Ad Hoc Transfer Committee has completed the second draft of the guidelines on the selection of general collection materials for transfer to special collections.

John Thomas (University of Texas, Austin, HRC) Chair of the MARC Cataloging for Special Collections Information Exchange Committee, announced that he was interested in expanding his committee and wished to hear from anyone who might be interested in joining his group.

Clifton Jones (Southern Methodist University) Chair, Ad Hoc Committee on Manuscripts, reported on the survey of manuscript curators and mentioned three major issues his committee would be like to address :

- (1) the relationship of RBMS to SAA and the role of the joint ALA/SAA Committee;
- (2) the development of seminars and programs focusing on manuscripts and their relationship to other collections in special collections;
- (3) the advisability of establishing informal caucuses and/or standing committees to represent the interests of manuscript, photographic, print and other curators within RBMS.

David Farmer (University of Tulsa) announced that the theme for the 1985 Preconference will be "Changing Concepts of Value and Rarity." He is currently developing a list of potential speakers. He also announced that his library has signed a contract with LIAS, the online library system developed at the Pennsylvania State University and that his special collections would be involved in the development of special software for cataloguing rare books and manuscripts.

Jim Green (Library Company of Philadelphia) reviewed plans for the 1984 Preconference entitled "Collecting the Twentieth Century" which will be held June 19th to 22nd in Austin, Texas. Sally Leach, (University of Texas, Austin - HRC) co-chair of the Preconference, announced that the brochure describing the conference would be ready shortly and also reviewed some of the activities which will take place.

Terry Belanger (Columbia University) briefly explained the delays with BiN. He also reported that the third (and, he hopes, final) draft of the "Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Librarians" is nearly ready to be submitted to the Executive Committee. The brochure for this summer's Rare Books School is out. He also reported on the future of Columbia's School of Library Service, saying that a decision about the fate of SLS had not yet been reached. A final decision should be reached sometime this winter.

BRITISH PERIODICALS, 1641-1700: A SHORT-TITLE CATALOGUE

The periodical press in Britain began during the early seventeenth century and developed rapidly during the Civil War. By the end of the century a wide range of newspapers, cultural and scientific journals, and other periodicals were being published. The few periodicals of the early part of the century are listed in Pollard and Redgrave's Short-Title Catalogue, but Donald Wing's catalogue for the years 1641-1700 excluded them for editorial reasons. We plan to fill this gap with a short-title catalogue of periodicals for the period. It will complement Wing's work, with a similar format and listing of libraries, and will list all periodicals alphabetically, by first title, with a simple description and list of library locations for each issue. It will include entries for nearly seven hundred first titles and approximately 30,000 individual issues.

Every entry is based upon the examination of at least one original or photocopy of each issue of each periodical. Beyond the information to be included in the printed catalogue--title, number, date, and imprint--we have also noted pagination, signatures, signature position, and, for Civil War newsbooks (which were often imitated or counterfeited), an acronym for the first six words of text. We have now seen copies of over 99% of the issues, and the entries have been listed in a typescript some 1900 pages long.

The next stage of work is the survey of library holdings. We have visited a number of libraries already, and intend to visit more; but for many others we shall have to depend upon correspondence. We hope, therefore, that librarians will inform us about their holdings and later help us to sort out problems. We especially welcome volunteers who are willing to read a short-title list of periodicals (to be provided by us) against their catalogues. But we also welcome other forms of help, such as photocopies of lists, catalogue cards, or title-pages, as well as questions and suggestions about editorial policy.

Dr. Carolyn Nelson
Assistant Editor
Wing STC Revision Project
Yale University Library
New Haven, CT 06520

Dr. Matthew Seccombe
Selwyn College
Cambridge CB3 9DQ
England

Journal of Rare Books Librarianship

At the 1983 Midwinter meetings of ALA in San Antonio, David Weber (Director of Libraries, Stanford University and member of the ACRL board at the time) proposed that ACRL inaugurate a journal to complement its well-established publication, College & Research Libraries, but devoted solely to rare book and manuscript librarianship. Weber, a past president of ACRL, had clearly scratched at an active itch, and both ACRL and RBMS have recently spent considerable time on his notion. At the 1984 Midwinter meetings of ALA, held in early January in Washington, D.C., a compromise worked out by James Schmidt, retiring Editor of C&RL, and his successor, Charles Martell, looked as though it might bring some publication--though not precisely what Weber may have had in mind--into existence within the foreseeable future. Tentatively called, faute de mieux, The Thing,

this publication is to appear in the same physical format as C&RL as a quasi-seventh issue of that normally six-issues-per-year journal; whether it actually will bear that journal's name on its cover remains to be decided. Physical production and distribution will be handled by existing C&RL and ACRL publication mechanisms. Editorial control, however, is to reside with a group of ad hoc editorial appointees nominated by the RBMS Publications Committee (then chaired by Daniel Traister, now chaired by Joan Friedman), Martell functioning in an advisory capacity.

This is a proposal with obvious difficulties to surmount. What the proposal does not really provide is anything like an ongoing journal for rare book and manuscript librarians; it simply provides one issue. Whether even this single issue will suffice remains to be seen. The question of editorial control is also likely to prove vexing, for--particularly if the issue does bear C&RL's name--it will prove difficult for its Editor and its Editorial Board to forego responsibility for what goes out over their names. Timing is also uncertain, at best: it is almost impossible for any such seventh issue, whether called C&RL 7 or The Thing, to appear in 1984; even whether such an issue can appear as early as 1985 is uncertain. A subcommittee consisting of Schmidt, Martell, and DT will attempt to have some detailed aspects of it worked out in time for the ALA annual convention this June.

Considered as a political maneuver, ACRL's response to Weber's proposal is exceptionally adroit. That RBMS is currently ready to sponsor such a journal may be a judgement that RBMS itself is unready to make: its own Publications Committee has yet to raise the question, let alone to proffer any answer to it. ACRL's Publications Committee has tossed the question squarely into RBMS's court: if there is to be such a journal, there must first be a clear demonstration of the existence of material to fill it, and that demonstration is going to have to derive from the efforts not of ACRL or C&RL staff but rather from the work of RBMS members. Working as they will for a nonexistent journal, and hence without released or compensated time from the institutions that otherwise employ them, such RBMS members may find the gathering of materials for this periodical more onerous a chore than most readers of journals (or of newsletters) fondly imagine. Should they fail, the prospects for any journal's appearance under ACRL auspices will not be dim: they will be dead.

This is not to say that that there will not eventually be a journal of rare books librarianship and related matters, even if the ALA venture fails. But it's unlikely that anybody else is going to try a hand at putting out such a journal until this Ministry Of All The Talents has a go at it. So: stay tuned, but not with your breath held.

[The above article originally appeared in the December, 1983 issue of Bibliography Newsletter and is used with permission of the editors.]

Midwinter Report from the Chair

RBMS Newsletter has long been in the making. I have only seen one issue of its earliest incarnation, the Rare Book Section Newsletter and that issue was an

extra for Spring, 1963. Furthermore, as far as I can determine, there has been a twenty-one year gap between that issue and this one.

Silence doesn't mean that the Section has been inactive for two decades. On the contrary, the Section is more active than ever, continuing to organize its annual series of preconferences, maintain an active role in the co-operative ventures of rare book librarianship, and publish numerous materials.

There is only one reason for these accomplishments of the Section. And, alas, it is obvious. Only the energies and skills of dedicated members have made things happen. To all such members - past, present, and future - many thanks on behalf of the Section.

As genial as it might be to recount the past, it seems to me that in the future as well as the present the Section needs others to join its work. And so, an appeal goes out to any and all who are interested. If you are wish to volunteer, let me know.

Following are two lists which may prove useful. One is a list of standards and such like materials prepared by the Section since its founding in 1958. It is included here in the first number of the newsletter to document briefly, some of the Section's activities over the past two decades. Second is a list of committees and members reproduced from pages 63-65 of the ALA Handbook of Organization for 1983-84.

List of Standards and such like materials which have been developed by the Section since 1958.

1965 ^{Homece} Rare Book Collections edited by H. Richard Archer.

ACRL Monograph Number 27. American Library Association. (Out of print)

1965, Chicago: ALA

Please see attached print-out

1973 Statement on Appraisal of Gifts.

First drafted and approved in 1960 and published in Antiquarian Bookman, vol. 26, December 19, 1960, p. 2205. Revised and approved by membership at Oberlin College on 7 July 1961 and published in Rare Book Collections edited by H. Richard Archer (Chicago, 1965). Current revision was approved as policy by the ACRL Board of Directors in February 1973 and was published in the March 1973 issue of College and Research Libraries News. Also published in Guidelines on Manuscripts and Archives (Chicago, 1977).

1973 Statement on Legal Title

Developed by the Committee on Manuscripts Collections of the Rare Books and Manuscripts Section of the Association of College and Research Libraries. Approved as policy by the ACRL Board of Directors in February 1973. Published in the March 1973 issue of College and Research Libraries News, a publication of the Association of College and Research Libraries. Also published in Guidelines on Manuscripts and Archives (Chicago, 1977).

CAPS
R-Lin

1975 ^o Universal Gift Form and Instructions

CARS
Developed by the Committee on Manuscripts Collections of the Rare Books and Manuscripts Section of the Association of College and Research Libraries. Approved as policy by the ACRL Board of Directors in January 1975. Published in the March 1975 issue of College & Research Libraries News, a publication of the Association of College and Research Libraries. Also published in Guidelines for Manuscripts and Archives (Chicago, 1977).

1976 Statement on Access to Original Research Materials in Libraries, Archives, and Manuscript Repositories

Developed by the Committee on Manuscripts Collections of the Rare Books and Manuscripts Section of the Association of College and Research Libraries. Approved as policy by the ACRL Board of Directors in July 1976. This statement supersedes and replaces the 1974 ACRL "Statement on Access to Original Research Materials in Libraries, Archives, and Manuscript Repositories" (published in College & Research Libraries News, May 1974, p. 114). Published in Guidelines on Manuscripts and Archives (Chicago, 1977).

1976 Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes

Developed by the Committee on Manuscripts Collections of the Rare Books and Manuscripts Section of the Association of College and Research Libraries. Approved as policy by the ACRL Board of Directors in July 1976. This statement supersedes and replaces the 1974 ACRL "Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes" (published in College & Research Libraries News, May 1974, p. 115). Published in Guidelines on Manuscripts and Archives (Chicago, 1977).

1977 Guidelines on Manuscripts and Archives (1977).

Compilation of policy statements prepared by the ACRL Rare Books and Manuscripts Section Committee on Manuscripts Collections. Contains: Introduction by Clyde C. Walton; Statement on Appraisal of Gifts; Statement on Legal Title; Statement on Access to Original Research Materials in Libraries, Archives, and Manuscript Repositories (Note: this statement has been superseded); Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes; Statement on the Reproduction of Manuscripts and Archives for Commercial Purposes; and Universal Gift Form and Instructions.

1977 Statement on the Reproduction of Manuscripts and Archives for Commercial Purposes

Developed by the Committee on Manuscripts Collections of the Rare Books and Manuscripts Section of the Association of College and Research Libraries. Approved as policy by the ACRL Board of Directors in January 1977. Published in the May 1977 issue of College & Research Libraries News, a publication of the Association of College and Research Libraries. Also published in Guidelines on Manuscripts and Archives (Chicago, 1977).

1981 ACRL Relator Terms for Rare Books, Manuscripts, and Special Collections Cataloging (C&RL News, October 1981, pp. 322-25) Offprint free to ACRL members, non-members \$1, from ACRL Office.

1982 Standard Citation Forms for Published Bibliographies and Catalogs used in Rare Book Cataloging. Prepared by Peter VanWingen and Stephen Paul Davis. Library of Congress, Washington, 1982.

1982 Guidelines for marking rare books, manuscripts and other special collections. Published in College and Research Libraries New (March, 1982). Also published in Rare Books and Manuscript Thefts: A Security System for Librarians, Booksellers, and Collectors by John H. Jenkins. Antiquarian Booksellers Association of America. 1982.

1982 Guidelines for the Security of Rare Book, Manuscript, and Other Special Collections

Draft II of this document, prepared by the ACRL Rare Book and Manuscripts Section's Ad Hoc Committee on Security, was approved by the RBMS Executive Committee, Monday, 25 January 1982. Published in College and Research Libraries News (March, 1982). Genre Terms: A Thesaurus for Use in Rare Book and Special Collections Cataloging, prepared by the Standards Committee of the Rare Books and Manuscripts Section. It contains an alphabetical list of terms that can be entered in field 655 of a MARC record. 43 pages. ISBN 0-8389-6612-8. Available prepaid from ACRL Office, 50 E. Huron St., Chicago, Illinois 60611 at \$5.50 for ACRL members and \$7.50 for non-members.

1984 [In draft only] Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Librarians

1984 [In draft only] Policies and Procedures for RBMS Standing Committee for Awards for Exhibition Catalogues

1984 [In draft only] Thesaurus of Terms for Publishing/Physical Aspects of of Printed Works and for Provenance.

Auxiliary access: Physical evidence of publication, printing, and production processes and practices (chiefly applicable but not restricted to the handset book) and of provenance.

1984 [In draft only] Guidelines for Transfer of Rare Materials from General Stacks to Special Collections.

643 Park Ave.

Handwritten notes:
 - "CAPS" written vertically on the left margin next to several entries.
 - "616" written next to the 1982 Guidelines for marking rare books entry.
 - "616" written at the bottom left.
 - "NY, NY" written in parentheses next to the 1982 Guidelines for marking rare books entry.
 - "B-line (we don't have)" written in parentheses next to the 1982 Guidelines for marking rare books entry.
 - "ACRL" written next to the 1984 Thesaurus of Terms entry.
 - "ACRL" written next to the 1984 Guidelines for Transfer of Rare Materials entry.

Rare Books and Manuscripts Section (RBMS)

Represents librarians and specialists concerned with the care, custody, and use of rare books, manuscripts, and archives and provides its members with a means of communication via publications, programs, and meetings.

Executive Committee

Ch., Stephen Ferguson, Princeton Univ. L., Princeton, NJ 08544; vice-ch./ch.-elect, Lynda C. Claassen, 505 G St., SE, Washington, DC 20003; past ch., Joan M. Friedman; secy., Anthony S. Bliss (1985); members-at-large: Donald Farren (1984); Jennifer B. Lee (1986); Peter Van Wingen (1985).

Committees

Conference Program Planning— Dallas, 1984

Ch., Peter Van Wingen, Rare Book & Spec. Cln. Div., L. of Congress, Washington, DC 20540.

Conference Program Planning— Chicago, 1985

To be appointed.

Considering Granting Awards for Exhibition Catalogs (ad hoc)

To develop criteria which may be used for judging published catalogs and to suggest a mechanism for receiving entries, judging them, and presenting an award.

Ch., Ann Gwyn, Milton S. Eisenhower L., Johns Hopkins Univ., Baltimore, MD 21218; John Bidwell; Linda C. Claassen; Marcia M. Goodman; Sally S. Leach; Irene M. Moran.

Continuing Education

To encourage and publicize the development of opportunities for continuing education in subjects of value to rare book and manuscript librarians, through a determination and evaluation of the needs and the available programs; working in

Association of College and Research Libraries

close association with CLENE—the Continuing Library Education Network and Exchange.

Ch., Alice Schreyer, 1250 31st St., NW, Washington, DC 20007 (1985); Lisa M. Browar (1985); James Green (1984); Nora Quinlan (1984); Judith Singleton (1984); Daniel Traister (1984); David Zeidberg (1984).

Developing Guidelines for Professional Ethics (ad hoc)

Ch., Terry Belanger, Sch. of L. Serv., Columbia Univ., New York, NY 10027; David R. Farmer; John Lancaster; Beverly P. Lynch; Francis O. Mattson; Robert H. Patterson; Christine Ruggere; David H. Stam

Developing Guidelines on the Selection of General Collection Materials for Transfer to Special Collections (ad hoc)

Ch., S. A. Streit, Brown Univ. L., Providence, RI 02912; Melvin M. Bohn; Lauren R. Brown; Thomas D. Burney; David Farmer; Sidney Huttner; Alice N. Loranth; Paul Mosher; N. Frederick Nash; Marta O'Neill; John B. Thomas III.

Information Exchange

Ch., David Warrington, 2310 E. Second St., Apt. 23, Bloomington, IN 47401 (1984); Willard Goodwin (1984); Irene M. Moran (1984).

MARC Cataloging for Special Collections Information Exchange (ad hoc)

To raise and discuss issues concerning the machine-readable cataloging of special collections materials; to invite representatives from the bibliographic utilities and the vendors of computer services for rare materials to give briefings and updates on their services to special collections libraries; to provide a forum in which the bibliographic utilities and vendors can hear the concerns of special collections librarians; to invite representatives of other committees, organizations, libraries, and firms to provide information to members of RBMS and ALA on topics in the processing of rare materials and the creation of bibliographic tools for special collections; to disseminate information about current topics in rare materials processing to special collections librarians who are not able to attend MASC meetings; to identify and forward the RBMS Standards Committee issues of concern to those who do attend MASC meetings.

Ch., John Thomas III, Hum. Res. Ctr., Univ. of Texas, Austin, TX 78712; Willard Goodwin.

Nominating (1984 Elections)

Ch., Kenneth E. Carpenter, Harvard Univ. L., Cambridge, MA 02138; Diana M. Thomas.

Nominating (1985 Elections)

Ch., Joan M. Friedman, 178 Linden St., New Haven, CT 06511; William L. Joyce; Thomas F. Wright.

Preconference Program Planning— Austin, 1984

Program ch., James Green, L. Company, 1314 Locust St., Philadelphia, PA 19107; local arrangements ch., Sally S. Leach, Hum. Res. Ctr., Univ. of Texas, Austin, TX 78712.

Preconference Program Planning— Chicago, 1985

Ch., David Farmer, McFarlin L., Univ. of Tulsa, Tulsa, OK 74104.

Publications

To investigate the avenues of publishing open to the Section; to clarify to the Section the procedures required by ACRL and ALA for publishing within and outside their umbrellas; to represent the Section's viewpoints on publishing to ACRL and ALA; to facilitate the publishing arrangements of any projects which the Executive Committee shall approve.

Ch., Daniel Traister, 312 Elm Ave., North Hills, PA 19038 (1985); Anna Lou S. Ashby (1985); Rosemary L. Cullen (1985); Donald Farren (1985); Joan M. Friedman (1985); Willard Goodwin (1985); Marie E. Korey (1985); Philip A. Metzger (1984); Alice D. Schreyer (1985); David R. Warrington (1985); ex officio, RBMS ch., Stephen Ferguson.

Representative to RTSD Preservation Section

To serve as communication liaison between RBMS and the RTSD Preservation Section, reporting matters of mutual concern to each section.

Carolyn L. Harris, Columbia Univ., New York, NY 10027 (1985).

Security

To ensure *Guidelines for Security of Rare Books, Manuscripts, and Other Collections'* widespread dissemination; to develop other guidelines, especially as regards procedures for dealing with suspected thieves while on the

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premises, and (if apprehended) their subsequent prosecution; to serve as needed as a resource for RBMS members and others who have experienced book or manuscript thefts; to serve as a liaison with other units within ALA having a concern with the theft of books and manuscripts; and to serve as a liaison between RBMS and the Antiquarian Booksellers Association of America (ABAA), the Society of American Archivists (SAA) (working as appropriate through the SAA/ALA Joint Committee), and with related organizations with a concern for the theft of books and manuscripts; to serve as a liaison with *Bookline Alert: Missing Books and Manuscripts* (BAM-BAM), and with other existing or future undertakings concerned to discourage the theft of books and manuscripts; and to undertake other duties and functions regarding the security of books and manuscripts as directed by the Executive Committee of RBMS.

Ch., Peter E. Hanff, Bancroft L., Univ. of California, Berkeley, CA 94720 (1984); Charles E. Aston, Jr. (1984); Terry Belanger (1984); Ellen S. Dunlap (1984); Robert Kruse (1984); Gretchen L. Lagana (1984); Katharine Kyes Leab (1984); N. Frederick Nash (1985); David S. Zeidberg (1984).

Standards

To serve as the ALA representative of rare book and manuscript collections librarians and curators in all matters involving standards for the organization, maintenance, and administration of those collections: to provide a centralized forum for the representation and discussion of problems on the part of those responsible for rare book and manuscript collections, and to recommend solutions and/or initiate proposals for standards; to develop ALA positions on, and provide a continuing review of standards for, rare book and manuscript collections; to serve as the formal liaison between the rare book and manuscript community and appropriate units within ALA as well as organizations outside ALA, such as bibliographical networks, for the establishment of standards whereby the unique requirements of rare book and manuscript collections may be addressed and accommodated within the evolving bibliographic scene; to encourage the free expression of concerns, suggestions, and opinions, and to serve as the clearinghouse for the dissemination of decisions, news and agenda items, and other matters pertinent to librarians and others responsible for rare book and manuscript collections, to the end that they may be encouraged and supported in the implementation of established standards in varied local settings across the country, and thereby more effectively serve the world of research and scholarship.

Ch., John Lancaster, Box 199, Williamsburg, MA 01096 (1984); Anna Lou Ashby (1984); Helen Butz (1984); Stephen P. Davis (1984); Peter Graham (1984); Alexandra Mason (1984); Patrick Russell (1984); Judith C. Singleton (1985); John B. Thomas III (1984).

Surveying the Interests of Manuscripts Curators (ad hoc)

To clarify the relationship of the different kinds of manuscripts to the different kinds of rare book collections; to explore the compatible use, development, and care of rare book and manuscript collections in the same library administrative unit; to explore the relationship of general manuscript collections to institutional and/or corporate archives; to examine co-operation between specialists, rare book and manuscript; to examine education and training.

Ch., Clifton Jones, DeGolyer L., Southern Methodist Univ., Dallas, TX 75275; Robert Blesse; Lisa M. Browar; Mark N. Brown; Ellen S. Dunlap; Donald Farren; Ellen G. Gartrell; William L. Joyce; Irene M. Moran

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