

**ALSC Board AC 2018
DOC #21d**

Date: June 8, 2018
 To: ALSC Board and ALSC Budget Committee
 From: ALSC Fiscal Officer
 Subject: Budget Considerations for FY19

- A. The Budget Committee prior to Annual approved the following item on 5/16/18:
Early Childhood Programs and Services Committee Request for Additional Committee Operational Funds Form for \$500 to enhance presenters fees for four webinars by an additional \$125 per webinar bringing the total compensation to \$225 per webinar. Considered a pilot while Budget Committee reviews compensation structure for webinars.

Follow-up discussion item and request for action for the Budget Committee at Annual:

- B. Education Committee requests raising stipend/compensation for webinar presenters from \$100 to \$250 (per webinar) for FY19. This will increase the line item from \$1,200 to \$3,000, an estimated expense of up to \$1,800. A Division comparison chart is attached.

- C. Strategic Plan Action Items with Proposed Expenses – Placeholder of \$50,000 budgeted at ALAMW18

Goal Area/Objective	Proposed Action FY19	Estimated Expense (up to)	Comments
Diversity - 2	Five ALSC Equity Fellowships. Fellowship recipients will receive funding for two-year ALSC & ALA memberships, conference attendance & travel stipends for ALSC Institute & ALA Midwinter	Up to \$12,000	AR note - Revision of FY18 proposal – no funds spent in FY18. FY19 Budget updated to replace National Institute with Annual Conference. Proposed by EDI Task Force.
Diversity - 3	Cultural competency training: course and webinars. Proposed as strategic action for FY18.	Up to \$6,000	AR note - Under discussion by the Education committee and EDI TF. No funds have been incurred for FY18 and no formal request was made for FY19.

Advocacy - 1	Designing Youth Spaces Whitepaper. Proposed as strategic action for FY18.	Up to \$7,000	AR note - We have not incurred any expenses in FY18, but expect expenses in FY19.
Advocacy - 4	Expanded request from FY18 strategic actions for two additional items for the Virtual toolkit. Both options include a Video and a Toolkit webpage with toolkit components	As part of the year end report the committee revised their Board of Directors Action Form from MW submitted on 5/18 with two options. Max budget of up to \$9,250.	PH note - Option A: Video with Dr. Hayden, Webpage, Printed Collateral \$9,250 Option B: Video with range of voices, Webpage, Printed Collateral \$7,000. Proposed by Public Awareness Committee
Advocacy - 4	Promotion, design, and dissemination for the “Kids Know Your Rights” online content project.	Up to \$600	AR worked with Production office and IFC chairs to confirm revised budget. Proposed by Intellectual Freedom Committee.
Learning & Development - 1	Tween Maker Launch Pad Toolkit PDF including promotion, design, and dissemination.	Up to \$2,500	Proposed by School-Age Programs Committee
Learning & Development – 1,2, 4	In-person Professional Development (i.e. a preconference per Recommendation #2 to support members development around best practices and the latest research on summer and OST learning in public libraries.	TBD	Proposed by the Summer/Out of School Learning Task Force AR note – at minimum, we will need to consider costs for presentation materials and travel/lodging for the conference
Learning & Development –4	Develop and disseminate a best practices toolkit.	TBD	Proposed by the Summer /Out of School Learning Task Force

			AR note – potential Production Services expense
Expense Total Up to \$		Up to \$37,350 not including TBD	

D. Updates on Task Force Actions not reflected in the Strategic Action Plan above:

Task Force	Action	Estimated Expenses	Comments
ALSC Award Task Force	No proposal at this time. If a new bronze medal is proposed creating and striking a new bronze medal will be necessary.	TBD Bronze Medal based on establishing the Belpré award medal from a 1998 memo shows: Design and sculpting of medal- estimated at \$4,000, die cut- \$2,000, striking medals- \$150, each & there is usually a minimum order of 15- \$2,250 plus shipping (\$50)- rounded to \$2,300 Cherrywood cases to hold medals- \$125 x 15= \$1,875 plus shipping (\$30)- rounded to \$2,000, engraving medals- \$75 (annual fee), design of digital seal image for use in licensing - \$500 Total= \$10,875 with one of the 15 medals	PH note - Funding from operating and/or Wilder endowment would need to be discussed.

		engraved. Up to \$11,000.	
Batchelder Award Evolution Task Force	Proposal for a shortlist winner model that would include the purchase of two plaques and two citations for winners. Honor sticker to be redesigned as a Shortlist sticker.	TBD Range starting at \$840 (design of digital seal image for use in licensing \$500, Plaques with shipping \$190, Honor certificates \$150) If die cut or add'l design needed - \$6,000. Up to \$7,000	AR note – proposal to be reviewed after Annual and will have budget considerations. PH note - Consider FY19 placeholder.
Next Steps for Early Literacy Task Force	Recommendation #2: Prior to committing to and to further inform new initiatives such as those proposed in the Bringing Literacy Home report and/or the ALSC Early Literacy Next Steps document and/or the Summary of Task Force Findings in this report, that ALSC consider an in-depth survey of public library children's services departments and MLIS programs nationwide, to determine a more complete overview than provided by the Bringing Literacy Home report, of current early literacy library best practices, partnerships, programs, staffing, services, and of training needs.	TBD	AR note – survey design and distribution may require additional funding. Additional details in Form P dated 5/21/18.
Research Agenda Task Force	Requested one-year extension to continue work in progress	No specific funding requests were included in the report.	
Student Gift Membership Task Force	Mid-point survey finished.	No anticipated fund requests for FY19.	PH note - Original funds through Friends of ALSC

Summer and Out of School Learning Task Force	Four products are proposed – Webinar In-person Professional Development (i.e. a pre-conference) Best Practices Toolkit	TBD – (Professional Development event and Best Practices Toolkit listed in Strategic Action Section)	AR note – Webinar should not have additional expenses outside of the standard model.
Expense Total Up to \$		<u>Up to \$18,000 (not including TBD)</u>	

E. Oral History Committee is revising their charge in the upcoming months they may need to be advised on submitting a **Requests for Additional Committee Operational Funds.**

F. Additional Funding Recommendations received during Annual TBD