

NANCY CARLSON SCHROCK
Winchester, Massachusetts

EDUCATION

A. B. cum laude, Art, Brown University
M. L. S., Simmons Graduate School of Library and Information Science,
M.A., Art History, University of Delaware,

PROFESSIONAL EXPERIENCE

Thomas F. Peterson Jr. Conservator for Special Collections (2006-2012)
MIT Libraries, Cambridge, MA

Managed the special collections conservation program for rare books, archives, and manuscripts in the MIT Libraries in collaboration with librarians and curators; performed conservation treatments on book and paper-based materials in the Wunch Conservation Laboratory; planned the Maihaugen Gallery and developed an exhibit program for special collections.

Chief Collections Conservator
Harvard College Library, Cambridge, MA (1997-2006)

Designed the conservation lab for Widener Library and administered the conservation program for the Harvard College Library and its collections of 8.5 million volumes; managed the conservation laboratory in Widener Library with a staff of 11.5 FTE. Work includes program development, staff training, and treatment of the research collections.

Conservator/Consultant in private practice (1978-97, 2012-present)
Nancy Carlson Schrock, Bookbinding & Library Conservation

Self-employed as a conservator specializing in the treatment of books and paper. Consultant to libraries and archives to assess conservation needs and develop programs to meet these needs, including surveys, space planning, and staff training. Project director for three NEH grants, two NHPRC grants, and one LSCA Title I grant. Author of the standard reference book on architectural records in Boston and articles on collections conservation, architectural archives, and library preservation. Frequent presenter of workshops and talks on book conservation, architectural records management, and library preservation.

Since retiring from MIT in 2012, chairs the Archives Advisory Committee for the Town of Winchester and serves as curator of the Winchester Historical Society. Continues to perform conservation treatment for private clients, the Town Archives, and for pleasure.

CONSULTING AND CONSERVATION WORK FOR LIBRARIES

Harvard University, Cambridge, MA (1990-96)
Worked with the Malloy Rabinowitz Librarian and staff of the Harvard University Library Preservation Center and the Harvard College Library on projects involving the conservation of general and special collections:

- Developed the pilot version of *Harvard Surveyor*, a methodology for statistical surveys of the condition of Harvard's library collections. Directed condition surveys in five Harvard libraries.
- Conducted conservation needs assessments of the Harvard College Library's general collections (1992) and special collections (1993)
- Served as Acting Project Director of the \$329,000 NEH grant to catalog, rehouse, and microfilm the H.H. Richardson Collection of Architectural Drawings in Houghton Library (1994-96)

MIT Libraries, Cambridge MA (1979-94)
Worked with the Associate Director for Collections Service to implement the recommendation of the ARL Collection Analysis Project (1978) that the MIT Libraries meet conservation standards for the care of their collections. Work involved retraining, space planning, and program development. Surveyed the condition of the engineering journals in off-site storage and rare books in the Limited Access Collection of the Rotch Library of Architecture and Planning. Conserved the Charles Bulfinch Book Collection as part of a grant funded project .

Wellesley College Library, Wellesley, MA (1989-present)
Advised on the development of a conservation program for the Margaret Clapp Library. Work included staff training, treatment of special collections materials, and development of a program for treating a collection of circulating maps.

Museum of Fine Arts Library, Boston, MA (1986-present)
Developed a program for the in-house treatment of materials within the Museum Library. Planned and equipped an in-house facility, funded by the Barnard Foundation; treated rare and oversized volumes.

Wellesley Free Library, Wellesley, MA (1986-90)
Surveyed the book collection and developed a preservation program tailored to a public library and staffed by volunteers.

Boston Public Library, Boston, MA (1987-88)
Managed the conservation component of a \$220,000 NEH grant to organize, inventory, rehouse and assess the conservation needs of the Peabody & Stearns Collection of 34,000 architectural drawings.

Boston Architectural Center Library, Boston, MA (1982-93)
Conserved the scrapbooks and albums that comprise the original library of the Boston Architectural Club. Work was funded by a series of grants from the Massachusetts Council on the Arts.

Wheelock College Library, Boston, MA (1992-96)
Conserved and rehoused the Martha Ingraham Collection of Children's Books under a grant from the Barnard Foundation.

Surveys and Needs Assessments: Allen County Public Library, Fort Wayne, Indiana; Cresswell Library at the American University in Cairo, Egypt; Massachusetts Division of Capital Planning and Operations (State House Drawings); National Maritime Museum, San Francisco (historic documents); New York Historical Society (architectural collections); Windham Textile Museum, Willimantic, Connecticut

Other Short-term Consultancies: Boston Library Consortium; Canadian Centre for Architecture, Montreal, Canada (search committee for a Chief Conservator); Concord Free Public Library, Concord, Massachusetts; Goldfarb Library, Brandeis University; Social Law Library, Boston, Massachusetts (conservation laboratory design)

Other Conservation Clients: Downs Manuscript Library, Winterthur Museum; Massachusetts Eye and Ear Infirmary Archives; Wellesley Free Library; and private collectors.

CONSULTING WORK FOR ORGANIZATIONS

Minuteman Library Network (November 1991-October 1992)
Managed an LSCA Title I grant to conduct a model condition survey of four public libraries in the Minuteman Library Network: Concord Free Public Library, Framingham Public Library, Medfield Public Library, and Wellesley Free Library. This statistically valid condition survey was the first comparative study of book condition in public library collections. It provided a basis for statewide preservation planning in Massachusetts.

American Institute of Conservation, Washington, D.C. (March-December 1987)
Advised on an NHPRC grant to determine the feasibility of establishing an archive for the treatment records of conservators in private practice. Served as Archives Advisory Liaison to AIC since 1988 and arranged for the placement of treatment records of private conservators into institutions such as Winterthur Museum and the Smithsonian Institution.

Massachusetts Committee for the Preservation of Architectural Records (1979-82)
Wrote and directed two grants from NHPRC (1979, 1980) and one grant from NEH (1981-82) to survey architectural records in firms, private collections, institutions, and governmental agencies in Greater Boston. The grants resulted in the publication of *Records in Architectural Office: Suggestions for the Proger Organization, Storage, and Conservation of Architectural Office Archives*, now in its third edition and *Architectural Records in Boston* (Garland Press), the basic reference to architectural resources in the region

OTHER EXPERIENCE

Gaylord Brothers, Syracuse, NY (1992-97)
Developed the Gaylord Preservation Help Line, an innovative telephone reference service that provided preservation information to libraries, archives, historical societies, museums, and the general public twice a week

Rotch Library of Architecture and Planning, MIT (1976-78)
Visual Collections Librarian

Winterthur Museum, Winterthur, Delaware (1972-75)
Librarian, Rare Book Collection

CONSERVATION TRAINING

Basic paper repair with Anne Clapp, Winterthur Museum, 1973-75

Conservation of Library Materials, graduate course given by Paul Banks for the University of Illinois at Chicago Circle, 1975

Bookbinding apprenticeship (part-time) with C. Allan Carpenter, Book Restorer at the Green Dragon Bindery, Shrewsbury, Massachusetts, 1976-78

Comparative Historical Bookbindings and Their Preservation, summer course taught by Chris Clarkson, Columbia University Rare Book School, July, 1983

Bookbinding internship with Griselda Warr at the Conservation Lab of the Huntington Library, Pasadena, California, January-March, 1986

Gold tooling, private study with Joseph Newman, Beverly, MA, January-April, 1988

History of Bookbinding, 1500-1800, summer course taught by Nicholas Pickwood, Columbia University Rare Book School, June, 1988

Mellon Advanced Conservation Workshop: 19th Century Publishers' Cloth Bindings, University of Iowa, 1994

Chemistry for Conservators, International Academic Projects Summer Schools, London, England, 1991

Cambridge College Conservation Consortium, Cambridge, England, 1991, volunteer working on refurbishing and collections care in Kings College and Corpus Christi College, January-July, 1991

Removal of Pressure Sensitive Tape and Tape Stains, one week workshop at the Campbell Center, Mount Carroll, Illinois, October, 1995

Contemporary Machine-made Papermaking; AIC mid-career seminar, Williamstown Art Conservation Center, October 20-23, 2004

Paper and Water, AIC mid-career seminar, Buffalo State Art Conservation Department, August 1-4, 2006

Assessing the Skin: Characterizing the Animal Source, Processing Method, and Deterioration of Museum and Library Objects, AIC mid-career seminar, Winterthur Museum, June 25-27, 2007

PROFESSIONAL ACTIVITIES

American Institute for Conservation, Treasurer (1998-2000), Archives Liaison (1987-98), member of the Internal Advisory Group (1990-present), Treasurer of Conservators in Private Practice (1995-97), Chair of the Archives Task Force (2000-present)

Massachusetts Historical Records Advisory Board, Commissioner. Appointed by the Secretary of State for the Commonwealth of Massachusetts (1996-2005)

Massachusetts Committee for the Preservation of Architectural Records, Board Member (1978-present), Secretary (1978-82), President (1982-84)

American Library Association, Preservation and Reformatting Section, Co-chair of the Educators Discussion Group (1993-94), member of the Books and Paper: Methods, Materials, Standards Committee (1995-97)

Member of the Guild of Book Workers, Institute of Paper Conservation, Society of American Archivists

Reviewer of grants for the National Endowment for the Humanities, National Historical Publications and Records Commission, Institute of Museum Services

PUBLICATIONS

ON ART HISTORY

Introduction, bibliography, and index to the reprint edition of W. J. Linton's *History of Wood Engraving in America, 1882* (Watkins Glen, NY: American Life Foundation, 1976).

"Joseph Andegews; A Swedenborgian Justification." *Winterthur Portfolio* 12, 1977.

ON LIBRARY PRESERVATION

Storage and Preservation Chapter. *Picture Librarianship*. London: The Library Association, 1981.

Slide Chapter (with Christine Sundt). *Conservation in the Library*. Westport, CT: Greenwood Press, 1983.

"Preservation in the MIT Libraries: A Collection Management Approach." *Science & Technology Libraries* 7:3 (spring 1987).

"Preservation: The Public Library Response." *Library Journal* 114:3 (February 15, 1989): 129-132.

Results of a Model Collection Condition Survey; Comparative Analysis for the Minuteman Library Network. Final Report of an LSCA Title I Grant administered by Wellesley Free Library. Boston: Massachusetts Board of Library Commissioners, 1992.

"Harvard University: Widener Library Conservation Services: Institutional Profile." *SPEC Kit 190: The Changing Role of Book Repair in ARL Libraries*. Washington DC: Association of Research Libraries, 1993. Also published in the *Book and Paper Annual*, 1992.

Gaylord Preservation Pathfinder No. 1: Introduction to Preservation. Syracuse: Gaylord Bros., 1993 (rev. 1995).

Gaylord Preservation Pathfinder No. 2: Archival Storage of Paper. Syracuse: Gaylord Bros., 1993 (rev. 1995). Selected for translation into Portuguese by the Commission on Preservation and Access and the Getulio Vargas Foundation as part of the international project, Publication and Dissemination of Preservation Knowledge in Brazil.

Gaylord Preservation Pathfinder No.3: Archival Storage of Photographic Materials. Syracuse: Gaylord Bros., 1994.

Gaylord Preservation Pathfinder No.4: Introduction to Book Repair. Syracuse: Gaylord Bros., 1995.

"A Collection Condition Survey Model for Public Libraries." *Advances in Preservation and Access*, vol. 2, Westport, CT: Meckler, 1995.

"On Target: Reaching the Public through Preservation" and "Book Repair as Preservation Outreach in Public Libraries," *Promoting Preservation Awareness in Libraries: A Sourcebook for Academic, Public, Schools, and Special Collections*. Westport, CT: Greenwood Publishing Group, 1997.

"Friendly Allies: Vendors, Librarians, and the Public." *Abbey Newsletter* 20:3 (August, 1996).

Gaylord Preservation Pathfinder No.5: Archival Storage of Textiles. Syracuse: Gaylord Bros., 1997.

"The Conservation of General Collections," with Jan Merrill-Oldham. *Preservation: Issues and Planning*. Chicago: American Library Association, 2000.

ON ARCHITECTURAL RECORDS

"Libraries in British Architectural Practice." *ARLIS/NA Newsletter*, summer, 1973.

Checklist of the Records of Pre-1970 Architectural Firms of Greater Boston. Cambridge: Mass COPAR, 1980.

Architectural Records in Boston; A Guide to Architectural Resources in Boston, Cambridge and Vicinity. New York, Garland Press, 1983.

Directory of Boston Architects, 1846-1970. Cambridge: Mass COPAR, 1984.

Architectural Records Management. Washington, DC: American Institute of Architects Foundation, 1985.

"Architectural Archives: Current Practice and Future Prospects." *Proceedings of the Symposium on the Appraisal of Architectural Records*. Cambridge: Mass COPAR, 1987.

"Images of New England: Documenting the Built Environment." *American Archivist*. 50 (fall, 1987).

Records in Architectural Offices: Suggestions for the Proper Organization, Storage, and Conservation of Architectural Office Archives. 3d ed. Cambridge: Mass COPAR, 1992. (1st ed., 1980, and 2d ed., 1982).

"The Peabody and Stearns Architectural Collection: Assessing Conservation Needs." *Proceedings of Symposium 88 on the Conservation of Historic and Artistic Works on Paper*. Ottawa: Canadian Conservation Institute, 1994.

"Preservation Factors in the Appraisal of Architectural Records." *American Archivist*, 59 (spring 1996).