

**Application & Guidelines for**  
*Elizabeth I:*  
*Ruler and Legend*

**A Traveling Exhibition for Libraries**

***Receipt Deadline: December 20, 2002***

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The American Library Association (ALA) Public Programs Office (PPO) in collaboration with the Newberry Library, Chicago, announces a tour to 40 libraries of a new traveling exhibition commemorating the 400<sup>th</sup> anniversary of the death of Queen Elizabeth I of England, titled “Elizabeth I: Ruler and Legend.”

The development of the traveling exhibit and the tour are funded in part by a major grant from the National Endowment for the Humanities (NEH). Applications for the tour are invited from public, academic, and special libraries.

Based on a major concurrent exhibition at the Newberry Library, and using reproductions of materials from the Newberry’s rich collections from sixteenth-century England, the traveling exhibition will show audiences that Elizabeth was the central figure in a world torn by religious and political controversy, but held together by familial, sectarian, and national loyalties; by shared culture; and by charismatic leaders.

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**Exhibit Overview**

*“Enter trumpets, sounding . . . two Noblemen bearing great standing-bowls for the christening gifts; then four Noblemen bearing a canopy, under which the Duchess of Norfolk, godmother, bearing the child richly habited in a mantle, &, train borne by a lady . . . .”*  
- William Shakespeare, *Henry VIII* (1610)

Even though four centuries have passed since her death, Elizabeth I still holds an undiminished interest for scholars and for the general public. The questions people in the Elizabethan era asked—among them, “What makes a person worthy to rule?”—are as timely and urgent today as they were 400 years ago. Elizabeth Tudor was one of those rare individuals who shaped history from the moment of her conception. She was Gloriana, the Faerie Queen, and the Virgin Queen, a fabulously successful female ruler in an age of male domination. She is the subject of at least two dozen volumes of fact and fiction every five years, and a number of notable motion pictures. The traveling panel exhibition “Elizabeth I: Ruler and Legend” will address such questions as: How does supreme authority shape the person who has it? What are the tolerable limits of debate and dissent within a state or nation? And how is the consciousness of a nation or a people formed out of these dissensions, as well as from its commerce with others and from the imprint of its charismatic leaders?

Two copies of the exhibit will each travel to 20 sites, for a total of 40 showings, from October 2003 to March 2006. The exhibit consists of six separate, free-standing panels. Each panel is approximately 12.5 feet in length for a total of 75 feet. The show is organized chronologically in six thematic sections:

- ∞ In the first section, “The Young Elizabeth,” visitors are briefly introduced to Elizabeth’s parentage, youth, and family.
- ∞ The second section, “Elizabeth the Queen,” examines Elizabeth’s coronation, the debate over women rulers, her role as religious leader, and the question of her marriage.

- ☞ “Sedition and Succession,” the third section, delineates the execution of Mary, Queen of Scots and the Essex Rebellion.
- ☞ The fourth section, “England in the Late Sixteenth Century,” examines the geography and social climate of England in Elizabeth’s time, and the world of Renaissance poetry, drama, music and humanistic learning.
- ☞ The fifth section, “Europe and the New World,” depicts the final confrontation between England and Spain at the time of the Armada and uses sixteenth-century maps and illustrations to explore Elizabeth’s relationship with America.
- ☞ The final section, “The Legacy of Elizabeth,” covers the death of Elizabeth, her history and legend, still at work today.

The traveling exhibit will be based on the Newberry Library’s exhibition, which contains a narrative on these topics and original artifacts, including rare books, prints, and manuscripts from the Newberry’s own collection, and rarely seen materials on loan from London’s British Library, the Folger Shakespeare Library, Washington, D.C., the University of Kansas, the University of Illinois at Urbana-Champaign, and private collections. The Newberry Library is also developing an extensive Elizabeth I Web site that can be used by tour libraries to expand the thematic areas of the exhibition with supplementary information, links, and activities, as well as interactive browsing features, bibliographic resources, and enhanced views of the exhibition artifacts (active beginning October 2003).

“Elizabeth I” will provide a compelling and intellectually accessible portable exhibition designed to attract people of all ages and backgrounds to host libraries. It will support libraries’ efforts to provide thought-provoking public programs that can deepen public understanding of the history and legend surrounding Elizabeth’s reign. It will provide out-of-school adults in many different communities with access to primary sources that illuminate issues in humanities disciplines from history to gender studies, literature, art history, and cartography. And it will make available to school children and teachers rare documents that dramatically illustrate the continuing relevance of historical events.

## **Requirements for Libraries**

All libraries chosen for the exhibition tour are required to:

- ☞ Present a minimum of one program featuring a lecture/discussion by a scholar in the humanities and focusing on exhibition themes. Libraries are encouraged to apply to state humanities councils for honoraria for lecturers and/or discussion leaders. This program must be free and open to the public.
- ☞ Present, in the case of academic and special libraries, at least one program that is open to and marketed to public audiences beyond the library’s customary user groups in exhibit viewing and programs.
- ☞ Demonstrate that they have sufficient space to display the exhibition – 1,000 square feet in one area of the library is preferred – and that they can provide security for the exhibit, i.e., monitor the exhibit at least every half-hour during peak times and every hour at less busy times when library is open. A description of the exhibit space or floor plan must accompany the application.
- ☞ Charge no fees for viewing the exhibit.
- ☞ Provide required reports, including an exhibit condition report and a final report, to sponsors by the set deadlines. Libraries that fail to provide a final report in a timely manner may forfeit opportunities to participate in future ALA-sponsored traveling exhibitions.
- ☞ Appoint one staff member as the local coordinator of the exhibit. The coordinator is required to attend an exhibit orientation seminar at The Newberry Library in Chicago, September 24-25, 2003.

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## **Benefits for Tour Libraries**

Libraries selected for the tour will receive:

- ☞ The traveling exhibit for a six-week loan period, including waiver of shipping.
- ☞ A \$1,000 exhibition grant from the NEH, which can be used for exhibit and program expenses and/or travel expenses for the exhibit coordinator's attendance at the orientation seminar.
- ☞ Up to 3,000 exhibit brochures and 25 posters that will be shipped eight weeks before the exhibit opens at each library.
- ☞ Two banners that will travel to each site for display with the exhibition.
- ☞ Access to an extensive project Web site with continually added resources.
- ☞ Insurance coverage for reasonable damages to the exhibit. Libraries may be held responsible for extensive damages or loss of the exhibit when it is under their control.
- ☞ Online Site Support Notebooks with press materials, art, shipping and installation instructions, suggestions for programming, and more.
- ☞ An orientation seminar for exhibit coordinators on September 24-25, 2003, at The Newberry Library in Chicago. Seminar participants will learn about exhibition themes, interpretive materials, program funding, marketing and public relations, additional bibliographic and other resources, and exhibition logistics and assembly/dismantling. Participants will also have an opportunity to view the traveling exhibition and the Newberry's Elizabeth I exhibition, which will open days later on September 30, and meet with the exhibition curator and planning team. Participants must pay for their travel and lodging at this seminar. The NEH grant referenced above may be used to defray these expenses. Some meals may be provided.

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## **Selection Criteria**

The ALA will recommend 40 libraries for the tour to the National Endowment for the Humanities based on the following criteria:

- ☞ Ideas and plans for public programs, including an agreement that at least one program for adults will feature a lecture/discussion by a scholar on exhibition themes. Applications for previous traveling exhibitions contained an average of three or more program plans.
- ☞ Available and appropriate exhibition space and plans for exhibition security.
- ☞ Location of the library. The selection committee seeks a wide geographical distribution.
- ☞ Size and demographics of the community. The selection committee seeks a mix of different size communities and varied demographics.
- ☞ Evidence that the library has support of community groups and other state and regional organizations, such as state humanities councils, in planning for the exhibition.
- ☞ Evidence of the library's ability to reach target audiences and market the exhibition and related programs effectively.
- ☞ An overall understanding of the project themes and the personnel and programs necessary to interpret these themes for the public.
- ☞ A commitment of the library director for the library staff time and the energy required for a successful showing of the exhibition in the community.

Applicants are encouraged to address questions about the selection guidelines, process and requirements to Audrey Johnson, Public Programs Office, American Library Association, (312) 280-5045 phone, (312) 944-2404 fax, or [ajohnson@ala.org](mailto:ajohnson@ala.org).

**APPLICATION FORM FOLLOWS**

**ALA APPLICATION COVER SHEET**

***Elizabeth I:  
Ruler and Legend***

Presented by the American Library Association in collaboration with the Newberry Library, with major support from The National Endowment for the Humanities.

Library Name: \_\_\_\_\_

Library's ALA Member Number (if applicable): \_\_\_\_\_

Library Address: \_\_\_\_\_

Library City, State, Zip: \_\_\_\_\_

Library Phone: \_\_\_\_\_ Library Fax: \_\_\_\_\_

Library E-mail: \_\_\_\_\_

Library Home Page: <http://www>. \_\_\_\_\_

Size of Service Population: \_\_\_\_\_ Total Budget (main and branches): \_\_\_\_\_

Coordinator Name: \_\_\_\_\_

Coordinator's ALA Member Number (if applicable): \_\_\_\_\_

Coordinator Title: \_\_\_\_\_

If Coordinator is not the Director, Director's Name: \_\_\_\_\_

Coordinator's Phone: \_\_\_\_\_ Coordinator's Fax: \_\_\_\_\_

Coordinator's E-mail: \_\_\_\_\_

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Library Director (type name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please send the original and four copies of (1) this cover sheet (2) the NEH cover sheet and (3) your application materials to:**

“Elizabeth I” Applications  
Public Programs Office  
American Library Association  
50 E. Huron St.  
Chicago, IL 60611

**PLEASE NOTE: Applications must be received by December 20, 2002. Late or incomplete reports will not be accepted. To request this application in Word (.doc) format, please send an e-mail to [publicprograms@ala.org](mailto:publicprograms@ala.org) or call (312) 280-5045.**

## APPLICATION QUESTIONS

**Please respond to the following questions (use no more than five pages). Number your responses to correspond to the questions or repeat the questions. Attach the application cover sheets and other attachments (i.e. letters of support, floor plans, publicity examples, etc.) to your responses before submission.**

1. Why would your library like to display “Elizabeth I: Ruler and Legend”? Please describe unique collections and local resources and interests related to the exhibition, and other organizations that will help you to support this exhibition (support letters encouraged).
2. Libraries displaying “Elizabeth I” must commit themselves to at least one public program that is led by a humanities scholar and based upon the exhibition themes. Please describe your plans for this program and include information about the scholar and his/her credentials. Beyond that, what other ideas do you have for programs related to the exhibition themes? Letters of intent from individuals or groups you plan to work with are encouraged.
3. Describe the audience you will target and how you will publicize the exhibition to that audience. If your library is an academic or special library, describe how you will ensure that the public beyond your own user community will see the exhibit and attend programs.
4. Describe the space your library has available for exhibitions. “Elizabeth I” will require 1,000 square feet of floor space. Please include a floor plan of the proposed exhibit space.
5. What is the scope of your current (i.e., within the past year) adult cultural programming, including type and frequency (e.g., book discussion weekly, annual fall lecture series on local history).
6. Has your library participated in (in last five years) or is it scheduled to participate in any other ALA traveling exhibitions? If so, please list title and dates of display.
7. Libraries will have the exhibition for six weeks. Are there any dates between October 2003 and February 2006 that you would prefer to display the exhibition, or cannot display the exhibition? We will try to accommodate selected libraries’ requests, but WE CANNOT GUARANTEE REQUESTED DATES.

Thank you for your application.

# APPLICATION COVER SHEET FOR N E H GRANT PROGRAMS

**Elizabeth applicants: Please only fill out sections 1, 2, 3, 11 & 13. The other sections are complete.**

## 1. NAME OF PROJECT DIRECTOR OR INDIVIDUAL APPLICANT

Mr.  Mrs.  Ms.  Dr.  Prof.

Major Field Code: H3

Name (last, first, middle): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone (work): \_\_\_\_\_ (home): \_\_\_\_\_ Fax: \_\_\_\_\_

## 2. INSTITUTION INFORMATION

Name of institution: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## 3. TYPE OF APPLICANT (apply as an institution or an individual)

Institution

Individual

Citizenship

Type: \_\_\_\_\_

University Teacher

US  Other

Status:  Private Nonprofit

College Teacher / Indep. Scholar

Country: \_\_\_\_\_

Unit of State/Local Gov.

Junior Scholar

Month/Year: \_\_\_\_\_

Senior Scholar

## 4. APPLYING FOR (check one):

Challenge Grant

Preservation Assistance Grant

Collaborative Research

Public Programs Consultation Grant

Exemplary Education Project

Public Programs Planning Grant

Faculty Research Award

Public Programs Scripting Grant

Fellowships

Public Programs Implementation or Production Grant

Fellowship Programs at Independent Research Inst..

Schools for a New Millennium

Humanities-based Content for After-School Programs

Summer Seminars

Institutes for School Teachers

Humanities Focus Grant

Summer Seminars

Inst. for College/Univ.

Institutional Grant (Extending the Reach)

Teachers

Preservation, Access, & Reference Works

Summer Stipends

## 5. TYPE OF APPLICATION

New  Supplement

Current Grant Number(s): \_\_\_\_\_ Project Field Code: A4

6. PROJECT TITLE: Elizabeth I: Ruler and Legend stipend

## 7. PROJECT DESCRIPTION (use only space provided):

Stipend to support this new exhibit that commemorates the 400<sup>th</sup> anniversary of the death of Queen Elizabeth I of England and will encourage audiences not only to reacquaint themselves with the Queen, but also to become more familiar with the historical and cultural forces that shaped her personality and her time and examine the mixture of history and legend that continues to surround her today.

8. REQUESTED GRANT PERIOD From: October 2003 To: March 2006

OMB no. 3136-0134 ~ Expires 6/30/03

